

E12  
1996

# **ANNUAL REPORT FOR THE YEAR ENDING 1996**

**Including a historical look back to 1896**



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# **ANNUAL REPORTS**

**OF THE**

**SELECTMEN, TAX COLLECTOR, TOWN CLERK,  
TREASURER, PUBLIC LIBRARY,  
TRUSTEES OF THE CEMETERY, AND  
TRUSTEES OF THE TRUST FUNDS**

**FOR THE YEAR ENDING  
DECEMBER 31, 1996**

**BOARD OF EDUCATION AND SCHOOL TREASURER**

**FOR THE YEAR ENDING  
JUNE 30, 1996**

**TOGETHER WITH THE VITAL STATISTICS OF THE  
TOWN OF**

**EAST KINGSTON  
NEW HAMPSHIRE**

**1996**

**Printed by The Whittier Press  
101 Market Street  
Amesbury, MA 01913**

# 1896

## TOWN OFFICERS.

### *Moderator.*

GEORGE W. SANBORN.

### *Town Clerk.*

FRANK J. PHILBRICK.

### *Selectmen.*

JOHN H. PHILBRICK, FRANK B. TILTON, GEORGE S. GILES.

### *Board of Education.*

LAURA O. PHILBRICK, MAE B. TUCK, JOSEPH G. KIMBALL.

### *Highway Agents.*

GEORGE W. SANBORN, JOSEPH A. TILTON, FRANK D LAWRENCE.

### *Town Treasurer.*

GEORGE SANBORN.

### *Collector.*

CHARLES H. SMITH.

### *Auditors.*

GEORGE F. MORRILL, DANA WEBSTER.

### *Supervisors of Check List.*

GEORGE W. SANBORN, JOSIAH MORRILL, JOSEPH G. NELSON.

### *Town Librarian.*

ANNIE F. CROWELL.

### *Truant Officer.*

ALBERTO F. CROWELL.

### *Constable.*

CHARLES E. MARSH.

### 1896 Appropriations

State tax,	\$495.00
County tax,	522.90
Town Charges	200.00
Repairs, town hall,	250.00
Receiving tomb,	150.00
Public library,	15.00
Schools, by law,	396.00
Furniture and grading	
Pound school house,	200.00
Supplies & repairs,	50.00
One-fifth debt & interest,	105.00
Highway tax,	575.88
Literary fund,	30.00
Overlay,	50.86
	<hr/>
	\$3,040.64

### 1896 School Board Expenditures

Raised by tax	\$ 396.00
Furniture & grading	200.00
around Pound school house	
Supplies/Repairs	50.00
1/5 Debt & Interest	105.00
Literary Fund	102.24
Savings Bank	44.80
Railroad Tax	25.11
Interest on Moriill Fund	120.00
Int. Mrs. Towle's Fund	60.00
Interest on Bank Book	20.20
Dog Fund due schools	76.20
Extra supplies	18.43
	<hr/>
	\$ 1,217.98

### Valuation

Valuation of the town of East Kingston, as made by the selectmen for the year ending February 15,

**1896.**

Resident land,	\$146,070
Non-resident land,	33,116
No. polls, 132,	13,200
No. horses, 155,	8,482
No. oxen, 33,	1,620
No. cows, 209,	4,838
No. sheep, 45,	176
Stock in trade,	14,500
Money on hand,	1,050
Mills,	4,800
Buildings not otherwise designated,	2,500

**\$230,352**

### ABATEMENT OF TAXES

**1896**

Richard W. Carter, over age,	1.32
John B. Carter, died,	1.32
David Bruce, cow died	.26

**\$ 2.90**

### SUPPORT OF POOR

Paid H.J. French & Co. for groceries for	
John A. Marsh's family,	3.00
John H. Philbrick getting child on	
County,	2.00
Carrying child to county farm,	3.00
Care of tramps,	1.25
Frank B. Tilton, “	7.00

**\$ 16.25**

## REPORT OF SCHOOL BOARD

**1896**

The prosperity and strength of a community depends largely upon the intelligence of her citizens, and the common school, is the medium by which a large part of this knowledge is obtained.

If the common school is the training ground it must be well equipped, well governed, and well informed to obtain the best results. At the present time a great interest is taken in educational matters. Better school buildings are provided, more money appropriated for their equipment, and the increased advantages enjoyed by the rising generation proves the investment a judicious one.

Our schools have shown a marked improvement since a uniformity of text books has been in use. The number of recitations has been greatly lessened, and for ungraded schools they are well classified.

Since our last report a pleasant and commodious school house with convenient appointments has been completed at the Pound. A beautiful flag was presented the school by Hon. Stephen H. Gale of Exeter, a native of East Kingston. This school having been under the excellent instruction of the same teacher for the past six years has made a thorough and rapid advancement. Miss Chase's work is well regulated and adapted to the capacities of her pupils. She expects a child's best, and "to expect a child's best is to help it to be best."

At the close of spring term Miss Ring resigned her position to the Falls. Under her excellent discipline and careful instruction, this school made much progress. Her place was filled by Miss Sanborn of Kingston. Although she had never taught, she easily adapted herself to the position, won the love of her pupils, gained and held their attention by the pleasing manner in which recitations were presented, and introduced some new methods, calculated to break the monotony of the school room, and develop mental activity.

The Corner school, by the efforts of two young ladies- without previous experience in teaching- Miss Peaslee of Plaistow, and Miss Brown of Kingston, was brought under excellent discipline, and commendable progress was made. Miss Brown possessed the ability to govern easily, and stimulate her pupils to greater effort by her energy and enthusiasm.

The North school requires an extra amount of patience on the part of a teacher, owing to the different nationalities represented. Miss Webster did her best for the advancement of her pupils, and a good degree of improvement was noticed. At the closing examination the different classes heard showed a very good understanding of what they had been over. The higher classes in arithmetic and geography deserve especial attention.

The delapidated condition of the schoolhouse renders it totally unfit for school purposes and a new one should be provided.

The enumeration of the truant officer in April, records the number of children in town between the ages of five and fifteen, as 93. Boys, 40; girls, 53. The whole number of different pupils registered is 97. Boys, 42; girls, 55, of which six were less than five, and nine more than fifteen.

## ***NOTES***

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## **TOWN OFFICERS**

### **Elected Officers:**

#### **Board of Selectmen (RSA 41:8 to 8-E)**

1997 Raymond R. Donald	778-1107
1998 Andrew L. T. Berridge	642-3415
1999 James Roby Day, Jr.	642-7956

#### **Cemetery Committee**

1997 Eugene V. Madej	642-8457
1998 Donald C. Andolina, Chairman	642-8406
1999 Henry F. Lewandowski, Jr.	642-8406

#### **Highway Agent (RSA 231:62 to 62-B)**

1997 Robert L. Rossi	642-5246
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#### **Moderator (RSA 40:1)**

1998 Robert B. Donovan	642-8386
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#### **Supervisors of the Checklist (RSA 41:46-a)**

1998 Gail L. Donald	778-1107
2000 Virginia E. Conti	642-8872
2002 Sarah B. Lazor	642-5955

#### **Town Clerk/Tax Collector (RSA 41:45-A)**

1998 Barbara A. Clark	642-8794
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#### **Treasurer (RSA 41:26 to 26B)**

1998 Linda M. Eaton	772-5675
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#### **Trustees of the Public Library (RSA 202-A:6)**

1997 Beverly A. Fillio	642-4423
1998 Conrad V. Moses	642-4697
1999 Carol A. Davis	642-5227
2000 Vacant (3 year term)	
2000 Vacant (3 year term)	

#### **Trustees of Trust Funds (RSA 31:19-23)**

1996 Vacant	
1997 Charles A. Walker	642-4447
1999 Amanda J. Lashoones	642-8943

**Note: Elected Officers serve to Town Meeting of year noted.**



## APPOINTED OFFICERS

### **Animal Control Officer**

1997 Robert A. Marston, DVM 778-0570

### **Board of Adjustment (RSA 673:5)**

642-8406

Dec. 1997 David C. Boudreau, Jr.  
 Dec. 1997 Norman J. Freeman, Sr.  
 Dec. 1998 Stewart L. Aronson, Alternate  
 Dec. 1998 Charles F. Marden, Alternate  
 Mar. 1998 David A. Ciardelli  
 Mar. 1999 Edward Cardone  
 Mar. 1999 John V. Daly, Chairman  
 Dec. 1999 Peter A. Riley, Alternate  
 \* Catherine Belcher, Secretary

### **Building Inspector**

642-8406

Dec. 1997 Glenn P. Clark 642-8727

### **Conservation Commission (RSA 36-A:3)**

642-8406

Mar. 1997 Richard S. Urwick (Temporary Resignation)  
 Mar. 1997 Stanley Drew  
 Mar. 1998 Lawrence K. Smith, Chairman  
 Mar. 1998 James L. Nupp  
 Mar. 1998 Gail Andersen  
 Mar. 1999 Vytautas Kasinskas  
 Mar. 1999 Dennis G. Quintal

### **Deputy Town Clerk/Tax Collector**

642-8794

Dec. 1997 Sharon P. Day

### **Deputy Treasurer (RSA 41:29-A)**

642-8406

Mar. 1997 Donald H. Clark

### **Emergency Management**

Dec. 1997 Amanda J. Lashoones, Coordinator 642-5246  
 Dec. 1997 Austin R. Carter, Dep.Coordinator 642-8254

### **Fire Department**

#### **Emergency**

911

#### **Business**

642-3141

Indefinitely James C. Davis, Fire Chief & Fire Engineer  
 Indefinitely Richard A. Smith, Sr., Fire Engineer  
 Indefinitely Alan Mazur, Deputy Fire Chief & Fire Engineer

### **Fire Warden (Town) (State appointed)**

642-5544

1997 Richard A. Smith, Sr. (1 year term)

**Fire Wardens (Deputies) (State appointed)**

1998 David J. Conti	772-5752
1998 James C. Davis	642-5427
1998 Adam J. Mazur Jr.	642-8033
1999 Alan J. Mazur	642-8663
1999 Andrew D. Conti	642-7887

**Health Officer (RSA 128:1) (State appointed) 3 Year**

1998 Rosemary Blood- Benjamin (Resigned 12/96)	
2000 Andrew L.T. Berridge	394-0224

**Historical Committee**

Dec. 1997 Janet W. Damsell, Chairman	642-5405
Dec. 1997 Donald H. Clark	
Dec. 1997 Mary C. Wittman	
Dec. 1997 Susan St. Martin	
Dec. 1997 Joseph O'Sullivan	
Honorary John J. Bakie	
Honorary William A. Wright	

**Librarian**

Tracy Waldron	642-8333
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**Planning Board (RSA 673:5)**

Mar. 1997 J. Roby Day, Jr., Ex-officio	642-8406
Mar. 1998 Richard A. Smith, Chairman	
Mar. 1998 Robert A. Marston, DVM	
Mar. 1999 Catherine J. George	
Mar. 1999 Edward C. Johnson, Jr.	
Mar. 1999 Beverly A. Fillio, Alternate	
Mar. 1999 Robert L. Nigrello, Alternate	
Mar. 1999 Madeline Marshall, Alternate	
* Catherine Belcher, Secretary	

**Police Department****Emergency**

911

**Business**

642-5427

Dec. 1996 Sean Conlin (Resigned)	
Dec. 1997 Henry F. Lewandowski, Jr., Chief	
Dec. 1997 Ronald E. Farrell, Sergeant	
Dec. 1997 Jeffrey L. LeDuc	
Dec. 1997 Richard R. Simpson	
Dec. 1997 Robert S. Donovan, Sr.	
Dec. 1997 Mark Cook (Hired 6/96)	
Dec. 1997 Wayne Young (Hired 12/96)	

**Recreation Committee**

Dec. 1997 Richard S. Poelaert, Chairman	642-3406
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**Recycling Committee**

Mar. 1997 Kimberley Casey, Chairperson 772-8506

**Rockingham Planning Commission**

778-0885

Aug. 1999 Lawrence K. Smith, Chairman 642-8406  
or 642-5538

**Rockingham VNA**

772-2981

Vacant

**Solid Waste Committee**

149-M SRSWD (RSA 53:B)

Mar. 1997 Nathaniel B. Rowell, Chairman 642-5453

Mar. 1997 Donald H. Clark, Alternate

**Town Offices Custodian**

642-8406

Indefinitely Eugene V. Madej

**Seacoast Metropolitan Planning  
Organization Technical Advisory  
Committee (Seacoast MPO)**

642-8406

Dec. 1996 Eugene V. Madej

**Welfare Agent**

642-8406

Dec. 1997 Donald H. Clark 642-5548

**Town Office Staff:**

642-8406

- \* Deborah G. Gallant, Administrative Assistant
- \* Donald H. Clark, Selectmen's Special Assistant
- \* Nancy J. Marden, Secretary/Assessing Records Specialist
- \* Catherine Belcher, Secretary/Clerk

\* Note: Town Employees, Not Appointed

**Contracted Auditors:**

Plodzick & Sanderson Professional Association

**Governor**

Jeanne Shaheen, State House, Concord, NH 03301

**271-2121****State Representatives - District 21****1-800-852-3456**

Charles H. Felch, Sr., PO Box 22, Seabrook, NH 03874

**474-3554**

Benjamin E. Moore, PO Box 1813, Seabrook, NH 03874

**474-2076**

Patricia M. O'Keefe, PO Box 145, Seabrook, NH 03874

**474-7561****State Senator - District 23**

Beverly A. Hollingworth, 209 Winnacunnet Rd, Hampton, NH 03842

**926-7113****Senators**

Judd Gregg, 99 Pease Blvd, Portsmouth 03801

**431-2171**

Bob Smith, 1 Harbor Plc, Suite 435, Portsmouth, NH 03801

**433-1667****Representative**

John E. Sununu, 44 Buttonwood Rd, Bedford, NH 03110

**647-6600****Governor's Executive Council**

Ruth L. Griffin, 479 Richards Ave, Portsmouth, NH 03801

**436-5272****County Commissioner**

Tom Battles, 119 North Rd, Brentwood, NH 03833

**679-2256**



### SELECTMEN'S REPORT

In 1996, the Selectmen's office experienced a change in staff. Our Administrative Assistant Sandra (Sam) Johnson resigned in June to take another position. We wish her the best of luck! We were fortunate to find and hire Deborah Gallant of Exeter as her replacement. Deb has nine years experience as Administrative Assistant with the County of Carroll.

September brought us our Annual Old Home Day. Erika Reagan is responsible for its coordination and we thank her again for making it a success.

Our Town Offices had the honor of being the recipient of Joshua Nupp's Eagle Scout Project. Josh designed and planted the shrubbery and greenery at the Town Offices lawns. We are proud of his accomplishments as a Scout.

The snowstorms during the winter of 1995/96 strained our road budget. The rainstorm of October 1996 further aggravated the situation. The town incurred costs of over \$15,000 in storm damage, but we were reimbursed 75% of the cost, by Federal Emergency Management Agency (FEMA) in the amount of \$11,734. The monies expended included costs to repair several roads. The Board of Selectmen would like to express their appreciation to all the town's people and volunteers who helped "lend a hand" throughout the storm. Our special thanks to the Emergency Operation Center (EOC), and to both the Police and Fire Departments, for their prompt and efficient service.

Maintenance to our town buildings is a yearly necessity. In 1996, Glenn Clark Remodeling, relocated and updated the handicap ramp located at the Town Office building (Brown's Academy). This was completed to meet the requirements of ADA (American Disabilities Act). Other improvements made to the Town Office building were the testing and approving of the Fire Alarm system and the installation of new flashing and gutters on the roof. (Roofing completed by Weatherproofing Systems.) Glenn Clark Remodeling has also converted the Police Department garage into a conference room. The financing for this conversion was provided by the State Office of Emergency Management.

The State Highway Department completed the reconstruction of Monahan's Corner to eliminate the poor visibility problem at the intersection of Routes 107, 108 and South Road. We, along with the State, will continue to monitor the area to avoid any future problems.

Several citizens were concerned about the new commercial zone passed at the March 1996 Town Meeting. This commercial district was located on Route 108 (750 feet either side

of North Road) from the centerline of Sanborn Road to the north boundary of Union Cemetery (South Road). At the September Primary Election, the voters of East Kingston repealed this article, returning the newly designated commercial district back to residential.

Also at the November General Election, was the newly constructed handicap voting booth designed, manufactured and donated by Tri-C Manufacturing. Thank you Richard Cook and George Chauncy. The new handicap booth as well as all the other booths received a make-over with the new drapes made by the East Kingston Community United Methodist Church's Women's Guild. Thank you Alice West and Eva Smith.

The audit of the 1996 town records showed an increase of revenues in the amount of \$64,135. It also showed that the appropriations for the expenditures were underspent by \$26,035.

The Board of Selectmen continue to strive to keep the tax rate as low as possible. In 1995, the tax rate was \$27.42 per thousand, and it increased by only .25 cents per thousand in 1996.

We continue to encourage residents to recycle. The recycling center is open for deposit 24 hours a day, seven days a week and Dan Blaisdell is available to assist recyclers every Saturday from 9 AM to 12 noon.

East Kingston is made up of community fellowship and volunteerism. Many of our departments are managed and operated by individuals who give of their time and wisdom to provide you, our residents with services that teach, entertain and protect. Please consider being a part of the teamwork that makes East Kingston work.

Respectfully submitted,  
Raymond R. Donald, Chairman



### **BUILDING INSPECTOR REPORT** **January 01, 1996 through December 31, 1996**

In the year 1996 there was a total of 69 permits issued in the Town of East Kingston. Breakdown of permits is as follows:

House Permits	8
Pool Permits	4
Pole Barn	3
Occupancy Permits	12
Alterations & Home Improvements	42

Three perc tests were also performed. I attended Planning Board Meetings, Board of Adjustment Meetings and several municipal seminars during the year.

Respectfully submitted,  
Glenn Clark, Building Inspector

**REPORT OF TOWN MEETING  
MARCH 12, 1996  
EAST KINGSTON, NH**

The Annual Town Election was called to order at 8:00 AM by the Moderator, Robert B. Donovan. Polls closed by Moderator at 7:55 PM. Town Meeting was called to order at 8:05 PM with approximately 160 people attending.

Raffles were held during the election by the Friends of the East Kingston Library and the East Kingston Rescue Association. Virginia Daly picked the raffle for the Friends of the East Kingston Library with the winner being Priscilla Clark and the Rescue Association's raffle winner was Debra Bagshaw.

Article 1: To choose all necessary Town Officers for the year ensuing.

Town Ballot

Auditors; 1 yr. term (2):	write in: Linda Eaton	3
	write in: Marjorie Rowell	2
Cemetery Trustee; 3 yr. term:	H. F. Lewandowski, Jr.	415
Road Agent; 1 yr. term:	Robert L. Rossi	412
Selectman; 3 yr. term:	Roby Day	249
Moderator; 2 yr. term:	Robert B. Donovan	420
Supervisor of Checklist; 6 yr. term:	write in: Sarah B. Lazor	50
Trustee of Trust Fund; 3 yr. term:	not filled	—

\*Note position of TTF not filled - Mr. walker received 10 write in votes but he is already on the Board.

Trustee of Public Library; 3 yr. term:	Carol Davis	356
Trustee of Public Library; 1 yr. term:	write in: Beverly Fillio	33

School Ballot

Board Member; 3 yr. term:	Robert Caron	399
Treasurer; 1 yr. term:	write in: Mary Russell	14
Clerk; 1 yr. term:	Catherine George	414
Moderator; 1 yr. term:	write in: Robert Donovan	420
Auditors; 1 yr. term (2):	write in: Estelle Decatur	6

Article 2: Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Amend Article III-A Controlled Growth, D. Procedure for Issuing Building Permits, a) by changing the building permit year from April 1 through March 31 to the calendar year (January 1 through December 31) as follows:

a) Calendar year for building permits will be from January 1 through December 31.

[Note: the April '96-March '97 building permit year will be shortened to April '96 - December '96 in order to begin the new schedule. Because the '96 year will be nine months, or three quarters, 3/4 of the original April '96 - March '97 permits will be available for the shortened April - December '96 year]

YES 341 \*                      NO 86

Article 3: Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

Add more land to the Commercial District on Route 108 North Road, between Sanborn Road and Union Cemetery by amending Article VII - Commercial District A. Location as follows:

Commercial or business uses shall be allowed in the following areas:

- 1) 500 feet on both the west and east sides of Route 108, south of the centerline of Route 107, to the **south boundaries of lots 9-2-2 and 9-8-22.**
- 2) Northerly from the center line of Powwow River Road (Route 107A) and Burnt Swamp Road (107A) to a depth of 1,200 feet and within 340 feet westerly of the centerline of Haverhill Road (Route 108) and within 550 feet easterly of the centerline of Haverhill Road (Route 108).
- 3) 750 feet either side of North Road (Route 108) from the centerline of Sanborn Road to the north boundary of the Union Cemetery.

YES 262 \*                      NO 167

Article 4: Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance **HOME OCCUPATIONS (Article X, Page 17)** as follows:

Amend 10.1 by adding the following:

A Home Occupation is the provision of a service and/or the production or selling of a product on the premises.

and

Amend 10.3.12 (page 19) by deleting "10.3.11 Plumbers, electricians, remodeling contractors".

YES 261 \*                      NO 123

Article 5: Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance **HOME OCCUPATIONS (Article X, Page 17)** as follows:

Amend 10.2.1 through 10.2.9 by adding a new 10.3 and 10.4 as follows:

10.3.1 (formerly 10.2.1) Home Occupation must be located within a dwelling unit, or in a building or other structure accessory to a dwelling unit.

10.3.2 (formerly 10.2.2) Exterior of the building must not create or display any evidence of home occupation, except a permitted sign. Variation from the residential character is prohibited.

10.3.3 (formerly 10.2.5) Not more than one commercial vehicle may be kept overnight at the



premises unless shielded from sight by garage, fencing, etc. (*Proposed new text in bold*)

10.3.4 (formerly 10.2.6) Adequate off-street parking must be provided and used. All day care operations must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars and children from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way.

10.3.5 (formerly 10.2.7) Home occupation must be conducted by the resident of the premises.

10.3.6 (formerly 10.2.8) The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.

10.3.7 (formerly 10.2.9) Home occupation must not create hazardous traffic conditions.

#### 10.4 Additional Standards

Home occupations must meet the following criteria unless the property is located on a State Road (NH Routes 107, 107A, 108); or the property is greater than eight (8) acres; or there are no dwellings within 300 feet of the building in which the home occupation is located:

10.4.1 (formerly 10.2.3) Home occupation use of the dwelling must not utilize more than 25% of the gross floor area (including basement and accessory structures) of the dwelling.

10.4.2 (formerly 10.2.4) Not more than 2 non residents (of the premises) may be employed at the premises). For the purposes of this section, the Planning Board shall determine whether Sales or other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises.

**In no case shall there be more than four non-residents (of the premises) employed; and in no case shall the home occupation use of the dwelling utilize more than 50% of the gross floor area (including basement and accessory structures). (*Proposed new text in bold*)**

Renumber subsequent sections.

YES 287 \*      NO 129

Article 6: Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance HOME OCCUPATIONS (Article X, Page 17) to read as follows:

Amend 10.3 The following uses shall be permitted; use must be secondary to the residential use of the dwelling unit.

YES 284 \*      NO 103

Article 7: Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance HOME OCCUPATIONS (Article X, Page 17) as follows:

Amend 10.4 An annual permit to operate *each* home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989 (permit cost: \$25.00). (Amended 3/91) Agricultural/Farm home occupations and Family Day Care operations (up to six pre-schoolers plus up to three school-age children (10.3.5) shall be exempt from these permitting procedures. (Amended 3/90).

YES 285 \* NO 126

Article 8: Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance HOME OCCUPATIONS (Article X, Page 17) as follows:

Add: 10.9 Application shall be made to the Selectmen's office, with fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision.

Renumber subsequent sections.

YES 318 \* NO 91

Article 9: Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance HOME OCCUPATIONS (Article X, Page 17) as follows:

Delete: 10.3.8 Display and sale of natural products, the major portion of which is raised/grown in Town.

YES 257 \* NO 112

Article 10: Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance LOT AREA AND YARD REQUIREMENTS (Article VI, Page 9) as follows:

Add: Article VI, B.: A lot of record in any zoning district in existence before March 13, 1996 may be subdivided to allow one backlot under the following conditions:

1. Both lots must conform to the density, soil type, setbacks, and other appropriate subdivision and zoning regulations, except with regard to frontage for the second lot.
2. The existing lot of record shall be five acres or more in size and have a contiguous frontage of at least two hundred forty feet (240').
3. Only one backlot shall be permitted per lot of record.
4. A backlot shall have a minimum frontage of 40 feet (40') and the remaining

lot or any future lots shall have the minimum frontage required for the zoning district.

5. The backlot must have square footage 50% greater than that normally required for conventional lots by current zoning regulations. The backlot must meet the requirements of Article VIII.D.1.
6. The width of the backlot shall not be less than forty feet (40') within two hundred feet of the front lot line.

YES 220 \*      NO 153

Article 11: Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance LOT AREA AND YARD REQUIREMENTS (Article VI.E, Page 9) as follows:

Delete: Article VI.E

*(These driveway requirements have been placed in the subdivision regulations)*

YES 186 \*      NO 136

Article 12: Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance EXCAVATION (Article IV.B, Page 6) as follows:

Amend Article IV.B All excavation operations shall be carried out in accordance with RSA 155-E. The regulator is the Planning Board and the permit fee is \$50.00

YES 280 \*      NO 114

Article 13: Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Town of East Kingston Zoning TWO-FAMILY DWELLINGS (Article VI.G, Page 10) as follows:

*(This article deletes the requirement for a special exception)*

Amend Article VI.G Two family dwellings shall be permitted subject to the following:

1. There shall be no more than one residential building per lot;
2. There shall be no more than two dwelling units per lot;
3. 300 feet of frontage;
4. Minimum lot size of three acres;
5. Septic system meets minimum standards of the NH Water Supply and Pollution Control Commission for six bedrooms.
6. Each dwelling or apartment shall have at least 800 feet of floor area;
7. All other provisions of this ordinance are satisfied (1986).

The Moderator, Robert B. Donovan, announced that we should turn to Article 14 and that it was the beginning of the business meeting. The Moderator was presented with a request by the recusant number of legal voters to cause the voting on the last article (Article 28) to be done after discussion by secret ballot.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$653,707.00 less estimated revenues to defray Town charges for the ensuing year. The Selectmen recommend approval of this article.

Motion made by: Joseph Cacciatore

Seconded: Raymond Donald

Discussion: Mr. Curtis Jacques wanted an explanation of the increased recommended appropriations for General Government. He noted a dramatic increase over the past six years. Mr. Donald responded by going over each line item. With the general government, executive end, increasing by \$10,000, much of that is administrative salary, an increase in office help due to legal requirements, needing the staff to cover the demands of the town, state, and federal government. \$4,000 of that increase is cemetery ( addition to the stone wall). The Cemetery Committee was given additional property at Union Cemetery, and they want to extend the wall, a cost of \$4,000.

\$10,000 was added to the budget to handle repairs for a major roof problem at the Town Office Building.

There was an increase of \$15,000 for the Road Agent's budget not having increased the Road Agent's budget for many years (adding miles of road almost every year, the bad winters, and further road deterioration).

\$10,000 increase in Emergency Management. This year Seabrook Station will be doing drills and graded exercises in conjunction with the State and local community. The town will be reimbursed by the State for almost the full amount with the exception of the small administrative cost there is for the Emergency Management Coordinator to handle the day to day activities.

Election costs - this year a primary was held in February, town meeting in March, and another one in November. This is three times the amount of expenses that is normally incurred which is not controllable by the Selectmen.

Police Department's budget is up \$8,000. A large part of that is the loss of a patrolman last year. There were replacement costs for training and replacement costs for equipment. The Chief wanted to increase some of his active coverage of the town.

\$9,700 is an increase in the Rescue budget.

\$5,000 increase in the town's budget for trash pick-up. In the Waste Management contract that the town has, they are allowed two raises every year; one is the cost of living index in Boston and the other is for the number of dwelling increases in the town.

\$4,000 to handle the professional auditors that were hired last year and anticipate

hiring again this year. There really hasn't been anyone coming forward to volunteer who has an accounting background to fill those positions for the last two years.

Mr. James Powers wanted an explanation on the interest paid on our long-term debts. Mr. Donald asked for Linda Eaton's assistance (Treasurer). Linda Eaton proceeded to explain that the town had Plaistow Bank & Trust and First NH Bank come to speak to the Board of Selectmen about their investment services. First NH Bank offered a better return on the interest we were earning on the funds that we had available. Mr. Donald stated that there was a problem in keeping the interest down and one of those problems was there was a glitch. He stated that neither one of them picked up on it. "We normally have a bond so that as soon as we acquire the money through taxes we pay it off right then and it saves money. This year we could not pay it off early. We had to go a full year on the bond which cost us interest on the other end of it which we should not have had to pay and we never have had to pay. We use to make money off of it. We can't now. The town borrows a million dollars a year and we borrow it in three parts, \$300,000, \$300,000, \$400,000. We space those out and we space them out as far as we can so that we don't acquire any interest that we don't have to. It is watched very closely".

Voted: Passed

Article 15: To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

Motion made by: Raymond Donald

Seconded: Andrew Berridge

Discussion: None

Voted: Passed

Article 16: To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Motion made by: Andrew Berridge

Seconded: Joseph Cacciatore

Discussion: None

Voted: Passed

Article 17: To see if the Town will vote to raise and appropriate the sum of eight thousand dollars (\$8,000), said sum to be used for year three of five years of the lease/purchase of fourteen (14) self-contained breathing apparatus (SCBA's). At the end of the fifth year, the SCBA's will remain the property of the Town. **The Selectmen recommend approval of this article.**

Motion made by: Joseph Cacciatore

Seconded: Andrew Berridge

Discussion: None

Voted: Passed

Article 18: To see if the Town will vote to raise and appropriate \$6500 to be added to the

Police Department Automobile Capital Reserve Fund. The Selectmen recommend approval of this article.

Motion made by: Raymond Donald

Seconded: Joe Cacciatore

Discussion: None

Voted: Passed

Article 19: To see if the Town will vote to raise and appropriate \$4000 to be added to the Revaluation Capital Reserve Fund. The Selectmen recommend approval of this article.

Motion made by: Andrew Berridge

Seconded: Joe Cacciatore

Discussion: None

Voted: Passed

Article 20: To see if the Town will vote to increase the Board of Library Trustees from three (3) members to five (5) members beginning with 1997 Town Election. Trustees shall serve staggered three year terms.

Motion made by: Joe Cacciatore

Seconded: Carol Davis

Discussion: Jim Powers asked why they feel they need five trustees opposed to three. Carol Davis responded by saying that one of the problems they ran into with three trustees is that it was very difficult to continue business (with one trustee resigning and the other incapacitated) and they could use the extra input, extra members to share the burdens of the officers.

Voted: Passed

Article 21: On petition of Martha Carter and 28 registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of \$300 to Area Homemaker Home Health Aide Service, Inc. The Selectmen recommend approval of this article.

Motion made by: Martha Carter

Seconded: Robert Carter

Discussion: None

Voted: Passed

Article 22: On petition of Glenn Barr and 22 registered voters of the Town of East Kingston, to see if the Town will vote to raise and appropriate the sum of \$750 to Richie McFarland Children's Center. The Selectmen recommend approval of this article.

Motion made by: Dorianne Barr

Seconded: Stu Aronson

Discussion: It was asked what the Richie McFarland Children's Center is and what it does. Dorianne Barr stated that the Richie McFarland Children's Center is to help newborns that are physically or mentally retarded, requiring physical therapy, are hearing impaired, or blind, offering an entire range of developmental needs.

Voted: Passed

Article 23: To see if the Town will vote to raise and appropriate the sum of \$1458 to support the Rockingham County Community Action Program, Inc., a private non-profit, anti-poverty agency. The Selectmen recommend approval of this article.

Motion made by: Raymond Donald

Seconded: Joe Cacciatore

Discussion: None

Voted: Passed

Article 24: To see if the Town will vote to raise and appropriate the sum of \$2273.70 to support the Rockingham Visiting Nurse Association to provide continued health care services to the residents of the Town. **The Selectmen recommend approval of this article.**

Motion made by: Andrew Berridge

Seconded: Joe Cacciatore

Discussion: William Jackson's understanding was that the Rockingham VNA got paid for their services by third parties. Why does the town have to give them money when they are reimbursed by third parties for their services? Priscilla Clark stated that "these are services that are not paid by insurance companies or third parties. They are free services to the different communities. They are wellchild clinics, foot clinics, blood pressure clinics, flu clinics, and visits that are made that aren't covered by insurances and they are offered to all the people in the communities. William Jackson asked if this was a nonprofit organization? Priscilla Clark stated that, "yes, it is a nonprofit organization and it continues to be. There has been a change regarding the Rockingham VNA and Hospice becoming a subsidiary of Exeter Health Resources. That is taking place, but there has been no money exchanged and there will be none. We will continue to serve you as we always have and we are on a level as one of the entities that is part of this Exeter Health Resources which includes Exeter Hospital; on the same level as the Rockingham VNA and Hospice, the Exeter Health Care facility, and a physician's organization." Kim Casey asked how many people in town are serviced by this. Priscilla Clark referred her to the town report, page 77, where there is a breakdown of all the people serviced.

Voted: Passed

Article 25: To see if the Town will vote to raise and appropriate the sum of \$500 to Seacoast Mental Health Center, Inc. **The Selectmen recommend approval of this article.**

Motion made by: Joe Cacciatore

Seconded: Raymond Donald

Discussion: None

Voted: Passed

Article 26: To see if the Town will vote to raise and appropriate the sum of \$740 to Seacoast Hospice. **The Selectmen recommend approval of this article.**

Motion made by: Raymond Donald

Seconded: Cathy George

Discussion: None

Voted: Passed

Article 27: To see if the Town will vote to raise and appropriate the sum of \$2100 to Seacoast Big Brother/Big Sister of New Hampshire. **The Selectmen recommend approval of this article.**

Motion made by: Andrew Berridge

Seconded: Raymond Donald

Discussion: None

Voted: Passed

Article 28: On petition of Craig N. Trotter and 29 others to see if the Town will vote to

establish the East Kingston Rescue as a separate department within the East Kingston emergency response system; to separate its annual budget, personnel, vehicle, and all related equipment and supplies from the control and direction of the East Kingston Fire Department.

The Moderator stated that "this is the article that we received a request for secret ballot on and it complies with the law so that is how we are going to vote after we get through the discussion."

Motion made by: Carol Ann Trottier

Seconded: Dusty Decatur

Discussion: Robert Reagan stated that this motion was originally made and voted on in 1978. Motioned by Wilbur Young and seconded by David Conti. He read the article which basically stated to raise and appropriate funds for the formation of an emergency first aid squad which would be a separate town department, run by a director, etc. The article passed.

Carol Davis wanted to know where the ambulance will be housed and what the cost will be (separate facility costs, separate communication licenses). "What is the cost to the taxpayer? We've already spent a tremendous amount of money. I don't think we can afford to expend anymore".

Carol Ann Trottier responded to Mr. Reagan's point first. "In 1992, the Board of Selectmen voted amongst themselves to join Fire & Rescue under one roof, so we are not a separate department".

Mr. Reagan asked that if this was a vote of the Town's people in 1978, how did the Selectmen change the vote of the town.

The Moderator stated that, "the bottom line here is that to the extent that the actions that the town and/or the Selectmen have taken in past years and the actions that will be taken on this article are legally something that this meeting cannot decide, I think that it is for the courts to sift and sort out if it ever gets there. I think what we have here tonight is a properly petitioned article that raises an issue I think we are entitled to discuss until everybody is happy with that and then we are going to vote on it and how ever it comes down, it comes down, and then you'll have to sift and sort out after that where it all is going to come down".

Ed Warren - "I think Mr. Reagan has an excellent point, and I just wanted to know if it was possible that the Selectmen could answer the question. Are they considered one department or are they considered two departments?"

Joseph Cacciatore stated, "right now they are considered one department."

Raymond Donald - "I really can't defend what the Selectmen did in 1992 even though I was one of them except that the fact that we were not aware when we took the vote to put them together that it had been voted upon by the town. We knew that they were separate, but I was not aware that they were by town vote. We did go back and look and we must of missed it. To answer whether or not the Selectmen were legal in uniting those two groups and then we split them in Oct/Nov and put them back together again in Jan,



whether any of those were legal or not, I don't know. I can't answer that. I think the Moderator was right on. It is something that has to be resolved but not in this meeting."

Carol Davis stated that she never got an answer to her question about costs.

Carol Ann Trottier responded by stating that they haven't asked for a separate facility. There is no change to the budget. She stated they do not have a coordinator. Once one is appointed or chosen and they are past all of this, they will rebuild. Rescue can rebuild to what it was. In 1991, they had 20 members. 1992, 13 members. In 1993, 10 active members and they added three. In 1994, 11. In 1995 -96, 6 individuals.

Andrew Conti stated, "It does say separate equipment. I don't think it is appropriate that we can keep the apparatuses altogether. As far as the supposed six active people, I haven't seen many."

Carl Richter stated, "80% of the rescue squad hasn't responded."

C. Trottier stated she was the EMS Coordinator for the department. "All that aside, it is difficult when you don't have a commitment to provide prehospital care."

Kim Casey was confused why they can't work together.

Beverly Fillio stated, "We always had to have, by state regulations, one person be in charge of an accident scene. I am quite curious how you are going to split this up with all the different directors. It shouldn't be a power play."

C. Trottier - "We are not a first aid squad. We are an ambulance service. We all work together. The problem is when we are not working."

Linda Reardon - Stated she used to be a member of the Rescue Squad. "There were no problems four years ago." She addressed that they have to work together and noted that "we are paying \$12,000 for an auxiliary ambulance unit when there is a rig in our own bay."

Cynthia Loughman - Asked what the benefit is to the town. "How is the town going to be better if they split." Advantages to keeping it together?

C. Trottier - Referred to the recent rescue flyer asking for support. She stated she is a properly trained, state certified ambulance attendant. "The problem now is that we aren't allowed to transport unless it is a life threatening condition. The rescue squad can't guarantee 24 hour emergency medical care. Private ambulance charges upwards to \$500. There is no charge to a resident if East Kingston transports them. Now and historically, the head of the fire department is not interested in emergency care."

Bruce Warner - listed his credentials. Spoke of firefighters at a recent fire in town risking their lives with 95% of our firefighters being there. He saw a great commitment. His personal observation after reading the rescue association's literature is that there was some hidden agenda.

C. Trotter - "I don't question the firefighter's commitment."

Dusty Decatur - Stated the separation doesn't require physical separation. It is a separation of control.

Chip Dodge - Inquired if we dropped Chaulk's services, would we have someone there all the time.

C. Trottier didn't guarantee 24 hour service.

Austin Carter - Listed his credentials with 26 years of service. He stated, "in the late 70's, the departments were separate. Firefighters weren't trained in emergencies. They fought fires. They were only separate as head and budget. This article is only going to separate people more so than actual buildings." He was concerned more about division of people. "Dividing their interests would be counterproductive. It's a personality problem - start working together."

Forrest Decatur - Rescue Squad member for over 10 years. Discussed Selectmen's recent decisions with sealed minutes to their meetings. He discussed the rescue squad's response times over the last few months. He said the Selectmen gave the Rescue Association 90 days back in October. After 90 days, they brought in one new member. "At the end of the 90 days, the Selectmen said we didn't qualify."

Kevin Fitzgibbon - Directed his words directly to the Selectmen. "This is a group dynamic problem that has to be resolved. Fix the problem. Our lives and our children's lives hang in the balance."

Motion made by Bruce Allen to move the question. Seconded by Jim Mower.

Voted to move the question: Passed

Moderator announced at 10:05 the results of the balloting on article 28. There were 154 ballots cast. There were 31 votes for yes and 123 votes for no. The motion failed.

Article 29: To transact any other business that may legally come before this meeting.

Discussion: Gail Donald announced that Arnold's Bakery, who donated rolls to last year's Old Home Day, wasn't recognized.

Raymond Donald - Wanted to know what the town felt about doing Old Home Day again this year. He wanted to know if we'd like to continue this practice as in the past and if so then the Moderator needs to be looking at seeing if we can get some appointees for the committees.

Motion made by: Raymond Donald to continue Old Home Day for another year.

Seconded: Forrest Decatur

Voted: Passed

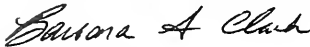
Raymond Donald extended to Joseph Cacciatore our thanks for the last three years and wished him well in his new endeavors. Mr. Cacciatore received a standing ovation.

Joseph Cacciatore wished the next elected Selectman the best of luck.

Motion made by Cathy George to adjourn the meeting. Seconded by William Jackson.

Voted: Passed.

Meeting adjourned at 10:10.



Barbara A. Clark  
Town Clerk-Tax Collector

**MS-1  
INVENTORY OF VALUATION**

<b>Land</b>	Taxable 5,891ac	\$25,566,512
	Non taxable 256ac	1,292,300
<b>Buildings</b>	Residential	52,077,000
	Manufactured Housing	1,689,700
	Commercial	1,461,000
<b>Public Utilities</b>	Gas	262,400
	Electric	2,111,400
	N.E. Telephone	45,700
<b>Valuation before exemptions</b>		<b>83,213,712</b>
<b>Exemptions</b>	Blind (2)	30000
	Elderly (6)	85,000
	Total:	115,000
<b>War Service Credits</b>		
	Veterans: 89 @ 8,900	
	1 @ 700	

**Net Valuation on which Tax Rate is computed:** **83,098,712**

<b>Tax Rate Computation</b>		
Property Taxes to be raised		2,299,341
Divided by \$83,098,712	= .02767	

**TAX RATE BREAKDOWN**

County	1.50
Town	5.37
School	20.80
<b>TOTAL</b>	<b>\$27.67 per thousand dollars</b>

## Detail Report - Budget Vs. Actual Revenue - Town of East Kingston

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>1996 BUDGET</u>	<u>1996 ACTUAL</u>	<u>1996 ACT-BUD</u>
3120-000	LAND USE CHANGE TAX	\$5,000.00	\$0.00	\$5,000.00
3180-000	RESIDENT TAX	\$0.00	\$0.00	\$0.00
3185-000	YIELD TAX	\$500.00	\$479.10	\$20.90
3186-000	PAYMENTS IN LIEU OF TAXES	\$0.00	\$0.00	\$0.00
3189-000	OTHER TAXES	\$0.00	\$0.00	\$0.00
3190-000	INTEREST & PENALTIES-TAX	\$35,000.00	\$16,876.25	\$18,123.75
3210-000	BUSINESS LIC/PERMITS/FEES	\$1,150.00	\$1,761.70	(\$611.70)
3219-000	OTHER FEDERAL REVENUE	\$0.00	\$0.00	\$0.00
3220-000	MOTOR VEHICLE PERMIT FEES	\$135,550.00	\$171,822.20	(\$36,272.20)
3230-000	BUILDING PERMITS	\$9,000.00	\$3,485.35	\$5,514.65
3290-000	OTHER LICENCE/PERMIT/FEES	\$5,300.00	\$6,590.00	(\$1,290.00)
3351-000	STATE SHARED REVENUE	\$21,300.00	\$34,768.39	(\$13,468.39)
3353-000	HIGHWAY BLOCK GRANT	\$22,500.00	\$22,539.27	(\$39.27)
3354-000	WATER POLLUTION GRANTS	\$0.00	\$0.00	\$0.00
3355-000	HOUSING/COMM. DEVEL GRANT	\$0.00	\$0.00	\$0.00
3356-000	FOREST LAND REIMBURSEMENT	\$50.00	\$126.96	(\$76.96)
3357-000	FLOOD CONTROL REIMBURSE	\$0.00	\$0.00	\$0.00
3359-000	OTHER STATE REIMBURSEMENT	\$12,600.00	\$29,493.69	(\$16,893.69)
3379-000	FROM OTHER GOVERNMENTS	\$0.00	\$0.00	\$0.00
3401-000	INCOME FROM DEPARTMENTS	\$12,500.00	\$13,095.22	(\$595.22)
3409-000	OTHER CHARGES	\$0.00	\$0.00	\$0.00
3501-000	SALE OF TOWN PROPERTY	\$10,000.00	\$10,039.02	(\$39.02)
3502-000	INTEREST ON INVESTMENTS	\$20,000.00	\$23,429.04	(\$3,429.04)
3509-000	OTHER MISC. REVENUES	\$7,600.00	\$27,678.97	(\$20,078.97)
3912-000	SPECIAL REVENUE FUND	\$0.00	\$0.00	\$0.00
3913-000	CAPITAL PROJECTS FUND	\$0.00	\$0.00	\$0.00
3914-000	ENTERPRISE FUND	\$0.00	\$0.00	\$0.00
3915-000	CAPITAL RESERVE FUND	\$0.00	\$0.00	\$0.00
3916-000	TRUST & AGENCY FUNDS	\$0.00	\$0.00	\$0.00
3933-000	OTHER TOWN SOURCES	\$0.00	\$0.00	\$0.00
3934-000	PROCEEDS LONG SOURCES	\$0.00	\$0.00	\$0.00
3939-000	BUDGET USE-FUND BALANCE	\$0.00	\$0.00	\$0.00
	<b>TOTALS:</b>	<b>\$298,050</b>	<b>\$362,185.16</b>	<b>(\$64,135.16)</b>

## Appropriations Vs Actual -Town Report

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>1996 BUDGET</u>	<u>1996 ACTUAL</u>	<u>1996 VARIANCE</u>
4130-000	EXECUTIVE	\$53,900.00	\$45,931.00	\$7,969.00
4140-000	ELECT,REGIST & VITAL STAT	\$15,195.00	\$14,069.08	\$1,125.92
4150-000	FINANCIAL ADMINISTRATION	\$35,094.00	\$32,173.07	\$2,920.93
4152-000	REVALUATION OF PROPERTY	\$8,503.00	\$8,097.25	\$405.75
4153-000	LEGAL EXPENSE	\$25,300.00	\$19,546.51	\$5,753.49
4155-000	PERSONNEL ADMINISTRATION	\$18,311.00	\$15,946.47	\$2,364.53
4191-000	PLANNING AND ZONING	\$8,400.00	\$8,142.86	\$257.14
4194-000	GEN GOVERNMENT BUILDINGS	\$35,585.00	\$39,505.87	(\$3,920.87)
4195-000	CEMETERIES	\$13,500.00	\$13,658.90	(\$158.90)
4196-000	INSURANCE	\$16,000.00	\$22,951.79	(\$6,951.79)
4197-000	ADVER & REGIONAL ASSOC	\$1,276.00	\$1,226.00	\$50.00
4199-000	OTHER GENERAL GOVERNMENT	\$13,000.00	\$0	\$13,000.00
4210-000	POLICE	\$58,566.00	\$59,713.84	(\$1,147.84)
4215-000	AMBULANCE	\$25,718.00	\$27,764.39	(\$2,046.39)
4220-000	FIRE	\$25,823.00	\$29,651.42	(\$3,828.42)
4240-000	BUILDING INSPECTION	\$9,000.00	\$3,937.62	\$5,062.38
4290-000	EMERGENCY MANAGEMENT	\$17,186.00	\$8,677.46	\$8,508.54
4299-000	OTHER PUBLIC SAFETY	\$0.00	\$0.00	\$0.00
4312-000	HIGHWAYS & STREETS	\$125,000.00	\$139,602.87	(\$14,602.87)
4313-000	BRIDGES	\$0.00	\$0.00	\$0.00
4316-000	STREET LIGHTING	\$1,400.00	\$1,109.26	\$290.74
4323-000	SOLID WASTE COLLECTION	\$87,600.00	\$81,653.75	\$5,946.25
4324-000	SOLID WASTE DISPOSAL	\$0.00	\$0.00	\$0.00
4326-000	SEWAGE COLL AND DISPOSAL	\$0.00	\$0.00	\$0.00
4332-000	WATER SERVICES	\$0.00	\$0.00	\$0.00
4335-000	WATER TREATMENT	\$0.00	\$0.00	\$0.00
4414-000	PEST CONTROL	\$1,000.00	\$490.00	\$510.00
4415-000	AGENCIES AND HOSPITALS	\$350.00	\$350.00	\$0.00
4442-000	DIRECT ASSISTANCE	\$1,350.00	\$251.75	\$1,098.25
4444-000	INTERGOVERNMENT PAYMENTS	\$500.00	\$330.00	\$170.00
4445-000	VENDOR PAYMENTS	\$3,300.00	\$80.37	\$3,219.63
4520-000	PARKS AND RECREATION	\$3,000.00	\$3,431.97	(\$431.97)
4550-000	LIBRARY	\$18,600.00	\$18,600.00	\$0.00
4583-000	PATRIOTIC PURPOSES	\$1,100.00	\$1,306.00	(\$2000)
4589-000	OTH CULT & RECR FUNCTIONS	\$0.00	\$0.00	\$0.00
4612-000	PURCHASE-NATURAL RESOURCE	\$0.00	\$0.00	\$0.00
4619-000	OTHER CONSERVATION	\$400.00	\$400.00	\$0.00
4711-000	PRINCP-LONG BONDS & NOTES	\$0.00	\$0.00	\$0.00
4721-000	INTER-LONG BONDS & NOTES	\$0.00	\$0.00	\$0.00
4723-000	INTEREST ON TAN	\$16,000.00	\$12,254.17	\$3,74.83
4902-174	CAPOUT-Budget Equipment	\$13,750.00	\$13,390.93	\$35.07
<b>TOTALS</b>		<b>\$653,707.00</b>	<b>\$624,244.60</b>	<b>\$29,462.40</b>

**TREASURER'S REPORT  
DECEMBER 31, 1996**

**BEGINNING BALANCE JANUARY 1, 1996**

**\$ 832,195.97**

**SELECTMEN'S RECEIPTS**

2025650	A/P Health Insurance	\$ 1,765.98	
3210103	Home Occupation Permits	1,000.00	
3230101	New Building Permits	2,314.85	
3230201	Building Improvements	1,170.50	
3290301	Subdivision	473.00	
3290302	Site Plan Reviews	223.50	
3290303	Home Occupation Permits	124.00	
3290304	Application ZBA Hearings	581.00	
3290306	Current Use	90.00	
3290401	Special Impacts	4,500.00	
3290402	Perc Tests	270.00	
3290501	Special Permits - Dredge & Fill	38.50	
3290503	Driveway Permits	75.00	
3290504	Pistol Permits	80.00	
3351101	State Shared Revenue	34,768.39	
3353101	Highway Block Grant	22,539.27	
3356101	State Forest Land Reimbsmt	126.96	
3359101	State Emergency Mgmt. Reimbsmt	13,836.88	
3359102	Rooms & Meals Tax - 1996	12,518.18	
3359104	Railroad Tax Reimbsmt	1,182.63	
3401101	Income-Cemetery Committee	9,500.00	
3401102	Cable Company Franchise	3,595.22	
3501102	Town Sale Deeded Property	10,039.02	
3509101	Town Hall Rentals	428.00	
3509151	Liability Insurance Reimbsmt	9,944.83	
3509152	Workers Comp. Reimbsmt	4,337.23	
3509401	Photocopies	368.10	
3509402	Ordinances	71.00	
3509403	Check List	153.00	
3509404	Town Report Covers	19.50	
3509449	Other Misc. Sales	57.50	
3509549	Misc. General Refunds	2.00	
3509901	Other Misc. Revenues	13,617.26	
4130231	Civil Consultants Reimbsmt	787.50	
4210543	Police Department Reimbsmt	297.47	
4215457	Reimbursement	360.00	
4415181	Health Officer Reimbsmt	200.00	
<b>TOTAL SELECTMEN'S RECEIPTS</b>		<b>→</b>	<b>151,456.27</b>

**TOWN CLERK RECEIPTS**

3220101	Automobile Registration	\$ 171,011.00	
3290101	Dog Licenses	2,568.00	
3220201	MV Titles	324.00	
3210102	U.C.C. Filings	689.00	
3290201	Marriage Licenses	270.00	
3290202	Vital Statistics	174.00	
3210101	Filing Fees	72.70	
3509251	Bad Check Fees	90.00	
3509549	Misc. General Petty Cash	161.65	
3290102	Dog License Late Fees	444.00	
3220102	Motor Vehicle Stickers	487.20	
<b>TOWN CLERK TOTAL RECEIPTS</b>		→	<b>176,129.90</b>

**TAX COLLECTOR'S RECEIPTS**

3110201	95 Property Taxes	176,225.06	
3190102	95 Interest - Property Taxes	4,053.39	
3110301	94 Tax Redemptions	18,654.26	
3190103	95 Interest Redemptions	1,362.49	
3509204	95 Overpayment Property Taxes	80.13	
3185101	Yield Taxes 1996	28.40	
3190104	94 Interest Redemptions	2,730.73	
3509252	Bad Check Fees	90.00	
3190105	93 Interest Redemptions	3,389.59	
3190401	Interest @Sale	4,283.73	
3190402	Fee @ Sale	586.50	
3110101	96 Property Taxes	2,124,785.36	
3509203	96 Overpayment Property Taxes	4,705.19	
3190101	96 Interest Property Taxes	487.82	
3191201	95 Current Use	1,264.00	
3110202	95 Post Redemptions	23,505.49	
3110401	93 Redemptions	11,988.76	
<b>TOTAL TAX COLLECTOR'S RECEIPTS</b>		→	<b>2,378,202.90</b>

**TREASURER'S RECEIPTS**

Citizens Bank Tax Anticipation	700,000.00	
Interest on Savings Account	8,325.33	
Interest on Checking Account	15,103.71	
<b>TOTAL TREASURER'S RECEIPTS</b>	→	<b>723,429.04</b>

<b>TOTAL ALL RECEIPTS</b>	<b>3,429,218.11</b>
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**TREASURER'S PAYMENTS**

Citizens Bank	700,000.00	
Payment during Fiscal Year	2,582,850.05	
<b>TOTAL PAYMENTS</b>	→	<b>-3,285,850.05</b>

<b>ENDING BALANCE - DECEMBER 31, 1996</b>	<b><u>\$ 975,564.03</u></b>
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## TAX COLLECTOR'S REPORT

In 1996, only one property was deeded to the town. This was a property where we could not locate the owner of record. At the end of 1996, 1% of the 1994 taxes were uncollected, 2% of 1995 taxes were uncollected, and 7% of 1996 taxes were uncollected.

In July, I attended the New Hampshire Tax Collector's and City and Town Clerk's Association Joint Certification Program. This was my second year of a three year certification program. I attended five courses over a five day period. This certification process provides a unique educational opportunity for both professional and personal growth.

In October, I attended the 58th Annual New Hampshire Tax Collector's Association Conference held at the Balsams.



## TOWN CLERK'S REPORT

1996 was a productive year with the Town Clerk revenues up over \$21,000 from 1995. Over 2,000 vehicles were registered, 361 dogs licensed, 6 marriage licenses obtained, etc.

On October 18, 1996, Sharon Day, Deputy Town Clerk and myself became approved municipal registration agents. We completed the certification process with the State and beginning in November of 1996, started dispensing state renewal decals (one stop shopping!). We are hoping to be able to do transfers and plates in the near future.

I attended the New Hampshire City and Town Clerk's Association Annual Convention in September. It was educational and to be able to network with other Town Clerks was very helpful.

\*A reminder that all dogs are required to be licensed annually during the month of April.

Respectfully submitted,  
Barbara A. Clark  
Town Clerk  
Tax Collector



**TOWN CLERK'S ACCOUNT**  
**January 1, 1996 - December 31, 1996**

Dr.	Business - Filing Fees	\$ 72.70
	Business - UCC Filing Fees	689.00
	Motor Vehicle - Registration Fees	171,011.00
	Motor Vehicle - Sticker Fees	487.20
	Motor Vehicle - Titles Fees	324.00
	Animal - Dog Licenses	2,568.00
	Animal - Dog Licenses Late Fees	444.00
	Statistics - Marriage Licenses	270.00
	Statistic - Statistice Certificates	174.00
	Bad Checks - Town Clerk	90.00
	<b>TOTAL DEBITS</b>	<b>\$ 176,129.90</b>
Cr.	Business - Filing Fees	72.70
	Business - UCC Filing Fees	689.00
	Motor Vehicle - Registration Fees	171,011.00
	Motor Vehicle - Sticker Fees	487.20
	Motor Vehicle - Titles Fees	324.00
	Animal - Dog Licenses	2,568.00
	Animal - Dog Licenses Late Fees	444.00
	Statistics - Marriage Licenses	270.00
	Statistic - Statistice Certificates	174.00
	Bad Checks - Town Clerk	90.00
	<b>TOTAL CREDITS</b>	<b>\$ 176,129.90</b>

## 1996 MARRIAGES

<u>DATE</u>	<u>GROOM'S NAME</u>	<u>RESIDENCE</u>	<u>BRIDE'S NAME</u>	<u>RESIDENCE</u>
05/25/96	Thomas Arthur Rogers	Georgetown, MA	Deborah Jean Lewis	Amesbury, MA
06/02/96	Barry Peter Fogel	East Kingston, NH	Dianna Lynn Lowry	East Kingston, NH
07/13/96	Brian Dennis Walton	East Kingston, NH	Bonnie Lou Cote	East Kingston, NH
10/12/96	Kenneth Charles Heckman	East Kingston, NH	Elizabeth Marie Tordoff	Deerfield, NH
10/24/96	Daniel Joseph Bodwell	East Kingston, NH	Elma Jaralbio Salbedea	Can-Avid, Philippines
10/02/96	Harry Hamilton Lindsay	East Kingston, NH	Jacqueline Chagnon Katsonis	East Kingston, NH

## 1996 BIRTHS

<u>DATE</u>	<u>CHILD'S NAME</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S MAIDEN NAME</u>	<u>PLACE OF BIRTH</u>
03/23/96	Sarah Therese Miller	David Glenn Miller	Carol Ann Cyr	Exeter, NH
04/11/96	Sabrina Kathryn Bianchi	Edward Joseph Bianchi	Christine Ann Paino	Exeter, NH
05/01/96	Patrick Michael Cronin	Patrick Michael Cronin	Collen Elizabeth Dolloff	Exeter, NH
05/14/96	Victoria Louise Zecchini	Richard Andrew Zecchini	Katherine Lee Buffum	Derry, NH
05/14/96	Carly Jane Weinand	David Alan Weinand	Valerie Jean Coleman	Exeter, NH
05/15/96	Jennifer May Merrill	Geoffrey Richard Merrill	Marjorie Carrazza	Exeter, NH
06/20/96	Emily Beatrix Hein	Edward Carl Hein	Elizabeth Ann Trippi	Exeter, NH
08/01/96	Stephanie Ann Storey	David Harold Storey	Lynn Ann Gosselin	Methuen, MA
08/21/96	Dimitra Pesiridis	Dimitrios Pesiridis	Ekaterini Pougardis	Exeter, NH
09/03/96	Benjamin David Salkovitz	Robert Steven Salkovitz	Gretchen Anne White	Exeter, NH
12/07/96	Shae-Lyn Rose Walker	Norman Wilfred Walker	Cara Jean LaFond	Exeter, NH
12/09/96	Emily Patricia Vincent	Gerald Roland Vincent	Karen Tvone Temple	Exeter, NH
<b>DATE CORRECTION TO THE 1995 TOWN REPORT:</b>				
11/21/95	Presley Lee Begbieing	Edward Scott Begbieing	Brenda Lee Cullen	Exeter, NH

## 1996 DEATHS

<u>DATE</u>	<u>DECEASED</u>	<u>PLACE OF BIRTH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S MAIDEN NAME</u>
01/07/96	Robert A. Guimond, Sr.	Brentwood, NH	Arthur Guimond	Virginia Palmer
03/05/96	Peter Gingras	Exeter, NH	Victor Gingras	Jane Wheterell
04/26/96	Jennie Lewandowski	Chelsea, MA	George Noel	Julia Noseworthy
05/18/96	Charles P. Young	Gloucester, MA	Charles A. Young	Lydia Enos
10/30/96	Grace B. Crosby	West Newbury, MA	Alfred Jordan	Grace Wilbur

**SCHEDULE OF TOWN PROPERTY**  
**As of December 31, 1996**

<b>Town Offices</b>	Land and Buildings (9-6-4)	\$274,500
<b>Town Hall</b>	Land and Buildings (9-7-3)	269,800
	Furniture and Equipment	1,500
<b>Fire and Police</b>	Land and Buildings (9-7-2)	152,000
	(Fire Assoc. owns their building & land)	
	Fire Department Trucks and Equipment	281,005
	Fire Department Pavilion (9-8-31)	3,800
	Police Dept Furniture and Equipment	25,000
	Civil Defense and Equipment	20,000
<b>Town Library</b>	Land and Buildings (9-5-1)	77,100
<b>Town Cemeteries</b>	Oak Hill (9-8-2)	31,200
	Union (14-4-3)	40,500
	Hillside (9-8-21)	53,700
<b>Parks and Playgrounds</b>	(9-8-13)	39,000
	Foss Wasson Field - 5.2 acres	
	Fire Pond	

**Land and Buildings acquired by Tax Collector's Deed:**

Frascone Land (3-1-6)	1400 sf	500
Kennard Land (10-5-7)	3.5 ac	24,400
	(10-5-8)	25,800
Levi Bartlett (7-3-64)	1 ac	400
Berry Land (11-3-5)	2.6 ac	29,700
Janvrin Land (2-7-5)	1.5 ac	23,800
Daniel West Land (3-2-6)	2.8 ac	3,200
Ernest West Land (ROW mid 12-1-15 and 12-1-16)		200
Frank Welch Land (11-2-4)	11.82 ac	39,600
Cottuli/Dawson Land (11-2-35)		30,600
McGaffigan Land (2-1-20)		4,700

**Other Property:**

Parsonage Land (9-8-23)	11.345 ac	35,000
Land purchased from Christ Church (2-4-4)	9.2 ac	100,700
Giles Road Bridge (16-02-12)		72,000
Land purchased from B&M RR (2-4-5)	3.5 ac	31,100
(2-6-13)	1.3 ac (Boat Launch)	26,600
Vacant Back Land (11-2-12)	4.3 ac	26,100
KV Partnership (Red Gate Lot #3, 6-1-36)	5.02 ac	39,100
(Red Gate Lot #18, 7-3-60)	31.07 ac	10,600
Corbett Estate (7-3-14)	10 ac	7,100

**School District:**

Cole House (14-4-7)	62,300
Andrews Lane (14-4-6)	959,200
Contents of School/Insurance (plus riders)	82,000

DR.	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
	1996	1995	1994	1993
<b>UNCOLLECTED TAXES</b>				
<b>-BEG. OF YEAR*:</b>		177,718.06		
Property Taxes	XXXXXXXXXXXXXX			
Resident Taxes	XXXXXXXXXXXXXX			
Land Use Change	XXXXXXXXXXXXXX	1,264.00		
Yield Taxes	XXXXXXXXXXXXXX			
Utilities	XXXXXXXXXXXXXX			
	XXXXXXXXXXXXXX			
<b>TAXES COMMITTED</b>				
<b>-THIS YEAR:</b>				
Property Taxes	2,297,956.00		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Resident Taxes			XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Land Use Change	479.10		XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Yield Taxes			XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
Utilities			XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
			XXXXXXXXXXXXXX	XXXXXXXXXXXXXX
<b>OVERPAYMENT:</b>				
Property Taxes	4,705.19	80.13		
Resident Taxes				
Land Use Change				
Yield Taxes				
Bad Checks	50.00	40.00		
Interest Collected on Delinquent Tax	487.82	8,905.52		
Collected Resident Tax Penalties				
<b>TOTAL DEBITS</b>	<b>\$2,303,678.11</b>	<b>\$ 188,007.71</b>	<b>\$</b>	<b>\$</b>

\*This amount should be the same as last year's ending balance. If not, please explain.

**TAX COLLECTOR'S REPORT**

**MS-61**

FOR THE MUNICIPALITY OF

East Kingston

YEAR ENDING 12/31/96

CR.	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
	1996	1995	1994	Prior
<b>REMITTED TO TREAS. DURING FY:</b>				
Property Taxes	2,124,785.36	111,010.77		
Resident Taxes				
Land Use Change				
Yield Taxes	28.40	1,264.00		
Utilities				
Interest	487.82	8,905.52		
Penalties				
Conversion to Lien		65,214.29		
Bad checks	50.00	40.00		
Overpayments	4,705.19	80.13		
<b>Discounts Allowed:</b>				
<b>Abatements Made:</b>	10,068.00	1,493.00		
Property Taxes				
Resident Taxes				
Land Use Change				
Yield Taxes				
Utilities				
Curr.Levy Deeded				
<b>UNCOLLECTED TAXES</b>				
<b>-END OF YEAR:</b>	163,102.64			
Property Taxes				
Resident Taxes				
Land Use Change				
Yield Taxes	450.70			
Utilities				
<b>TOTAL CREDITS</b>	\$ 2,303,678.11	\$ 188,007.71	\$	\$

## TAX COLLECTOR'S REPORT

MS-61

FOR THE MUNICIPALITY OF East Kingston

YEAR ENDING 12/31/96

DR.	Last Year's Levy 1995	PRIOR LEVIES (Please specify years)		
		1994	1993	Prior
Unredeemed Liens Balance at Beg. of Fiscal Yr.		32,127.56	13,566.25	12,431.60
Liens Executed During Fiscal Yr.	70,066.52			
Interest & Costs Coll. After Lien Execution	1,362.49	2,730.73	3,389.59	
<b>TOTAL DEBITS</b>	<b>\$ 71,429.01</b>	<b>\$ 34,858.29</b>	<b>\$ 16,955.84</b>	<b>\$ 12,431.60</b>
CR. REMITTANCE TO TREASURER:				
Redemptions	23,505.49	18,654.26	11,988.76	
Int./Costs(After Lien Execution)	1,362.49	2,730.73	3,389.59	
Abatements of Unredeemed Taxes			1,401.75	
Liens <u>Deeded</u> To Municipalities	181.14	182.37	175.74	
Unredeemed Liens Bal. End of Year	46,379.89	13,290.93		12,431.60
<b>TOTAL CREDITS</b>	<b>\$ 71,429.01</b>	<b>\$ 34,858.29</b>	<b>\$ 16,955.84</b>	<b>\$ 12,431.60</b>

If you are a tax sale municipality, please use the alternate page 3.

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? No

TAX COLLECTOR'S SIGNATURE

Gordon A. Clark  
3

DATE: 01/14/97



## WELFARE DEPARTMENT REPORT

We have been very thankful this year (1996), in the fact that we have only 3 family units (10 people) needing assistance. This is down from some years having 8 or 9 family units. Other government agencies have helped in this assistance. Those being Raymond Community Action (electric bills) and the Portsmouth Welfare Office (fuel assistance and food stamps).

The Food Pantry, collected by the Boy Scouts, is well stocked. The Town would like to thank those people who have donated time and food items to the needy, especially during Thanksgiving and Christmas. Individuals who have donated are Eva Smith, Beverly Fillio, Ken Cabral, Sarah Lazor, Sharon Day, Gail Donald, and the East Kingston Stork Club.

Residents of East Kingston who are in need of assistance must fill out a public assistance application. Applicants are then required to meet with the Selectmen who will then determine if assistance is warranted. All cases are confidential.

Further information may be obtained by contacting the Welfare Agent at the Selectmen's Office Monday through Friday 8am to 2pm or by calling 642-8406.

Respectfully submitted,  
Donald H. Clark, Welfare Agent



## OLD HOME DAY

The East Kingston Old Home Day Committee would like to again thank everyone who donated time, money and supplies. It helped make for a wonderful day.

Our coordinators this year were: Amanda Lashoones, food; Janet Damsell, Historical; Joann Brandt, 4-H; and Sheri Dow, games.

We would like to recognize the following donors: Tri-C Manufacturing, Top Gun Farm, Mazur Construction, Olde Morse Farm, East Kingston Fire Association, R.L. Rossi, Inc., Bodwell's, Inc., Joe's Depot Diner, Carmen's Fried Chicken, Arnold's Bakery Thrift Store, East Kingston Film Festival, East Kingston Community United Methodist Church, Gail and Ray Donald, and Alscot Equipment.

We had an excellent day and we hope your continued support will keep this event going in the future.

Respectfully submitted,  
Erika Reagan, Chairperson

## HEALTH DEPARTMENT REPORT

We would like to take this opportunity to thank the Health Officer, Rosemary Blood-Benjamin for her service to the Town as Health Inspector from February 15, 1995 until her resignation of December 31, 1996. Rosemary's service to our community is sincerely appreciated.

Andrew L.T. Berridge will be appointed to continue Rosemary's efforts for the three year state appointed term.



## PLANNING BOARD REPORT

In 1996 the Planning Board held many public hearings. One was for a Home Occupation Permit which the board approved. Three were for subdivision proposals in which two were approved. The third was denied and the applicant has since taken legal action against the town. This matter is still pending.

Another public hearing was held for a Site Plan Review proposal at 58 Willow Road to install a 11' x 17 1/2' precast cement building for a digital/fiber optic switching station for NYNEX. During this process, the Board was able to get NYNEX to address the maintenance of the Giles Road NYNEX building.

At the March Town Meeting, a new commercial district was approved. A group of East Kingston residents protested. The Board held a public hearing and the Selectmen decided to hold another vote. This would allow the Town a new vote to either keep the newly approved commercial district or repeal it. On September 5, 1996 the new commercial district was defeated.

The Planning Board held ten work sessions in 1996 to update the Master Plan and other zoning amendments. Thus far, the Planning Board and the Master Plan Committee have finalized four chapters of the Master Plan with two more ready for approval.

The Board held twelve regular meetings. Some of which zoning amendments were approved for Town ballot. These amendments will appear on the 1997 March Town Meeting ballot.

Respectfully submitted,  
Richard A. Smith Sr., Chairman

## BOARD OF ADJUSTMENT

The Board of Adjustment held four hearings during 1996 to address one appeal from an administrative decision and three variance requests. The administrative decision and all of the variance requests were granted.

The Board of Adjustment has a regularly scheduled meeting on an as-needed basis on the fourth Thursday of each month. The Board also meets on an as-requested basis. Applicants must submit an application to the Town Office. Minutes of all sessions conducted by the Board are maintained at the Town Offices.

In the past year, the Board finally achieved a stable membership. The current members include David Ciardelli, David "Chuck" Boudreau, Norman Freeman, Edward Cardone, alternate members Stewart Aronson, Peter Riley, and Charles Marden. Questions about the Board, its functions and opportunities to serve on it, may be addressed to any member, its Chairman or Cathy Belcher, the Board Secretary.

Respectfully submitted,  
John V. Daly, Chairman



## EMERGENCY MANAGEMENT

This past year has proved to be a very busy for everyone involved in Emergency Management.

We held three drills during 1996. The first was in June and the second in August. Both drills went very well. The third drill, a graded exercise was held in September. With thanks to the many people who participated, it also went extremely well. The reports we received were excellent.

On October 21, 1996, the Emergency Operations Center was activated. The Fire Department did an outstanding job of pumping cellars and assisting in the barricading of roads. The Town Hall was prepared as an emergency shelter. Fortunately, the need never arose. There were no reports of personal injury. There were however, a few reports of property damage.

As long as Mother Nature cooperates, 1997 should be a quiet year for this department. There is only one drill required by the EOC this year. The graded exercises are held every two years.

Respectfully submitted,  
Amanda Rossi-Lashoones

## ANIMAL CONTROL OFFICER REPORT

December 31, 1996

Dogs reported lost	8	Cats reported lost	7
Dogs found reported	7	Stray cats impounded	1
Dogs returned to owner	2	Cats hit by car	1
Stray dogs impounded	1	Dead cats buried	2
Dogs hit by car picked up	3	Cats hit by car DOA	2
Dogs euthanized	1	Skunks or coons shot & buried	3

### Complaints:

Dog bites	4	Dogs bothering people	5
Barking dogs	3	Skunk and coon fight at school	1
Stray dogs in yard	3	Woodchuck in yard	1

A Rabies Vaccination Clinic was held in April and was well attended. We plan to do the same this year. The rabies epidemic seems to have slowed some, but the disease is still present and care should be taken with wildlife.

State law requires that both cats and dogs be vaccinated against rabies and it is advisable that other livestock be vaccinated as well.

Respectfully submitted,

Robert A. Marston, DVM; Animal Control Officer



## ROAD AGENT REPORT

The winter snow season of 1996 was quite busy. Record amounts of snow depleted most of the road budget.

With most of the budget spent on the snow season, we were still able to reconstruct and pave the remaining section of South Road. With South Road completed, we then resurfaced a section of Sanborn Road.

The storm of October 21, 1996 caused serious culvert and road damage to Stagecoach and Giles Road.

Routine maintenance was also performed, potholes were filled, culverts were cleaned, and street signs were replaced as needed.

It is anticipated in the 1997 construction season that Stumpfield Road will be reconstructed and paved.

Respectfully submitted,

Robert L. Rossi, Road Agent

## POLICE DEPARTMENT REPORT

As in the past, activities for the Police Department have increased this year. In 1996 saw the resignations of Officer Sean Conlin and Officer Robert Donovan and the hiring of Officer Mark Cook and Officer Wayne Young. I would like to thank Officer's Conlin and Donovan for their service to the town.

The Police Department and Police Association are entering our sixth year in sponsoring the East Kingston D.A.R.E. Program. We had a successful Mel Keddy D.A.R.E. Golf Tournament. Money raised from this tournament will help to support the program.

Through the efforts of Amanda Lashoones, the Police Association was able to acquire a 1986 Jeep Laredo, for use during snowstorms and other off-road use. The Association has equipped the vehicle at no cost to the town. This would not have been possible without the generosity of the following people: Russ Hanscomb Auto Repair, Officer Reid Simpson (Reid's Auto Body), Officer Mark Cook, East Kingston Police Association, Kingston Police Chief Donald Briggs, Richard Cook (Tri-C Manufacturing) and Ken Cabral (Ken's Auto).

In September of 1996, the Police Department, with the blessing of the Selectmen, applied for a grant from the Federal Government, under the COPS Universal Hiring Program. If the grant is approved, and the town will approve the warrant article, the town will hire its first full time officer.

In December 1996, I attended the negligent homicide trial of Stephen Balukas, the individual charged with the death of Officer Melvin Keddy. The trial ended in a mistrial. The case is going to be retried in March of 1997. Hopefully, we will finally be able to have closure to this tragedy.

Respectfully submitted,  
Henry F. Lewandowski, Chief of Police

	<b>POLICE ACTIVITIES</b>	<b><u>1995</u></b>	<b><u>1996</u></b>
Arrests		24	13
Summons M/V		201	186
Warnings M/V		472	641
DWI		5	1
Assist to other Departments		123	179
Motorist Assists		41	75
Accidents/Reportable		15	17
Accidents/Non Reportable		18	10
Burglaries		3	4
Thefts		8	10
Miscellaneous Service Calls		791	1054
Complaints - Domestic		25	14
Juvenile Petitions		2	5
Stolen Vehicles		2	1
Assaults		1	3
Vandalism		13	12
Arson		1	0
Total Man Hours		3,879	3,892
Total Mileage		39,354	38,598

## **FIRE DEPARTMENT REPORT**

This past year was a busy one for the Fire Department. Incidents increased by 23% from 118 to 145 this year. Response to Carbon Monoxide alarms has slowed - most were faulty detectors. Please call us if yours is going off. We can measure levels of CO in your house and solve the problem.

We have had some people leave the department and have had some new recruits maintaining our level at 18 active members and one secretary/dispatcher. We have seven First Responders, four EMT's, nine certified Firefighters and nine driver/operators. We will be sending four recruits to Fire Fighter 1 classes (two have already been certified as First Responder and one as an EMT).

A lot of people have expressed an interest in joining the department. Now is a good time. Spring training classes will be coming up and we need to get people signed up.

Some interesting weather - hurricanes, floods and some killer snow storms have impacted the Department. Equipment repair and maintenance have increased as some of our older pieces need more work. Some of the newer pieces have had extensive overhaul work due to a lack of scheduled maintenance. This has been solved but it costs a lot to perform this work. Bottom line - our budget has had to be increased to accommodate these items as well as to begin to bring our department up to date in meeting equipment needs and salary compensation for Fire and EMS personnel.

Respectfully submitted,  
James C. Davis, Fire Chief



## **RECYCLING COMMITTEE REPORT**

The year 1996 has not been an active one for the Recycling Committee. However, we do continue to recycle a sufficient amount to continue our program with Waste Management, Inc.

New this year is the employee Dan Blaisdell who provides the needed service of checking the bins, keeping the area clear of debris, and helping manage the waste-stream. Dan is available to assist recyclers every Saturday morning at nine until noon. Having Dan manage the recycling site helps the Committee greatly in facilitating proper use of the bins, and allowing us to devote more of our time to future plans and possible expansions of our program.

Of course our greatest hope is to increase the volume of our recyclable waste stream, thereby making it feasible to have curbside pickup. As the only remaining member of the Committee, I am still requesting volunteers from our community to get involved in this most satisfying endeavor.

Respectfully submitted,  
Kimberley Casey, Chairperson

## **FIRE ASSOCIATION REPORT**

During 1996, the East Kingston Fire Association made a concerted effort to encourage new people in the community to join our ranks. The organization began back in the 1940's. It was named the Fire Association as the first project was building a house for the fire equipment. The building is still owned by the Association. At that time, almost one-third of the families in the community participated.

Through the years, the Association has sponsored Eagle Scout candidates, had fund raising dinners, beanos, dances, lobster and chicken feasts, and other community projects for a variety of different needs of the town.

In September, we helped with the cooking at Old Home Day and held a raffle to raise money for repairs to the building that houses the fire trucks. There have been extensive repairs to the plumbing and electricity in the firehouse, which were done by the members of the Association.

In October, the Association sponsored a Halloween Safety Poster contest for all students at the East Kingston Elementary School, in which certificates and prizes were given out at an Ice Cream Social.

November and December were very busy months with the holidays and preparing for Santa's visit on Christmas Eve and a party at the Firehouse along with the Recreation Committee.

In 1997 our plans include doing a community calendar. If you have the time, please join us, a good civic organization, with many community projects in store.

Respectfully submitted,  
Beverly Fillio, Secretary



## **HISTORICAL COMMITTEE REPORT**

The East Kingston Historical Committee enjoyed a quiet yet productive 1996. Thanks to Sue St. Martin and Joe O'Sullivan the Historical Committee was represented, in my absence, with a program of local historical interest.

The Committee recently acquired articles of local interest from the children of John and Polly Radcliff, who at one time owned the house that now belongs to the Weingart family on the corner of Willow Road.

Mrs. Helen West has given the Committee many back issues of the Town Report which can supply hours of interesting reading. The Historical Committee wishes all a Happy and Healthy New Year.

Respectfully submitted,  
Janet W. Damsell, Chairman

## CONSERVATION COMMISSION REPORT

**DREDGE AND FILL APPLICATIONS:** This year the Commission processed a total of seven dredge and fill applications for work in wetlands. Two were for timber harvest operations, one for bridge reconstruction on Route 108 over the Powwow River, one for completion of a fire pond, one for a driveway crossing, one for the proposed natural gas pipeline, and one after-the-fact application for a pond constructed without a permit (this is being handled by the NH Wetlands Bureau as a violation). The review and permitting process is being handled entirely by the Wetlands Bureau following a reorganization at the State level that eliminated the Wetlands Board as we knew it; a newly created Wetlands Council serves as an appeals board only, and does not take part in the permitting process itself. The Commission also submitted comments on proposed rule changes related to the permitting process.

**TOWN LANDS:** The Commission continues to monitor the three town-owned woodlots, to determine when any future management activities will occur.

**MASTER PLAN UPDATE:** The Commission continues to participate in the updating of the Town's Master Plan.

**CONSERVATION CAMP:** Once again, we had no candidate to send to the Conservation Camp sponsored by the Society for the Protection of New Hampshire Forests. Any student that has completed grades 9-12 is eligible to attend this one week session, usually held in late June and early July, and we will be seeking someone to attend in 1997.

**WETLANDS EVALUATION:** We continue to work on the project involving evaluation of the major wetlands in Town, to determine their relative values and functions.

**NATURAL GAS PIPELINE:** A major project for us this past year is the proposal to construct new natural gas pipelines through the Town. We have provided testimony at a public hearing conducted by the Federal Energy Regulatory Commission (FERC), provided comments at other meetings in the project area on the proposal, and will be testifying at future hearings to be held by the State Review Committee at appropriate points in the process. The Commission is encouraging that only one pipeline be constructed, and that directional drilling be employed on that portion of pipeline that crosses Powwow River, Green Brook, and associated wetlands to avoid any surface disturbance in this area. This is a major project that involves twenty-one wetland crossings, and ten stream crossings as the line traverses the Town. We have also been involved in discussions on protecting the existing pipeline where it crosses the river, and is presently exposed to view at times of low water.

**ADOPT-A-HIGHWAY:** This past year, we signed up for the NH Department of Transportation's Adopt-A-Highway program. We are responsible for cleaning up litter along Route 108, from the junction of 108/107 to the Newton town line. This occurs four times a year from spring to fall, and at other times as conditions may warrant.

### **OTHER ACTIVITIES:**

- Participated in the on-going review of Pinebrook Spring Water development in Kingston, adjacent to the north boundary of East Kingston.



- Donated fifty dollars from the Conservation Fund towards the landscaping project at the Town Offices; an Eagle Scout project by Joshua Nupp.
- Testified at public hearings of the NH Legislature on various bills related to the organization, etc. of the NH Wetlands Bureau/Board/Council.
- Participated in discussions at the East Kingston Elementary School regarding Project Home, a NH Department of Fish and Game program for educating elementary school students in natural resource related activities. Use of the retention pond, a proposed nature trail on school property, and other projects were discussed.
- Provided input to the Planning Board on a proposed structure near wetlands on Sanborn Road; and a proposed subdivision on South Road.
- Prepared update of the Wetlands Ordinances to bring them in line with State and Federal standards; made presentation to Planning Board for review and subsequent vote at Town Meeting.
- Provided informational displays at Town Meeting and Old Home Day on Commission activities and natural resource issues.
- Established contacts with neighboring Commissions to share information on areas of mutual concern. More needs to be done in this area to deal with resource related issues on a more regional basis.
- Attended meetings/seminars/field trips sponsored by the NH Association of Conservation Commissions, Rockingham County Conservation District, Rockingham Planning Commission, Natural Resource Conservation Service, NH Wetlands Bureau, UNH Cooperative Extension, and the Merrimack River Initiative.

Members of the Commission are available to answer any question residents of the Town may have regarding natural resource issues, and if we don't have the answer, we can get it.

Respectfully submitted,  
Lawrence K. Smith, Chairman

#### **CONSERVATION FUND - YEAR ENDING DECEMBER 31, 1996**

<b>BALANCE:</b> January 01, 1996	<b>\$377.20</b>
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#### **RECEIPTS:**

Balance from 1996 General Fund	14.40	
Miscellaneous Donations	28.00	
Interest	5.12	
<b>TOTAL RECEIPTS:</b>		<b>47.52</b>

#### **EXPENDITURES:**

Boy Scout Troop 92/Town Office landscaping	50.00	
<b>TOTAL EXPENDITURES:</b>		<b>50.00</b>

<b>BALANCE:</b> December 31, 1996	<b><u>374.72</u></b>
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## **ROCKINGHAM PLANNING COMMISSION REPORT**

**ASSISTANCE SUMMARY FOR 1996:** During 1996, the Rockingham Planning Commission made the following contacts and provided services to various boards and town officials in East Kingston:

Under the 1995-1996 TBG Planning Assistance Grant, the RPC prepared new Housing, Transportation, Community Services and Facilities, and Existing Land Use chapters of the Master Plan. This project included preparing legal notices and sending them out to newspapers and the Town Office, making copies of the chapters for hearings, and getting copies attested by the Planning Board and Town Clerk. The Natural Resources, Inventory of Town-owned Land, and History Chapters were also updated and reformatted (and the corresponding maps updated) under the Town's dues service.

As a part of the Circuit-Rider program, many subdivision regulation and zoning ordinance amendments were drafted for the Planning Board. The Circuit-Rider also compiled Planning Board approved zoning ordinance amendments for the Selectmen's Office for use in their preparation of the 1996 ballot.

Attended 12 Planning Board meetings and 8 Work Sessions. Reviewed aquifer study maps for research for the Water Resources Management and Protection Plan (WRMPP).

On request of the Planning Board, consultant drafted an interim growth control ordinance and provided an accompanying memo on growth control.

On the GIS, staff added a new zone to the zoning layer and produced a new map and plotted a small land use map for the Master Plan.

Called NHMA with questions regarding special town meetings. Discussed with town officials a petition for a rehearing of a town meeting decision. Prepared and faxed a legal notice for public hearing on a proposed zoning ordinance amendment to be voted on at a special town meeting and drafted ballot questions for same.

Drafted proposed Rules of Procedure for the Planning Board and provided copies for the meeting.

**SUMMARY OF REGIONAL PLANNING ACTIVITIES IN 1996:** In addition to assistance provided directly to East Kingston, the Town benefited from regional planning activities and services carried out by the Commission on behalf of its member communities. During 1996 these included:

**LAND USE PLANNING:** Assisted the Exeter River Watershed Association and Rockingham Land Trust in their continued effort to protect the Exeter River, which is now part of the Rivers Management and Protection Program (RSA 483).

Maintained the Developments of Regional Impact Committee to carry out RPC's responsibilities under RSA 36:54-58 and met four times to review regional development proposals.

Organized the third year of a matching local planning grant program for non-coastal communities using a portion of the Targeted Block Grant funds received from the Office of State Planning. The purpose of the grant is to fund planning and mapping projects for the member communities. Four projects were selected for funding under this program.

Initiated and maintained contact with the Federal Energy Regulatory Commission (FERC) and the New Hampshire Energy Facility Site Evaluation Committee (EFSEC) for the purposes of providing input on the current applications to develop gas pipeline facilities through the RPC region. Staff attended Federal scoping meetings on the Environmental Impact Statement, and provided written comments on region-wide concerns. Assisted town administrative staff, planning boards, conservation commissions, and private citizens regarding a multitude of concerns regarding the pipelines and issues regarding easements (including filing comments with FERC and EFSEC, on allegations of improper field actions).

**EDUCATIONAL PROGRAMS:** Assisted in the organization of and hosting of the 21st Annual Fall Municipal Law Lecture Series for town officials, the 12th Annual Natural Resources Lecture Series, the 8th Annual Planning Board Training Series in conjunction with the Rockingham County Cooperative Extension Service and Conservation District, and the 11th Annual Legislators Forum.

**TRANSPORTATION PLANNING:** During 1996, the RPC, as staff to the Seacoast and Salem-Plaistow-Windham Metropolitan Planning Organizations (MPOs), continued to carry out the federally mandated metropolitan planning process.

Provided ongoing technical assistance and support to the Plaistow Area Transit Advisory Committee (PATAC) in their efforts to improve public transit service in the Plaistow Area and to the Plaistow Highway Safety Committee in reviewing subdivision and site plans and other transportation-related issues.

Continued to assist the planning and organizational aspects of COAST (Cooperative Alliance for Seacoast Transportation).

Continued to assist with the Boston to Portland rail project and implementation of work on the station in Exeter.

Continued to assist communities with the development and implementation of various Congestion Management/Air Quality (CMAQ) and Enhancement Program projects.

**ECONOMIC DEVELOPMENT:** Provided assistance to the Rockingham Economic Development Corporation (REDC), the local non-profit economic development corporation comprised of local officials in Rockingham County participating in regional economic development efforts.

Continued to maintain the agency's status as a State Data Center Affiliate.

**SOLID WASTE MANAGEMENT:** Provided administrative, organizational and planning assistance to the Southeast Regional Solid Waste District (149-M). The District is comprised of 21 towns in Rockingham County.

Prepared by Rockingham Planning Commission Staff.

Respectfully submitted,

Lawrence K. Smith, RPC Commissioner

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

**Division of Forests and Lands**

**172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856**

**Robb R. Thompson**  
Commissioner

**John E. Sargent**  
Director

**603-271-2214**  
**FAX: 603-271-2629**

**REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER**

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227:L-:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and /or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the NH Division of Forests and Lands, Forest Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire or timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

**1996 Fire Statistics (Cost Shared)**

**Fires Reported by County**

Belknap	06
Carroll	07
Cheshire	13
Coos	10
Grafton	12
Hillsborough	19
Merrimack	14
Rockingham	15
Strafford	05
Sullivan	06
<b><u>TOTAL FIRES</u></b>	<b><u>107</u></b>

**Causes of Fires Reported**

Smoking	05
Debris Burning	34
Campfire	16
Power Line	04
Railroad	02
Equipment Use	01
Lightning	02
Children	22
OHRV	01
Miscellaneous	20

**"REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!"**

John Dodge  
Forest Ranger

Richard A. Smith  
Forest Fire Warden

Forest Protection (603)271-2217  
Forest Management (603)271-3456

Land Management (603)271-3456  
Information & Planning (603)271-3457

## LIBRARY TRUSTEE REPORT

This has been a very busy and productive year for the East Kingston Public Library. We have seen many new faces at the Library Story hours and during Summer Reading Program as well as on a day to day basis. Your Library Trustees are committed to meeting the new demands that are arising as the population of our town increases. The use of our Library's services has more than doubled.

Some new furnishings and an updated computer system are bringing our Library into the "Information Age." We have located an internet service provider that allows us free access to the Internet. This has been a great asset to our patrons and a savings to our taxpayers.

Our Library continues its commitment to support the Adult Literacy Project and to work with our elementary school and its reading programs. Also, our Librarian, Tracy Waldron and the Trustees are developing new ways of serving the diverse population of East Kingston and furthering the goal of the Public Library... "To supplement the formal system of free public education." One proposed program would address the needs of East Kingston's seniors by providing more large print books, books on tape, and a delivery service for "shut-ins."

The Trustees want to thank our staff, Tracy Waldron and Linda Harding for a year of outstanding work; their guidance, professionalism, and enthusiasm make our stewardship of the Library an enjoyable task.

The Trustees would also like to thank the Friends of the Library for their generous donations and their continued support. The Library and the Town of East Kingston benefit greatly from their contributions as well as from the many donations made to the Library by other individuals.

As you will notice, the Trustees have included a number of articles in the 1997 Town Warrant. These articles have been included to enable the East Kingston Public Library to move forward and to meet the needs of a growing population and the increased demand for library services. Your Library receives approximately one-percent of your tax dollar and is a service used by approximately 50% of our population. The Trustees believe that these expenditures will allow us to better serve the Town and its growing population.

Respectfully submitted,  
Conrad Moses  
Beverly Fillio  
Carol Davis  
Library Trustees

## LIBRARIAN'S REPORT

1996 was a year of change. Judy Haskell resigned in April and her position was filled by the Assistant Librarian, Tracy Waldron. The Assistant position was filled by Linda Harding, who is also the Children's Librarian in Epping. The first project the new librarians had to tackle was the Summer Reading program. This year's theme was "READING...The best Game Around." It's focus was the Olympics. We had a record number of 49 children sign up. On Wednesday evenings children reported the books they read for the week. On Wednesday's we also had a story hour and a craft project with a sport of Olympic theme.

Donations make up a large part of our yearly additions to the collection, and 1996 was no exception. We received many wonderful donations of books, magazines, materials, and subscriptions. Thanks to all of you who donated items. Donations add much more than just a book to the collection. They add depth and diversity. Your generosity is much appreciated.

We started at the end of 1996, adding audio books to our collection. Thanks once again to many donations, we started with a few books on tape. They were so popular, especially with commuters, that we have tried to add as many as possible. They also are used in our elderly outreach program.

Our space constraints dictated that we discard books. This year we discarded 383. As with donated books that we don't add to our collection, our discarded books are handled a few different ways. On occasion we have a book sale. Any books left over are usually donated to the County Jail. They are extremely appreciative of the donations that are eagerly awaited by the inmates.

In November, the Library hosted an American Tea Party. The Pleasant Company who makes the American Girl dolls has a lending program for schools and libraries. They sent us five of their dolls with their accessories to display in the Library for the week leading up to the tea party. We had 32 girls sign up. The group was split in two and by the end of 2 1/2 hours all the girls had visited the Library for crafts and the Town Hall for an elegant tea party. Thanks to Beverly Fillio, each girl used a beautiful china tea cup and saucer. The tables were decorated with candlesticks and special tea pots filled with real fruit teas, cocoas and juices. It was quite an event. Thanks to Carol Davis and Beverly Fillio, each girl took home a dried flower tussie mussie as well as American Girl goodies. Many people volunteered to make cookies, cakes and tea sandwiches. Thanks to all of them. Their help is invaluable and much appreciated.

Thanks to the Friends of the Library, we added a new children's book display in December. It takes up little space and allows children better access to picture books. The Friends are such an asset to the Library. In addition to buying items for the Library that the budget will not cover, they decorate the Library for different seasons, donate books in honor of children born in East Kingston, provide a scholarship for a college bound resident and numerous other things. The Library would not be what is today without them. Thank you very much.

As the Town is growing, we see our numbers at the Library grow. Although we are small, we try to provide patrons with as much information as we possibly can. Thanks to the New Hampshire State Library we are able to search a statewide database and borrow books from other libraries across the state. Also available is Article Express which

provides access to over 500 periodical titles. With a fax machine, these titles can be available in just hours, (we usually receive them in one to two days through the mail). The NHSL also makes UNH's Library database available to us. Ultraset provides us with Internet access free of charge. Since its connection, it has been used daily providing unlimited resources to patrons and library staff. Thanks to today's technology, these services help small libraries provide more information than ever. We will strive in the years ahead to take advantage of this technology.

We would like to thank the many people who help the Library throughout the year. Whether it is fundraising, cooking, lifting, cleaning, donating books, magazines, audio books, etc., or just general helping out, it is all greatly appreciated. It truly takes a community effort to successfully run the Library and its programs. A special thank you to the young people who chose the Library as their place to volunteer: Kourtney Bartlett, Rachel Garcia, Jay Benjamin, Laura Cummings, Leo Metcalf, and Scott Wood. Thank you. Please come in and visit the Library and take advantage of what it has to offer.

Respectfully submitted,  
Tracy Waldron, Librarian

**JANUARY 1, 1996 - DECEMBER 31, 1996**

**CIRCULATION:**

Adult Fiction	1,494
Adult Non-Fiction	861
Magazines	956
Children's Fiction	2,960
Children's Non-Fiction	470
Other (videos, cassette/books, audio cassettes)	209
<b>Total Circulation:</b>	<b>6,680</b>

**BOOKS ADDED TO COLLECTION**

Bought with Town funds	421
Donations	411
Total books added	832
Discards	383
<b>Total books in the library</b>	<b>9,369</b>

New Library Cards issued in 1996:	71
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**INTER LIBRARY LOAN**

Books borrowed	325
Books loaned	75

**CHILDREN'S PROGRAMS**

Summer Reading Program Sign ups	49
Number of children attending Story Hour	312

**PROGRAMS AVAILABLE THROUGH NEW HAMPSHIRE STATE LIBRARY**

Inter Library Loan  
Article Express

## FRIENDS OF THE LIBRARY REPORT

The Friends of the Library would like to thank all the residents who helped support our organization. Our goal is to help the library grow in whatever way we can. For a very small group of dedicated residents we are able to do more and more each year for the Library and the townspeople.

We sponsored the second annual "Candidates Night" in March. This seems to be a helpful way for the townspeople to meet the candidates who are interested in running for elected positions. The Friends do not support any one candidate, but rather sponsor the event as a service to the town.

We held raffles at the elections in March and November. Thank you to all who helped by buying tickets! Part of the money raised is used to help purchase books that are donated to the Library in the name of an East Kingston child born during the year. The parents receive a note from the Friends letting them know that a book has been donated in their child's name.

We also held our second "Soup & Springtime" luncheon in March. This has become a very successful event and fund raiser. Mr. Joe Gancarz from the Brentwood Farm and Greenhouse was our speaker. He demonstrated wreath making and very generously donated five wreaths to be raffled at the luncheon.

Because of our successful soup luncheon, we are now proud to announce that the Friends were able to offer a Scholarship Award in the amount of \$200.00 to an East Kingston resident. Seanna Poelaert received the award which was presented at the Exeter High School Awards Assembly. We are working hard so that we may continue to offer this award each year. In addition, the Friends purchased a revolving book shelf to help store and display the growing number of children's books at the Library.

Did you see us at "Old Home Day?" We sold chances for a children's ring toss game, and those able to hit a post were awarded a book. This was a popular event with the children and everyone had a good time. Mrs. Sarah Lazor had craft kits for sale and donated the proceeds to the Scholarship Fund.

The Friends are responsible for filling the window boxes with flowers in the summer and hanging the holiday wreaths in the winter. We are a friendly group always looking for new members to join us. Our meeting dates are listed in the East Kingston monthly newsletter.

Respectfully submitted,  
Kathleen A. Barker, Secretary

The 1996 Board Members are:  
Virginia Daly, President 772-9548  
Kathleen Barker, Secretary 642-7032  
Sharon Day, Treasurer 642-7956



## **ROCKINGHAM COMMUNITY ACTION**

Rockingham Community Action (RCA) is a private, non-profit corporation. Our mission is to serve the multitudes of needs of Rockingham County's low-income residents by assisting them in coping with the hardships of poverty, giving them the tools to lift themselves out of poverty and seeking to eradicate the root causes of poverty.

The following services were provided by Community Action to eligible residents of East Kingston from July 1, 1995 through June 30, 1996.

Six households received one of a group of Fuel Assistance Programs, services that provide financial grants of up to \$585 to income eligible households to assist with energy-related expenses through the Fuel Assistance Program (some households also receive furnace cleaning and budget and energy counseling services), or grants up to \$250 for fuel and utility emergencies for households not eligible for the Fuel Assistance Program through the Neighbor Helping Neighbor and the Senior Energy Assistance Service.

One home was weatherized through the Weatherization or Energy Management Services Programs, which high quality energy conservation materials and skilled labor to weatherize homes of income-eligible and high energy-using households in order to reduce heating costs and conserve energy, and provides major repairs or replacement of heating systems for low-income homeowners.

Four children and day care providers participated in the Family Day Care Program, which provides training and technical assistance to day care providers and sponsorship of the USDA Child and Adult Care Food Program.

Six child care referrals were arranged through the Child Care Resource and Referral Program, which compiles current data on all available child care options.

Two individuals participated in Seacoast HealthNet, which provides access to health care for medically indigent individuals though age 64 through the provision of physician-based medical care, family support services and health education.

Eighteen women, infants and children received help through the WIC or Commodity Supplemental Food Programs

Ten children received books through the Family Literacy/Gift of Reading Program, which provides high quality books and other literacy services to low-income pre-school children and their families through the library-based Gift of Reading book distribution program and the home-based Family Literacy Project.

During the past year we logged calls and visits from East Kingston residents, some of which were crisis calls involving fuel or utility problems, the lack of food or clothing, or general financial needs.

Since the services we provide greatly relieve the towns we serve of the full financial burden for providing for the needs of their low-income residents, we ask every community we serve to make a financial contribution to our agency based upon the level of services we provided during the previous fiscal year, which means that we request \$5 for every \$100 we provided in direct services.

From July 1, 1995 through June 30, 1996, Community Action provided \$18,603 in services to East Kingston residents. We are therefore requesting the town of East Kingston to contribute 5% of this amount, or \$930. The town of East Kingston has contributed to our agency for many years, and we extend our appreciation to you for your continued support.

Cordially,  
Daniel Reidy, Outreach Center Director



### ROCKINGHAM VNA & HOSPICE

Rockingham VNA and Hospice saw a total of 25 patients in East Kingston who received the following services within their homes:

<b>Acute Care Visits:</b>	Skilled	407
	Home Health Aide	593
	Free	20
<b>Hospice Visits:</b>		64
<b>Total Acute Care Visits</b>		<u>1,084</u>

In total, RVNA & Hospice made 1,084 visits to the residents of East Kingston. Of these visits, 20 were provided free of charge, at our current fee (\$75.00 per visit), these free visits would have been charged at \$1,500.00. All other visits were paid, in part, by either Medicare, Medicaid, other insurance or private patient payment. None of these payers pay 100% of our fees (private patient fees are determined on a sliding fee scale). The contractual allowance (that portion not paid) averages 13%.

In addition to the above services, RVNA & Hospice's Health Promotion Department saw residents of East Kingston in the following capacities:

Blood Pressure Clinics	1 Visit
Foot Clinics	16 Visits
Flu Clinics	17 Visits
Well Child Clinics	9 Visits
Dental Clinics	2 Visits
Immunization Clinics	3 Visits
Newborn	8 Visits

Town funding is used to support our Health Promotion activities as these are generally free to the public (or for a small donation).

The free services to the town this fiscal year exceed the original appropriation and are as follows:

20 Free Visits @ \$75.00 each	\$ 1,500.00
471 Skilled Visits @ \$75.00 =	\$35,325 @ 13% = 4,592.25
593 HHA Visits @ \$45.00 =	\$26,685 @ 13% = 3,469.05
56 Clinic Patients @ \$16.22 each =	908.32

**Total Free Service to East Kingston Residents** \$ 10,469.62

## SALARY REVIEW COMMITTEE REPORT

In March 1992, the Town voted to accept the report and recommendations of the Salary Review Committee. One of the provisions of the Warrant Article was to have the Moderator appoint a committee to review salaries of elected officials in 1996. The committee was chartered to make recommendations to the Annual Meeting of the Town in 1997. That vote resulted in the appointment for this Salary Review Committee, this report and the Warrant Article submitted for a vote at the 1997 Annual Town Meeting.

The committee met on May 8, August 28, October 2 and October 28, 1996. The committee also interviewed the Board of Selectmen and the Treasurer on June 17 and the Town Clerk/Tax Collector on June 24, 1996. The committee reviewed the work of previous committees and followed the same process as those who came before us to perform this work. Again, the committee solicited information regarding time commitment presently required in discharging the responsibilities of the office from current office holders as well as their opinions regarding present salary levels. The committee also surveyed the towns of Fremont, Kensington, Brentwood, South Hampton and Hampton Falls.

Time demands on Town Officials fall into two distinct categories. The offices of Moderator, Supervisor of the Checklist, Bookkeeper of the Trust Funds and Election Officer require 15 to 50 hours per year. These offices are filled by people who see the position as a volunteering of their time and talents for the betterment of the Town. As an example the Library Trustees and Cemetery Committee receive no compensation. Appointed Boards and Committees such as the Planning Board and Board of Adjustment often do not receive compensation to conduct of the business of the Town.

Nevertheless, the committee felt that where salaries had been paid in the past to this category of Town Officials, payments should continue although the form may change (Supervisor of the Checklist from per election to hourly). Such payments do not represent a salary but are in effect an "honorarium" in thankful recognition of the time and skills donated by these individuals.

The second category of Town Officials including Treasurer, Board of Selectmen, and Town Clerk/Tax Collector, spend hundreds of hours per year. These individuals are often tied to a schedule of office hours in order to be available to meet the needs of the community. Special training (Town Clerk/Tax Collector) is required to carry out the duties of these positions.

The committee decided that it is reasonable to expect a donation of some special skills and high quality hours on decision making, but these officials must be compensated for the large number of hours spent, particularly on the routine aspects of these positions which are not inherently rewarding. These officials (Selectmen, Treasurer) requested that a larger portion of their compensation be reflected as expenses to more accurately reflect the real situation. Along with small increases, the committee recommended that this request be accommodated. The Town Clerk/Tax Collector salary increase recommendation is substantial. This reflects the comparison made with our neighboring towns, the increase in office hours (16 vs 12 per week) and the additional normal four hours per week required to maintain this office properly. In addition, the Town Clerk will process the state payments for auto registrations and the fees for this service will be retained by the town.

The committee recommends the continued implementation of the data processing being done in the Town Office. Processing of Payroll, Tax Bills, Accounting for Auditing and Control of the Budget etc. have been beneficial in accuracy and reduced costs. The Town should continue to seek new ways to improve the use of centralized data processing to reduce the cost of Town administration.

The committee also recommends that the Board of Selectmen work with the Cemetery Committee to establish reasonable fees for work in the cemeteries by the members of the Committee on a routine basis. The Cemetery Committee could pay for this work from Cemetery funds. Presently the Cemetery Committee does not pay for these services. The Committee expects members to perform these services gratis. At the present time two members of the committee are currently around town most of the week. The Salary Review Committee reviewed the list of services provided and believes services provided associated with burials and work contracted to improve the cemeteries are above those normally expected of committee members in this Town.

East Kingston Salary Review Committee

Donald Clark-Chairman

Joan Kasinskas

William DiProffo

Ralph West

Curtis Jacques



## RECREATION COMMITTEE REPORT

In 1996, we finished the construction of the Little League Field located at the East Kingston Elementary School. It has already achieved the rating of the "Best Field in Rockingham County." Unfortunately, we did not have time to properly dedicate it. In the spring we will conduct a ceremony to dedicate the field as the "Swanton Levandowski Field."

We purchased a new pitching machine and batting cage for the ball field and expect to have them in operation this spring.

Two of our key accomplishments for 1996 include the organization and sponsoring of a girls softball team named the "Devil Rays" and the organization and sponsoring of a youth soccer league.

Our Annual Christmas Party was a great success with twenty-eight youths participating. Santa Claus was ably assisted by Austin Carter. Many thanks to you again, Austin!

The success of the Recreation Committee and its functions in the community, rest solely on the participation of adult volunteers. Please consider a position on this rewarding committee.

Respectfully submitted,  
Richard Poelaert, Chairman

## TRUSTEES OF THE CEMETERY REPORT

Nineteen hundred and ninety-six was a quiet year for the Trustees, still some improvements and changes were made at the Hillside and Union cemeteries. At Hillside, a front gate was erected in accordance with RSA 289:6 which in part requires that cemeteries have fences and gates. The new gate will allow the Trustees to close the cemetery to vehicular traffic between the fifteenth of December and the first of April or at other times when in their opinion it becomes necessary. Also installed was a pedestrian gate for visitors to enter through when the main gate is closed. Other enhancements at Hillside included the planting of flowers at the base of the flag pole and the placement of granite benches for visitors to sit, rest and enjoy the tranquillity and beauty of the cemetery.

At the Union cemetery an access road was built on the South Hampton side which will allow vehicles access to perform cemetery maintenance and for burials. Other areas surrounding the cemetery were cleared by the land owner Charlie Monahan and not at the direction of your Trustees. We had intended to extend the stone wall 75' to the south from the existing wall to the edge of the newly opened portion of the cemetery, however the stone mason awarded the job was unable to start the project in 1996. We expect that the wall will be completed by mid-1997.

Unfortunately and sadly, we must report to you that sometime during a mid-summers night, an unknown person or persons entered the Union cemetery and with apparent total disrespect for the flag of our country and for our dead, lowered and stole a beautiful new flag, raising in its place another US flag sorely faded, tattered and torn. This was all done despite the fact that the flag pole and flag were lighted by a flood light. The Trustees urge you to be vigilant of suspicious persons in or near our cemeteries and to promptly report the same to the Police Department.

Once again, the school children participated in a Memorial Day ceremony at the Union Cemetery. During the exercise, the young citizens proudly placed flags at veterans graves, recited poems and sang patriotic songs. All are invited to participate in the ceremony planned for 1997; watch for the date in the Town Newsletter.

Projects planned for 1997 include: Completion of stone wall - Union; Planting of trees and placement of boulders along the new access road - Union; Placement of granite benches - Union; Road repairs - Hillside; and Planting of flowering trees - Hillside.

Finally, we take this occasion to encourage those owning undeeded grave lots to apply for proper deeds. The Trustees wish to avoid any disputes that may occur as a result of the sale of undocumented lots. Deeds are issued upon presentation of some proof of purchase or ownership and payment of the administrative fee of ten dollars. All deeds are recorded at the Town Clerk's office.

In closing, we extend our appreciation to all who have helped us make 1996 a successful year, and we take this opportunity to announce that persons having business with the Trustees should call the Town Offices for an appointment. The Trustees plan to meet on the third Monday of each month during 1997.

Respectfully submitted,

*Donald C. Andolina*  
Chairman and Sexton

*Eugene V. Madej*  
Bookkeeper

*Henry F. Lewandowski*  
Secretary

## **THE TOWN OF EAST KINGSTON CEMETERY RULES AND REGULATIONS**

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

### **Section I - General Provisions:**

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is excluded from the cemetery, except by written permission of the Sexton.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton having care of the cemetery is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time no burials will be permitted. Exceptions may be granted in writing by the Trustees at their sole discretion provided that the cemetery grounds are: not frozen and /or not covered by snow.

### **Section II - Purchase of Lots:**

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, cost etc.
2. No lot shall be sold to anyone other than a legal resident of East Kingston, and then with perpetual care only.
3. Reservations for burial lots may be made only upon payment of a deposit equal to fifty percent of the then current cost as determined by the Trustees, and no deed shall be issued until final payment is made.
4. All deeds to lots sold shall be recorded with the Town Clerk, by the Trustees of the Cemeteries.
5. Burial Lots shall be sold under one name only, and each lot shall have corner posts as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the monies paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.

9. Any failure to comply with the conditions of sale shall result in the forfeiture of all monies paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.

### **Section III - Interments:**

1. No burial may be made in a lot until paid in full and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal except by permission of Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies that have been interred thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

### **Section IV - Monuments and Stones:**

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes but is not limited to Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments and markers are not allowed until the lot is paid for in full and then only as specified in (1) above.
3. No monument, headstone, curbing or other structure will be allowed to be erected unless it rests on a foundation built of solid masonry, with good cement or mortar and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablet or other device of wood, fences or hedges are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

### **Section V - Care and Maintenance of lots:**

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Sexton.
2. No hedges, trees, flowers or shrubs may be planted without the written approval of the Sexton.
3. Flowers, wreaths, flags, etc., left on the graves of lots will be removed as soon as possible after they fade. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves but other flower containers may be placed upon graves except that they may not be embedded into the ground.
5. Plastic or artificial shrubbery, flowers or wreaths are not permitted.

## CEMETERY FINANCIAL REPORT

**Balance January 1, 1996**

**\$8,401.11**

**Receipts:**

Bank Interest	\$ 116.03
Burial Fees (7)	1,050.00
Deeding fees - pre-existing lots	30.00
Donations:	
Andolina family (pay. 2 of 2 Flag Pole)	500.00
Connelly Family donation	200.00
Flat marker installation charges	300.00
Foundation charges	122.50
Gale house taxes - 1995	2,192.00
Gale house taxes - 1996	2,213.00
Markers sold (5)	1,000.00
Perpetual Care (Sale of 5 Lots)	3,083.00
Trustees of Trust Funds	7,000.00
Work permit fees	25.00
Cremains - Grave preparation	165.00

**Total Receipts**

**\$17,996.53**

**Opening Balance & Receipts**

**\$26,397.64**

**Payments:**

Mortenson- DuFresne and R.	\$ 662.00
Castonquay	
NH Fence Co. - Hillside Gate	1,050.00
Stephen Roy Monuments	240.00
Town of East Kingston Gen. Fund	9,500.00
Transfer to Petty Cash	225.00
Trustees of the Trust Funds	3,083.00

**Total Payments**

**\$14,760.00**

**Ending Balance December 31, 1996**

**\$11,637.64**



TRUSTEES OF TRUST FUNDS  
TOWN OF EAST KINGSTON  
COMMON TRUST INCOME AND EXPENSES – 1996

INCOME BALANCE – 1/1/97	\$4,562.01	
Interest on Savings and Government Obligations	\$9,719.53	
Common Stock Dividends	<u>\$864.15</u>	
TOTAL INCOME		\$15,145.69
Citizens Bank Fees	\$750.00	
East Kingston School District	\$1,356.19	
East Kingston Cemetery Trustees	<u>\$7,000.00</u>	
TOTAL EXPENSES		<u>\$9,106.19</u>
INCOME BALANCE – 12/31/96		<u>\$6,039.50</u>

TRUSTEES OF TRUST FUNDS 1996 REPORT  
PRINCIPAL BALANCES

DATE OF CREATION	NAME	HOW INVESTED	PURPOSE	BEGINNING BALANCE	ADDITIONS	GAINS FROM SALES	LOSSES FROM SALES	YEAR END BALANCES
Various	All	Common	Cemetery	\$93,764.43	\$0.00	\$14.19	\$0.00	\$93,778.62
Various	All	Common	School	\$22,016.74	\$0.00	\$3.33	\$0.00	\$22,020.07
TOTAL COMMON TRUST FUNDS				\$115,781.17	\$0.00	\$17.52	\$0.00	\$115,798.69
NEW FUNDS CREATED/ADDITIONS								
1996	Union Cemetery	Common	Cemetery	\$0.00	\$1,533.00	\$0.00	\$0.00	\$1,533.00
1996	Hillside Cemetery	Common	Cemetery	\$0.00	\$1,550.00	\$0.00	\$0.00	\$1,550.00
TOTAL NEW FUNDS				\$0.00	\$3,083.00	\$0.00	\$0.00	\$3,083.00
CAPITAL RESERVES								
DATE OF CREATION	NAME			BEGINNING BALANCE	ADDITIONS	EXPENDED		YEAR END BALANCES
1980	Police Department			\$0.00	\$6,500.00	\$0.00		\$6,500.00
1988	Library			\$6,875.04	\$0.00	\$0.00		\$6,875.04
1993	Building Preservation			\$12,000.00	\$0.00	\$0.00		\$12,000.00
1993	School Tuition Reserve			\$93,832.00	\$0.00	\$0.00		\$93,832.00
1993	Revaluation Fund - 2			\$12,000.00	\$4,000.00	\$0.00		\$16,000.00
1994	Rescue Vehicle			\$10,000.00	\$0.00	\$0.00		\$10,000.00
1994	Elementary School			\$14,000.00	\$0.00	\$0.00		\$14,000.00

TRUSTEES OF TRUST FUNDS 1996 REPORT  
INCOME BALANCES

NAME OF FUND	BEGINNING BALANCE	CURRENT INCOME	EXPENDED	TRUST MGMT. FEES	YEAR END BALANCES
Common - Cemetery	\$3,174.53	\$8,572.78	\$7,000.00	\$607.50	\$4,139.81
Common - School	\$1,387.48	\$2,010.90	\$1,356.19	\$142.50	\$1,899.69
TOTAL	\$4,562.01	\$10,583.68	\$8,356.19	\$750.00	\$6,039.50

CAPITAL RESERVES	BEGINNING BALANCE	CURRENT INCOME	EXPENDED	TRUST MGMT. FEES	YEAR END BALANCES
Police Department	\$250.19	\$213.44	\$0.00	\$0.00	\$463.63
Library	\$3,875.85	\$579.40	\$0.00	\$0.00	\$4,455.25
Building Preservation	\$1,298.53	\$716.72	\$0.00	\$0.00	\$2,015.25
School Tuition Reserve	\$4,173.20	\$5,281.84	\$0.00	\$0.00	\$9,455.04
Revaluation Fund - 2	\$931.55	\$825.69	\$0.00	\$0.00	\$1,757.24
Rescue Vehicle	\$626.32	\$572.69	\$0.00	\$0.00	\$1,199.01
Elementary School	\$544.72	\$783.86	\$0.00	\$0.00	\$1,328.58

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS*

To the Members of the  
Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

In planning and performing our audit of the Town of East Kingston for the year ended December 31, 1996, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

Also, the following conditions were noted that we do not consider to be material weaknesses:

### ***FOLLOW-UP TO PRIOR YEAR MANAGEMENT LETTER COMMENTS***

During the course of this year's audit, we were very pleased at the progress made toward addressing the following prior-year management letter comments.

#### ***TOWN TREASURER***

1. "None of the payroll and vendor manifests were being approved by the Board of Selectmen."

This was addressed at the end of the 1995 and now all manifests are being approved by the Board of Selectmen.

2. "The Family Bank checking account remained open at year end because there were several old outstanding checks that had not yet cleared."

This account was closed in early 1996.

### **GENERAL ACCOUNTING SYSTEM**

"The Town's general ledger is lacking most of the balance sheet accounts. Thus, the general ledger system does not reflect the true financial condition of the Town."

After the completion of last year's audit, the Town's bookkeeper was given journal entries to establish the necessary accounts and to record the December 31, 1995 balances. During the year these accounts were maintained and the cash account was reconciled with the Treasurer on a monthly basis. During this year's audit we made the normal closing entries for the year which have been forwarded to the bookkeeper.

### **GENERAL FIXED ASSET ACCOUNTING**

"The Town does not maintain a record of its general fixed assets as required by generally accepted account principles."

This has not changed from last year. In order to conform with generally accepted accounting principles, a detailed record of fixed assets should be maintained. Consideration should be given to valuing the inventory of the existing assets and setting policies for capitalization and elimination of items from the records.

### **EAST KINGSTON PUBLIC LIBRARY**

"Due to circumstances beyond the control of the Board of Selectmen, the records of the East Kingston Public Library were not made available for audit at December 31, 1995."

During this year's audit, most of the library records were made available to us. However, certain circumstances arose that made it impossible for the auditors to obtain the receipts and expenditure documentation for the year; thus, no testing was performed over the library's internal control structure.

We, again, request that all records be made available for audit.

### **PETTY CASH**

"It was noted that at year end the remaining balances held in the Selectmen's Office and Town Clerk/Tax Collector's petty cash is turned back to the Bookkeeper and deposited into the General Fund checking account. At the start of the new year, the Bookkeeper will issue a check to establish the petty cash for the year."

In 1996, fixed amounts were established for petty cash and the fund is now being operated on an imprest basis. An imprest system for petty cash requires that checks are periodically issued for the amount of disbursements in order to replenish the fund.

During the course of this year's audit, it was noted that the Trustees of the Cemetery Fund has petty cash which needs to be set up as an imprest fund.

### **TAX COLLECTOR**

1. "The abatement forms received by the Tax Collector from the Selectmen's Office were not always approved. Instead, the form noted that the original abatement had been approved and was on file in the Selectmen's Office."

The Tax Collector now receives approved abatement forms from the Board of Selectmen.

2. "The Tax Collector, Treasurer and Bookkeeper were not all in balance at year end."

The Tax Collector, Treasurer and Bookkeeper now balance their books on a monthly basis and at year end all three sets of records were in balance.

### **PAYROLL**

"Our testing of the payroll records revealed that not all employees who were required to have a completed Federal I-9 Form (Employment Eligibility Verification) had one on file.

All required employees now have a completed Federal I-9 Form on file.

### **PURCHASE ORDERS**

"It was noted that presently the Town does not have an established purchase order system in place."

Purchase orders are now required for disbursements, but we still recommend the Town establish a formal purchase order policy.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 14, 1997

*Plodzik & Sanderson  
Professional Association*

# PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

## *INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION*

To the Members of the  
Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of East Kingston as of and for the year ended December 31, 1996. These general-purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of East Kingston has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of East Kingston, as of December 31, 1996, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund and account group financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of East Kingston. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

*Plodzik & Sanderson*  
*Professional Association*

January 14, 1997

## MS - 2 Budget Comparison

ACCT NO.	PURPOSE OF APPROPRIATION	BUDGET 1995	ACTUAL 1995	BUDGET 1996	ACTUAL 1996
	GENERAL GOVERNMENT				
4130-000	Executive	43450	73184	53900	45931
4140-000	Election, Registration & Stats	12600	11247	15195	14069
4150-000	Financial Administration	31800	32409	35093	32174
4152-000	Revaluation of Property	5600	7622	8503	8097
4153-000	Legal Expense	40000	27384	25300	19457
4155-000	Personnel Administration	13250	12249	8311	15946
4191-000	Planning & Zoning	8300	6590	8400	8142
4194-000	Gen Government Buildings	30901	26973	35585	39506
4195-000	Cemeteries	9500	1037	13500	13659
4196-000	Insurance	19800	15246	16000	22952
4197-000	Advertising & Regional Assoc	1200	0	1276	1226
4199-000	Other General Government	20000	0	13000	0
	PUBLIC SAFETY				
4210-000	Police	50500	53242	58566	59714
4215-000	Ambulance	16000	16441	25718	27764
4220-000	Fire	28000	32342	25823	29651
4240-000	Building Inspection	9000	9406	9000	3938
4290-000	Emergency Management	7200	4029	17186	8677
4299-000	Other Public Safety	0	0	0	0
	HIGHWAYS AND STREETS				
4312-000	Highways & Streets	110000	125983	125000	139603
4313-000	Bridges	0	0	0	0
4316-000	Street Lighting	1000	900	1400	1109
	SANITATION				
4323-000	Solid Waste Collection	82350	80225	87600	81654
4324-000	Solid Waste Disposal	0	0	0	0
4326-000	Sewage Collection & Disposal	0	0	0	0
	WATER DISTRIBUTION AND TREATMENT				
4332-000	Water Services	0	0	0	0
4335-000	Water Treatment	0	0	0	0
	HEALTH				
4414-000	Pest Control	1000	540	1000	490
4415-000	Health Agencies & Hospitals	300	300	350	350
	WELFARE				
4442-000	Direct Assistance	2103	373	1350	252
4444-000	Intergovernmental Payments	800	510	500	330
4445-000	Vendor Payments	2397	2759	3300	80
	SUB TOTALS (CARRY TO NEXT PAGE)	547050	540990	600857	574861



## MS - 2 Budget Comparison

ACCT NO.	PURPOSE OF APPROPRIATION	BUDGET 1995	ACTUAL 1995	BUDGET 1996	ACTUAL 1996
	SUB TOTALS (FROM PRIOR PAGE)	547050	540990	600857	574861
	CULTURE AND RECREATION				
4520-000	Recreation	2500	2191	3000	3432
4550-000	Library	17950	17233	18600	18600
4583-000	Patriotic Purposes	500	811	1100	1306
4589-000	Other Culture & Recreation	950	0	0	0
	CONSERVATION				
4612-000	Purchase Natural Resources	0	0	0	0
4619-000	Other Conservation	300	300	400	400
	ECONOMIC DEVELOPMENT				
	DEBT SERVICE				
4711-000	Long Term Principal	0	0	0	0
4721-000	Long Term Interest	0	0	0	0
4723-000	Tax Anticipation Note Interest	16000	24085	16000	12254
	CAPITAL OUTLAY				
4901-000	Land & Improvements	0	0	0	0
4902-000	Mach., Veh. & Equip.	13750	13391	13750	13391
4903-000	Buildings	0	9728	0	0
4909-000	Non-Building Improvements	0	0	0	0
	OPERATING TRANSFERS OUT				
4912-000	To Special Reserve Fund	0	0	0	0
4913-000	To Capital Projects Fund	0	0	0	0
4914-000	To Enterprise Fund	0	0	0	0
4915-000	To Capital Reserve Fund	0	0	0	0
4916-000	To Trust & Agency Fund	0	0	0	0
	TOTAL APPROPRIATIONS	599000	608729	653707	624244



**TOWN WARRANT  
AND  
TOWN BUDGET**

**State of New Hampshire**

# The State of New Hampshire

THE POLLS WILL BE OPEN FROM 8:00 A.M. TO 7:00 P.M.

*To the Inhabitants of the Town of East Kingston in the [L.S.] County of Rockingham in said State, qualified to vote in Town Affairs:*

You are hereby notified to meet at East Kingston Elementary School (located at Andrews Lane) in said Town, East Kingston, on Tuesday, the Eleventh Day of March, next at 8:00 of the clock in the forenoon, to act upon the following subjects:

Given under our hands and seal, this tenth day of February, in the year of our Lord nineteen hundred and ninety seven.

*Leonard St. Donnell*  
*Andrew H. Beringer*  
*James P. Day*

Selectmen  
of  
East Kingston

A true copy of Warrant — Attest:

.....  
.....  
.....

1. To choose all necessary Town Officers for the year ensuing.  
**(TO BE VOTED ON BY BALLOT)**
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:  
**(TO BE VOTED ON BY BALLOT).**

Amend Article X. Section 10.4. to clarify the language as follows *[note: the meaning and intent will not be changed]*:

10.3.8 Home occupation use of the dwelling unit must not utilize more than 25% of the gross floor area (including basement and accessory structures) of the dwelling.

10.3.9 Not more than two non-residents (of the premises) may be employed at the premises. For the purposes of this section, the Planning Board shall determine whether sales of other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises.

10.4 Exceptions: If a property is located on a State Road (NH Routes 107, 107A, 108), or is greater than eight acres in size, or there are no dwellings within 300 feet of the building in which the home occupation is to be located, then no more than four non-residents (of the premises) may be employed, and the home occupation use of the dwelling shall not utilize more than 50% of the gross floor area (including basement and accessory structures).

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:  
**(TO BE VOTED ON BY BALLOT).**

Amend Article X. Section 10.6 Permit Required by adding the following exemption for "no-impact" businesses at the end:

Businesses whose owners can demonstrate that they do not create any traffic, visual, or other impacts on the neighborhood (above and beyond those impacts resulting from the residential use of the property) may be exempted by the Selectmen from these permitting procedures.

Exemption from the permitting procedures does not relieve anyone from compliance with the provisions of this and all other sections of the zoning ordinance.

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:  
**(TO BE VOTED ON BY BALLOT).**

Amend Article IV.I. by replacing the word "etc." with "natural disaster". New section will read as follows:

"Temporary manufactured Housing: in the event of an emergency (fire, flood, earthquake, natural disaster) when a dwelling cannot be safely occupied..."

## Article VIII -- WETLANDS CONSERVATION DISTRICT

### A. Purpose:

In the interest of public health, convenience, safety and welfare, the regulation of wetland areas is intended to guide the use of areas of land, **defined as wetlands in Part B of this article, for the following purposes:**

1. To maintain the quality and level of the groundwater table and water recharge areas for existing or potential water supplies.
2. To prevent the destruction of natural wetlands which provide flood protection, recharge and augmentation of stream flow during dry periods.
3. To prevent unnecessary or excessive expenses to the Town to provide and maintain essential service and utilities which could arise because of unwise use of wetlands.
4. To control the development of structures and land use on or **adjacent to** naturally occurring wetlands which would contribute to pollution of surface and ground water by sewage and toxic waste.
5. To encourage uses that can appropriately and safely be located in wetland areas.
6. To preserve wetlands for other ecological reasons such as those cited in RSA 482-A:1. (Amended 3/91)
7. To encourage environmental diversity by protecting and maintaining existing wetland systems and the vegetation and wildlife supported by such systems.

### B. Definition and Delineation:

1. The Wetlands Conservation District of East Kingston is hereby defined to be those areas of the Town that **meet the following conditions:**
  - a. **Wetlands** - Those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.
  - b. **Wetland soil** - A soil that has characteristics developed in a reducing atmosphere, which exists when periods of prolonged soil saturation result in anaerobic conditions. Hydric soils that are

sufficiently wet to support hydrophytic vegetation are wetland soils.

- c. Wetland vegetation - The sum total of macrophytic plant life that occurs in areas where the frequency and duration of inundation or soil saturation produce permanently or periodically saturated soils of sufficient duration to exert a controlling influence on the plant species present. As used herein, hydrophytic vegetation occurring in areas that also have hydric soils and wetland hydrology may be properly referred to as wetland vegetation.
  - d. Wetland hydrology - The sum total of wetness characteristics in areas that are inundated or have saturated soils for a sufficient duration to support hydrophytic vegetation.
  - e. Hydric soil - A soil that is saturated, flooded or ponded long enough during the growing season to develop anaerobic conditions that favor the growth and regeneration of hydrophytic vegetation (US Department of Agriculture-Soil Conservation Service 1985). Hydric soils that occur in areas having positive indicators of hydrophytic vegetation and wetland hydrology are wetland soils. Hydric soils shall be classified as either Hydric "A", very poorly drained; or Hydric "B" ; poorly drained. By definition, the district is non-contiguous.
- 2. Wetlands shall be delineated on the basis of hydrophytic vegetation, hydric soils, and wetlands hydrology in accordance with the techniques outlined in the Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, (January 1987). The hydric soils component of delineations produced above shall be determined in accordance with the manual, Field Indicators for Identifying Hydric Soils in New England (May 1, 1995), published by the New England Interstate Water Pollution Control Commission.
  - 3. Soils maps produced by the USDA Natural Resource Conservation Service (NRCS) are contained in the "Soil Survey for Rockingham County, NH, October 1994" and show location of all soil types in the Town. All referenced reports are on file with the East Kingston Conservation Commission. Site specific delineations shall be accomplished on a case by case basis by a certified soil scientist.
  - 4. In all cases where the Wetlands Conservation District is superimposed over another zoning district in the Town of East Kingston, that district whose regulations are more restrictive shall apply.

C. Permitted Uses:

1. For poorly drained soil areas: (Hydric "B" soils)

- a. Any use that does not involve the erection of a structure or that does not alter the surface configuration of the land by the addition of fill or by dredging except as a common treatment associated with a permitted use including road crossings in drainage ways. (Amended 3/91)
- b. Agriculture, including grazing, hay production, truck gardening, and silage production provided that such use is shown not to cause significant increases in surface or ground water pollution by heavy metals, pesticides, or toxic chemicals and that such use will not cause or contribute to soil erosion.
- c. Forestry and tree farming to include construction of access roads.
- d. Water impoundments and the construction of well water supplies.
- e. Drainage ways to include streams, creeks, or other paths or normal runoff water and common agricultural land drainage provided such use is otherwise permitted in the Use District which this District overlays.
- f. Wildlife habitat development and management.
- g. Parks and such recreation uses as are consistent with the purpose and intentions of Article VIII, A.
- h. Conservation areas and nature trails.
- i. Open space as permitted by subdivision regulations and other sections of this Ordinance.

2. For very poorly drained soil areas, (Hydric "A" soils), marshes, lakes, ponds, and perennial streams:

- a. Such uses as specified under Article VIII, C1a through C1i for poorly drained soils shall be permitted except that no alteration of the surface configuration of the land by filling or dredging and no use which results in the erection of a structure will be allowed without a special exception per Article VIII.G. (Amended 3/91)

D. Special Provisions:

- 1. Poorly drained soils may be used to fulfill all but 3/4 of an acre - (32,670 sq. ft.) of any building lot required by the zoning ordinance provided that the non-wetland area is sufficient in size



and configuration to adequately accommodate all required utilities.

2. No very poorly drained soils or bodies of water may be used to satisfy minimum lot sizes.

E. Procedure for Review:

1. Building Permits For Individual Lots:

Upon receiving a request for a building permit, the Building Inspector will check the location of the proposed construction relative to the Wetlands Conservation District. **If any part of the proposed building site falls within the Wetlands Conservation District, the building permit application must be reviewed by the Conservation Commission before the building permit is issued by the Building Inspector.** An Appeal procedure is presented herein for those cases where the owner questions the validity of the boundaries of a wetland area, see Article VIII.F.

2. Subdivision Requests:

Any person who desires to subdivide land within the Wetlands Conservation District shall submit to the Planning Board, in addition to all other requirements stipulated in the Subdivision Regulations, five (5) copies (copies are given to the Board of Selectmen, Conservation Commission, Building Inspector, and two retained by the Planning Board) of a drainage report and calculations prepared by a Registered Professional Engineer describing the extent of impact on the wetlands. The topographic map should include soil typing according to Article VIII.B.2 and 3 of this Ordinance. The Board of Selectmen and the Conservation Commission may each submit a written report to the Planning Board for consideration.

3. Limitations on Development:

**Permanent facilities (septic systems, buildings, roads, driveways, etc.) shall be located no closer than one hundred (100) feet from Hydric "A" soils, or seventy-five (75) feet from Hydric "B" soils, with the exception of driveway or road crossings necessary to access buildable land.**

F. Appeal Procedure:

In the event that an area is alleged to be incorrectly designated as **wetlands**, any person may present adequate evidence of such to the Planning Board. Adequate evidence shall include a written report of an on-site soils investigation and analysis conducted by a certified soils scientist (a certified soils scientist is a person qualified in soil classification who is approved by the NH Board of Natural Scientists (RSA 310-A:81)). The Planning Board upon receipt of supplementary information is charged with making a decision as to whether the limits of the Wetlands

Conservation District should be modified to accommodate the supplement information.

G. Special Exceptions:

Special exceptions may be granted by the Board of Adjustment for the following uses in areas of very poorly drained soils (Amended 3/91) within the Wetlands Conservation District if it can be shown that such proposed use will not conflict with the purpose and intent of Article VIII, A. Proper evidence to this effect shall be submitted in writing to the Board of Adjustment and may be accomplished by the findings of a review of the Rockingham County Conservation District of the environmental effects of such proposed use upon the wetlands in question:

1. Streets, roads, and other access ways and utility right-of-way easements including power lines and pipe lines if such location is essential to the productive use of land not so zoned, and so constructed as to minimize any detrimental impact of such use upon the Wetlands Conservation District.
2. The construction of wharves, footbridges, catwalks, fences, water impoundments and beaches after review by the Planning Board for adherence to normal construction practices.

AND

Amend Article IV.D.6. General Provisions by replacing the words "standing or running water" to "surface water".

AND

Amend Article IV.D.7.B(2). Receiving Layer by increasing the wetlands setbacks from 75' and 50' to 100' and 75'. New section will read as follows:

- 2) Shall be a minimum of 100 feet from Hydric "A" soils, 75 feet from Hydric "B" soils, 75 feet from existing or proposed private wells, and 125 feet from existing or proposed community wells."

7. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:  
**(TO BE VOTED ON BY BALLOT).**

Adopt the following Telecommunications Facilities Ordinance as Article XV and renumber subsequent articles:

**Article XV - TELECOMMUNICATIONS FACILITIES**

A. Authority

This ordinance is adopted by the Town of East Kingston on March 11, 1997 in accordance with the authority as granted in New Hampshire Revised Statutes Annotated 674:16 and 674:21 and procedurally under the guidance of 675:1, II.

## **B. Purpose and Goals**

This Ordinance is enacted in order to establish general guidelines for the siting of telecommunications towers and antennas and to enhance and fulfill the following goals:

1. Preserve the authority of East Kingston to regulate and to provide for reasonable opportunity for the siting of telecommunications facilities, by enhancing the ability of providers of telecommunications services to provide such services to the community quickly, effectively, and efficiently.
2. Reduce adverse impacts such facilities may create, including, but not limited to; impacts on aesthetics, environmentally sensitive areas, historically significant locations, flight corridors, health and safety by injurious accidents to person and property, and prosperity through protection of property values.
3. Provide for co-location and minimal impact siting options through an assessment of technology, current locational options, future available locations, innovative siting techniques, and siting possibilities beyond the political jurisdiction of the Town.
4. Permit the construction of new towers only where all other reasonable opportunities have been exhausted, and to encourage the users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas.
5. Require cooperation and co-location, to the highest extent possible, between competitors in order to reduce cumulative negative impacts upon East Kingston.
6. Provide constant maintenance and safety inspections for any and all facilities.
7. Provide for the removal of abandoned facilities that are no longer inspected for safety concerns and Code compliance. Provide a mechanism for East Kingston to remove these abandoned towers to protect the citizens from imminent harm and danger.
8. Provide for the removal or upgrade of facilities that are technologically outdated.

## **C. Definitions**

1. "Alternative tower structure". Innovative siting techniques that shall mean man-made trees, clock towers, bell steeples, light poles, and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers.
2. "Antenna" shall mean any exterior apparatus designed for telephonic, radio, television, personal communications service (PCS), pager network, or any other communications through the sending and/or receiving of electromagnetic waves of any bandwidth.

3. "FAA". An acronym that shall mean the Federal Aviation Administration.
4. "FCC". An acronym that shall mean the Federal Communications Commission.
5. "Height". Shall mean, when referring to a tower or other structure, the distance measured from ground level to the highest point on the tower or other structure, even if said highest point is an antenna.
6. "Planning Board or Board". Shall mean the Town of East Kingston Planning Board and the regulator of this ordinance.
7. "Preexisting towers and antennas". Shall mean any tower or antenna lawfully constructed or permitted prior to the adoption of this ordinance. Shall also mean any tower or antenna lawfully constructed in accordance with this ordinance that predates an application currently before the Board.
8. "Telecommunications Facilities". Shall mean any structure, antenna, tower, or other device which provides commercial mobile wireless services, unlicensed wireless services, cellular phone services, specialized mobile radio communications (SMR), and personal communications service (PCS), and common carrier wireless exchange access services.
9. "Tower". Shall mean any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including self-supporting lattice towers, guy towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common-carrier towers, cellular telephone towers, alternative tower structures, and the like.

#### D. Siting Standards

1. General. The uses listed in this section are deemed to be permitted uses that may require further review under this ordinance in accordance with Section G. Conditional Use Permits. However, all such uses must comply with other applicable ordinances and regulations of East Kingston (including Site Plan Review). The following tables represent the siting standards for the listed uses as delineated by the districts in which they are located in East Kingston.
  - a. Principal or Secondary Use. Subject to this Ordinance, an applicant who successfully obtains permission to site under this ordinance a second and permitted use may construct telecommunications facilities in addition to the existing permitted use. Antennas and towers may be considered either principal or secondary uses. A different existing use or an exiting structure on the same lot shall not preclude the installation of an antenna or tower on

such lot. For purposes of determining whether the installation of a tower or antenna complies with district development regulations, including but not limited to set-back requirements, lot-coverage requirements, and other such requirements, the dimensions of the entire lot shall control, even though the antennas or towers may be located on leased parcels within such lots. Towers that are constructed, and antennas that are installed, in accordance with the provisions of this ordinance, shall not be deemed to constitute the expansion of a nonconforming use or structure. Nor shall such facilities be deemed to be an "accessory use".

## 2. Use Districts

	New Tower Construction <sup>1</sup>	Co-location on Preexisting Tower <sup>2</sup>	Co-location on Existing Structure <sup>3</sup>
Light Industrial District	P	P	P
Commercial District	PCU	P	PCU
Residential District	X	P	PCU

P = Permitted Use without Conditional Use Permit

PCU = Permitted Use with Conditional Use Permit

X = Prohibited

<sup>1</sup>An antenna may be located on a tower, newly constructed, under this Ordinance.

<sup>2</sup>An antenna may be located on a preexisting tower, constructed prior to the adoption of this ordinance.

<sup>3</sup>An antenna may be located on other existing structures with certain limitations (See §D.3 below) .

3. Height Requirements. These requirements and limitations shall preempt all other height limitations as required by the East Kingston Zoning Ordinance and shall apply only to telecommunications facilities. These height requirements may be waived through the Conditional Use Permit process only if the intent of the Ordinance is preserved (e.g. where a 200' tower would not increase adverse impacts but provide a greater opportunity for co-location) in accordance with § H Waivers.

	New Tower Construction	Co-location on Preexisting Tower	Co-location on Existing Structure
Light Industrial District	180'	Current Height + 15%	Current Height + 30'
Commercial District	180'	Current Height	Current Height + 30'
Residential District	N/A	N/A	N/A

E. Applicability

1. Public Property. Antennas or towers located on property owned, leased, or otherwise controlled by the Town may be exempt from the requirements of this ordinance, except that uses are only permitted in the zones and areas as delineated in § IV, B. This partial exemption shall be available if a license or lease authorizing such antenna or tower has been approved by the governing body and the governing body elects subject to state law and local ordinance, to seek the partial exemption from this Ordinance.
2. Amateur Radio; Receive-Only Antennas. This ordinance shall not govern any tower, or the installation of any antenna that is under 70 feet in height and is owned and operated by a federally-licensed amateur radio station operator or is used exclusively for receive only antennas. This application adopts the provisions and limitations as referenced in RSA 674:16, IV.
3. Essential Services & Public Utilities. Telecommunications facilities shall not be considered infrastructure, essential services, or public utilities, as defined or used elsewhere in the Town's ordinances and regulations. Siting for telecommunication facilities is a use of land, and is addressed by this Article.

F. Construction Performance Requirements

1. Aesthetic and Lighting. The guidelines in this subsection (1), shall govern the location of all towers, and the installation of all antennas. However, the Planning Board may waive these requirements, in accordance with § H Waivers, only if it determines that the goals of this ordinance are served thereby.
  - a. Towers shall either maintain a galvanized steel finisher, subject to any applicable standards of the FAA, or be painted a neutral color, so as to reduce visual obtrusiveness.
  - b. At a tower site, the design of the buildings and related structures shall, to the maximum extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities with the natural setting and built environment. These buildings and facilities shall also be subject to all other Site Plan Review Regulation requirements.
  - c. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.

- d. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the governing authority may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views.
  - e. Towers shall not contain any permanent or temporary signs, writing, symbols, or any graphic representation of any kind.
2. **Federal Requirements.** All towers must meet or exceed current standards and regulations of the FAA, FCC, and any other agency of the federal government with the authority to regulate towers and antennas. If such standards and regulations are changed, then the owners of the towers and antennas governed by this ordinance shall bring such towers and antennas into compliance with such revised standards and regulations within six (6) months of the effective date of such standards and regulations, unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal, in accordance with § J, of the tower or antenna, as abandoned, at the owners expense through the execution of the posted security.
3. **Building Codes-Safety Standards.** To ensure the structural integrity of towers and antennas, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time. If, upon inspection, the Town concludes that a tower fails to comply with such codes and standards and constitutes a danger to persons or property, then upon notice being provided to the owner of the tower, the owner shall have 30 days to bring such tower into compliance with such standards. If the owner fails to bring such tower into compliance within 30 days, such action shall constitute an abandonment and grounds for the removal, in accordance with § J, of the tower or antenna, as abandoned, at the owners expense through execution of the posted security.
4. **Additional Requirements for Telecommunications Facilities.** These requirements shall supersede any and all other applicable standards found elsewhere in Town Ordinances or Regulations that are less strict.
- a. **Setbacks and Separation.**
    - 1) Towers must be set back a distance equal to 125% of the height of the tower from all lot lines.
    - 2) Tower, guys, and accessory facilities must satisfy the minimum zoning district setback requirements.

- 3) Towers over 90 feet in height shall not be located within one-quarter mile of any existing tower that is over 90 feet in height.
- b. Security Fencing. Towers shall be enclosed by security fencing not less than six feet in height and shall also be equipped with an appropriate anti-climbing device.
- c. Landscaping.
  - 1) Towers shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from adjacent residential property. The standard buffer shall consist of a landscaped strip at least 10 feet wide outside the perimeter of the compound. Natural vegetation is preferred.
  - 2) In locations where the visual impact of the tower would be minimal, the landscaping requirement may be reduced or waived entirely.
  - 3) Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as towers sited on large wooded lots, natural growth around the property may be deemed a sufficient buffer.

G. CONDITIONAL USE PERMITS

1. General. All applications under this ordinance shall apply to the Planning Board for Site Plan Review, in accordance with the requirements as provided for in the Town's Site Plan Review Regulations. In addition, applications under this ordinance shall also be required to submit the information provided for in this Section.
2. Issuance of Conditional Use Permits. In granting the Conditional Use Permit, the Planning Board may impose conditions to the extent the Board concludes such conditions are necessary to minimize any adverse effect of the proposed tower on adjoining properties, and preserve the intent of this Ordinance.
  - a. Procedure on application. The Planning Board shall act upon the application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676:4.
  - b. Decisions. Possible decisions rendered by the Planning Board, include Approval, Approval with Conditions, or Denial. All decisions shall be rendered in writing, and a



Denial shall be in writing and based upon substantial evidence contained in the written record.

c. Factors Considered in Granting Decisions.

- 1) Height of proposed tower or other structure.
- 2) Proximity of tower to residential development or zones.
- 3) Nature of uses on adjacent and nearby properties.
- 4) Surrounding topography.
- 5) Surrounding tree coverage and foliage.
- 6) Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness.
- 7) Proposed ingress and egress to the site.
- 8) Availability of suitable existing towers and other structures as discussed in G.3.c.
- 9) Visual impacts on viewsheds, ridgelines, and other impacts by means of tower location, tree and foliage clearing and placement of incidental structures.
- 10) Availability of alternative tower structures and alternative siting locations.

3. Information Required. Each applicant requesting a Conditional Use Permit under this ordinance shall submit a scaled plan in accordance with the Site Plan Review Regulations and further information including; a scaled elevation view, topography, radio frequency coverage, tower height requirements, setbacks, drives, parking, fencing, landscaping, adjacent uses (up to 200' away), and any other information deemed necessary by the Planning Board to assess compliance with this ordinance. Furthermore, the applicant shall submit the following prior to any approval by the Board:

- a. The applicant shall submit written proof that the proposed use/facility complies with the FCC regulations on radio frequency (RF) exposure guidelines.
- b. The applicant shall submit written proof that an evaluation has taken place, as well as the results of such evaluation, satisfying the requirements of the National Environmental Policy Act (NEPA) further referenced in applicable FCC rules. If an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) is required under the FCC rules and NEPA, submission of the EA or EIS to

the Board prior to the beginning of the federal 30 day comment period, and the Town process, shall become part of the application requirements.

- c. Each applicant for an antenna and or tower shall provide to the Planning Board an inventory of its existing towers that are within the jurisdiction of the Town and those within two miles of the border thereof, including specific information about the location, height, design of each tower, as well as economic and technological feasibility for co-location on the inventoried towers. The Planning Board may share such information with other applicants applying for approvals or conditional use permits under this ordinance or other organizations seeking to locate antennas within the jurisdiction of the governing authority, provided, however that the Planning Board is not, by sharing such information, in any way representing or warranting that such sites are available or suitable.

If the applicant is proposing to build a new tower, the applicant shall submit written evidence demonstrating that no existing structure can accommodate the applicant's proposed antenna. This evidence can consist of:

- 1) Substantial Evidence that no existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements, provided that a description of the geographic area required is also submitted.
- 2) Substantial Evidence that existing towers are not of sufficient height to meet the applicant's engineering requirements, and why.
- 3) Substantial Evidence that the existing towers or structures do not have sufficient structural strength to support applicant's proposed antenna and related equipment.
- 4) Substantial Evidence that applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna.
- 5) Substantial Evidence that the fees, costs, or contractual provisions required by the owner in order to share the existing tower or structure are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.

- 6) Substantial Evidence that the applicant can demonstrate other limiting factors that render existing towers and structures unsuitable.
- d. The applicant proposing to build a new tower, shall submit an agreement with the Town that allows for the maximum allowance of co-location upon the new structure. Such statement shall become a Condition to any Approval. This statement shall, at a minimum, require the applicant to supply available co-location for reasonable fees and costs to other telecommunications providers. Failure to provide such an agreement is evidence of the applicant's unwillingness to cooperate with the orderly and well-planned development of East Kingston, and grounds for a Denial.
- e. The applicant shall submit the engineering information detailing the size and coverage required for the facility location. The Planning Board may have this information reviewed by a consultant for verification of any claims made by the applicant regarding technological limitations and feasibility for alternative locations. Cost for this review shall be borne by the applicant in accordance with 676:4(g).

#### H. Waivers

- 1. General. Where the Board finds that extraordinary hardships, practical difficulties, or unnecessary and unreasonable expense would result from strict compliance with the foregoing regulations or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve waivers to these regulations. The purpose of granting waivers under provisions of these regulations shall be to insure that an applicant is not unduly burdened as opposed to merely inconvenienced by said regulations. The Board shall not approve any waiver(s) unless a majority of those present and voting shall find that *all* of the following apply:
  - a. The granting of the waiver will not be detrimental to the public safety, health or welfare or injurious to other property and will promote the public interest.
  - b. The waiver will not, in any manner, vary the provisions of the East Kingston Zoning Ordinance, Master Plan, or Official Maps.
  - c. Such waiver(s) will substantially secure the objectives, standards and requirements of these regulations.
  - d. A particular and identifiable hardship exists or a specific circumstance warrants the granting of a waiver. Factors to be considered in determining the existence of a hardship shall include, but not be limited to:

- 1) Topography and other Site features
  - 2) Availability of alternative site locations
  - 3) Geographic location of property
  - 4) Size/magnitude of project being evaluated and availability of co-location.
2. Conditions. In approving waivers, the Board may impose such conditions as it deems appropriate to substantially secure the objectives of the standards or requirements of these regulations.
3. Procedures. A petition for any such waiver shall be submitted in writing by the applicant with the application for Board review. The petition shall state fully the grounds for the waiver and all of the facts relied upon by the applicant. Failure to submit petition in writing shall require an automatic denial.

#### Bonding, Security And Insurance

Recognizing the extremely hazardous situation presented by abandoned and unmonitored towers, the Planning Board shall set the form and amount of security that represents the cost for removal and disposal of abandoned towers in the event that the tower is abandoned and the tower owner is incapable and unwilling to remove the tower in accordance with § J. Bonding and surety shall be consistent with the provision in the Subdivision Regulations. Furthermore, the Planning Board shall require the submission of proof of adequate insurance covering accident or damage.

#### Removal Of Abandoned Antennas And Towers

Any antenna or tower that is not operated for a continuous period of 12 months shall be considered abandoned and hazardous to the public health and safety, unless the owner of said tower provides proof of quarterly inspections. The owner shall remove the abandoned structure within 90 days of receipt of a declaration of abandonment from the Town notifying the owner of such abandonment. A declaration of abandonment shall only be issued following a public hearing, noticed per Town regulations, with notice to abutters and the last known owner/operator of the tower. If the abandoned tower is not removed within 90 days the Town may execute the security and have the tower removed. If there are two or more users of a single tower, this provision shall not become effective until all users cease using the tower. The Town requires the applicant and/or owner provide annual proof of operation (including but not limited to safety inspections, insurance binders).

8. To see if the Town will vote to raise and appropriate the sum of six hundred seventy-three thousand seventy-five dollars \$ 673,075.00 less estimated revenues to defray Town charges for the ensuing year.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**
9. To see if the Town will vote to **authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose**, pursuant to RSA 31:95-e. The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**
10. To see if the Town will vote to **authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises** made to the Town in trust for any public purpose, as permitted by RSA 31:19.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**
11. To see if the Town will vote to **adopt RSA 202-A:4-d** (effective 1/1/97) with the following provisions: (a) To authorize the Library Trustees to accept gifts of personal property, other than money, which may be offered to the Library for any public purpose, and such authorization shall remain in affect until rescinded by a vote of Town Meeting; (b) Prior to the acceptance of any gift valued at over \$5,000.00, the Public Library Trustees shall hold a public hearing on the proposed acceptances; (c) No acceptance of any personal property under the authority of this section shall be deemed to bind the Town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**
12. To see if the Town will vote to **adopt the Unified Elderly Exemption Law** (effective 7/23/96) to modify the elderly exemptions from property tax in the town of East Kingston, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, ten thousand dollars (\$10,000); for a person 75 years up to 80 years, fifteen thousand dollars (\$15,000); for a person 80 years or older, twenty thousand dollars (\$20,000). To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for a least 5 years. In addition, the taxpayer must have a net income of not more than Thirteen thousand four hundred dollars (\$13,400) or, if married, a combined net income of less than twenty thousand four hundred dollars (\$20,400); and own assets not in excess of thirty five thousand dollars (\$35,000) excluding the value of the person's residence.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**

13. To see if the Town will vote to accept the remainder of Pheasant Run as a **Town-owned road**, which includes the loop and Partridge Lane as recommended by the Town Engineer.  
**(MAJORITY VOTE REQUIRED)**  
**The Selectmen recommend approval of this article. (3-0 Board vote).**
14. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist      \$75 per election (1) (2)

Moderator      \$75 per election (1)

Election Officers:      \$ 5 per hour per election (1)

Selectmen

Inspectors of Elections

Town Clerk

Bookkeeper of the Trust Funds      \$300 per year - no fees

Treasurer      \$1,000 per year salary - no fees

\$ 400 per year expenses (3)

First Selectman      \$1,400 per year salary - no fees

\$ 450 per year expenses (3)

Second & Third Selectmen      \$1,100 per year salary - no fees

\$ 450 per year expenses (3)

Town Clerk/Tax Collector      \$15,000 per year salary - no fees

no routine expenses (3) (4)

(1) Election pay includes any associated meeting until adjournment thereof.

(2) Supervisors of the Checklist shall be paid \$5 per hour for hours outside of election meeting hours such as hours for registration and checklist verification etc.

(3) Expenses are for routine expenses such as mileage and phone calls. Other special expenses for which the position may be compensated shall be pre-approved by the Board of Selectmen.

(4) Salary is based on the Town Clerk/Tax Collector's participation in a minimum of 16 public office hours per week with two weeks paid vacation per year.

The following provisions shall also apply:

A. All salaries shall be retroactive to January 1, 1997.

B. All fees collected by any elected Town Official shall be retained by the Town.

C. Auditors shall not be elected so long as the Selectmen hire Auditors associated with a firm registered with the State of NH to audit the books of the town annually.

D. A Salary Review Committee shall be appointed by the Moderator in 2000 to bring salary recommendations to the 2001 Annual Meeting of the Town.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

15. To see if the Town will vote to raise and appropriate the sum of four thousand dollars **(\$4,000)** to be added to the **Revaluation Capital Reserve Fund**.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

16. To see if the Town will vote to **discontinue the Police Department Automobile Capital Reserve Fund** created in 1980, and to withdraw its balance of six thousand nine hundred sixty-three dollars and sixty three cents **(\$6,963.63)** with accumulated interest to date of withdrawal, and deposit it into the Town's **General Fund**.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

17. To see if the Town will vote to **enter into a three year lease/purchase agreement** with the Ford Motor Company and to raise and appropriate seven thousand ninety-four dollars and eleven cents **(\$7,094.11)** for the first year installment for a **1997 Ford Sedan** to be used by the Police Department.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

18. To see if the Town will vote to raise and appropriate the sum of five thousand dollars **(\$5,000)** to be added to the **Rescue Vehicle Capital Reserve Fund** of eleven thousand one hundred ninety-nine dollars **(\$11,199)** making a total of sixteen thousand one hundred ninety-nine dollars **(\$16,199)** in the fund.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

19. To see if the Town will vote to raise and appropriate the sum of eight thousand dollars **(\$8,000)**, to be used for year four of five years of the lease/purchase of fourteen (14) **self-contained breathing apparatus (SCBA's)**. At the end of the fifth year, the SCBA's will remain the property of the Town.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

20. To see if the Town will vote to raise and appropriate the sum of nine hundred thirty dollars **(\$930)** to support the **Rockingham County Community Action Program, Inc.** a private non-profit, anti-poverty agency.

**(MAJORITY VOTE REQUIRED)**

The Selectmen recommend approval of this article. (3-0 Board vote).

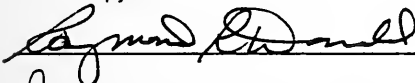
21. To see if the Town will vote to raise and appropriate the sum of two thousand two hundred seventy-three dollars and seventy cents (**\$2,273.70**) to support the Rockingham Visiting Nurse Association to provide continued health care services to the residents of the Town.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
22. To see if the Town will vote to raise and appropriate the sum of five hundred dollars (**\$500**) to Seacoast Mental Health Center, Inc.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
23. To see if the Town will vote to raise and appropriate the sum of eight hundred fifty dollars (**\$850**) to Seacoast Hospice.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (2-0 Board vote Mr. Berridge abstained).
24. To see if the Town will vote to raise and appropriate the sum of two thousand one hundred dollars (**\$2,100**) to Seacoast Big Brothers/Big Sisters.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
25. To see if the Town will vote to raise and appropriate the sum of five hundred dollars (**\$500**) for the benefit of helping to defray the operating costs and expenses of the New Outlook Teen Center program.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
26. On petition of Kelly Torosian and 23 other registered voters of the Town of East Kingston to see if the Town will vote to raise and appropriate the sum of three hundred dollars (**\$300**) to Area Homemaker Home Health Aide Service, Inc.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
27. On petition of Francis Clark and 28 other registered voters of the Town of East Kingston to see if the Town will vote to raise and appropriate the sum of three hundred forty-two dollars (**\$342**) to Rockingham Nutrition & Meals on Wheels Program.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).
28. On petition of Patricia Keans and 24 other registered voters of the Town of East Kingston to see if the Town will raise and appropriate the sum of seven hundred fifty-dollars (**\$750**) to the Richie McFarland Children's Center.  
**(MAJORITY VOTE REQUIRED)**  
The Selectmen recommend approval of this article. (3-0 Board vote).

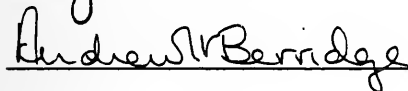



29. On petition of Beverly Fillio and 26 registered voters of the Town of East Kingston to see if the Town will vote to establish a **Capital Reserve Fund** under the provisions of RSA Chapter 35, as amended for the purpose of building an expansion of the East Kingston Public Library and to receive further appropriations for said purpose.  
(MAJORITY VOTE REQUIRED)  
The Selectmen recommend approval of this article. (3-0 Board vote).
30. On petition of Conrad Moses and 26 registered voters of the Town of East Kingston to see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) toward the expansion of the East Kingston Public Library.  
(MAJORITY VOTE REQUIRED)  
The Board of Selectmen do not recommend approval of this article as submitted.
31. To transact any other business that may legally come before this meeting.  
(MAJORITY VOTE REQUIRED)

Given under our hands and seal, this 10th day of February, in the year of our Lord nineteen hundred and ninety-seven.

A true copy of Warrant - Attest:

 Raymond R. Donald, Chairman

 Andrew L.T. Berridge

 James Roby Day, Jr.  
SELECTMEN OF EAST KINGSTON



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
61 So. Spring St., P.O. Box 1122  
Concord, NH 03302-1122  
(603) 271-3397

MS-6



BUDGET OF THE TOWN

OF East Kingston N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1997 to December 31, 1997 or  
for Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

**IMPORTANT:** Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

Date February 10, 1997

Raymond R. Donald

Raymond R. Donald, Jr.

Andrew L.T. Berridge

Andrew L.T. Berridge

James R. Day, Jr.

James Roby Day, Jr.

SELECTMEN (PLEASE SIGN IN INK)

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

(Revised 1996)

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By BRA	Actual Expenditures - Prior Year	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139 Executive			53,900	45,931 -	53,600	
4140-4149 Election, Reg. & Vital Statistics			15,195	14,069	13,705 -	
4150-4151 Financial Administration			35,094	32,174	39,475	
4152 Revaluation of Property			8,503	8,097	12,500	
4153 Legal Expense			25,300	19,547	20,000	
4155-4159 Personnel Administration			18,311	15,946	18,200	
4191-4193 Planning & Zoning			8,400	8,142	7,200	
4194 General Government Buildings			35,585	39,506	40,550	
4195 Cemeteries			13,500 -	13,659	13,500	
4196 Insurance			16,000	22,952	23,300	
4197 Advertising & Regional Assoc.			1,276	1,226	1,255	
4199 Other General Government			13,000	0	12,000	
<b>PUBLIC SAFETY</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214 Police			58,566	59,714	62,000	
4215-4219 Ambulance			25,718	27,764	14,900	
4220-4229 Fire			25,823	29,651	45,300	
4240-4249 Building Inspection			9,000	3,938	8,000	
4290-4298 Emergency Management			17,186	8,677	13,620	
4299 Other Public Safety (including Communications)						
<b>HIGHWAYS AND STREETS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311-4312 Administration & Highways & Streets			125,000	139,603	123,000	
4313 Bridges						
4316-4319 Street Lighting & Other			1,400	1,109	1,200	
<b>SANITATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321-4323 Administration & Solid Waste Collection			87,600	81,654	86,500	
4324-4325 Solid Waste Disposal & Cleanup						
4326-4329 Sewage Collection & Disposal & Other						
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331-4332 Administration & Water Services						

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)
4335-4339	Water Treatment, Conservation & Other					
	<b>ELECTRIC</b>		*****	*****	*****	*****
4351-4352	Administration & Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4355-4359	Other Electric Costs					
	<b>HEALTH</b>					
4411-4414	Administration & Pest Control		1,000	4350	1,000	
4415-4419	Health Agencies & Hospitals & Other		350	350	350	
	<b>WELFARE</b>		*****	*****	*****	*****
4441-4442	Administration & Direct Assistance		1,350	252	1,000	
4444	Intergov. Welfare Payments		500	330	0	
4445-4449	Vendor Payments & Other		3,300	80	2,500	
	<b>CULTURE &amp; RECREATION</b>		*****	*****	*****	*****
4520-4529	Parks & Recreation		3,000	3,432	4,000	
4550-4559	Library		18,600	18,600	23,670	
4583	Patriotic Purposes		1,100	1,306	1,600	
4589	Other Culture & Recreation					
	<b>CONSERVATION</b>		*****	*****	*****	*****
4611-4612	Administration & Purchases of Natural Resources					
4619	Other Conservation		400	400	400	
4631-2	<b>REDEVELOPMENT &amp; HOUSING</b>					
4651-9	<b>ECONOMIC DEVELOPMENT</b>					
	<b>DEBT SERVICE</b>		*****	*****	*****	*****
4711	Princ.- Long Term Bonds & Notes					
4712	Interest-Long Term Bonds & Notes					
4723	Interest on T&Es		16,000	12,254	15,000	
4790-4799	Other Debt Service					
	<b>CAPITAL OUTLAY</b>		*****	*****	*****	*****
4901	Land & Improvements					
4902	Machinery, Vehicles & Equipment		13,750	13,391	13,750	
<b>APPROPRIATIONS GRAND TOTAL:</b>			<b>653,707</b>	<b>624,244</b>	<b>673,075</b>	

Year 1997Budget of the Town of East Kingston

MS-6

Acct. No.	SOURCE OF REVENUE	Varr. Art.#	Estimated Revenue Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
<b>TAXES</b>			*****	*****	*****
3120	Land Use Change Taxes		5,000	0	1,000
3180	Resident Taxes				
3185	Yield Taxes		500	479	500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		35,000	16,876	20,000
	Inventory Penalties				
<b>LICENSES, PERMITS &amp; FEES</b>			*****	*****	*****
3210	Business Licenses & Permits		1,150	1,762	1,800
3220	Motor Vehicle Permit Fees		135,550	171,822	175,000
3230	Building Permits		9,000	3,485	7,500
3290	Other Licenses, Permits & Fees		5,300	6,590	5,000
<b>3311-3319 FROM FEDERAL GOVERNMENT</b>					
<b>FROM STATE</b>			*****	*****	*****
3351	Shared Revenues		21,300	34,769	34,000
3352	Neels & Rooms Tax Distribution				
3353	Highway Block Grant		22,500	22,539	25,600
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		50	127	100
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		12,600	29,494	12,600
<b>3379 FROM OTHER GOVERNMENTS</b>					
<b>CHARGES FOR SERVICES</b>			*****	*****	*****
3401-3406	Income from Departments		12,500	13,095	13,000
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			*****	*****	*****
3501	Sale of Municipal Property		10,000	10,039	0
3502	Interest on Investments		20,000	23,429	20,000
3503-3509	Other		7,600	27,679	7,600
<b>INTERFUND OPERATING TRANSFERS IN</b>			*****	*****	*****
3912	Special Revenue Funds				
<b>REVENUES GRAND TOTAL:</b>			<b>298,050</b>	<b>362,185</b>	<b>323,700</b>

## ***NOTES***

## ***NOTES***



## IN SUMMARY

If we vote to accept the 1997 town budget of \$673,075 and vote the recommendation regarding all the money warrant articles (\$25,546), our current valuation of a little over \$83 million would yield a tax rate of about \$4.98 (\$.31 of which is attributable to the separate warrant articles). By way of comparison, the town's portion of last year's tax rate was \$5.37.

## OUR FUTURE

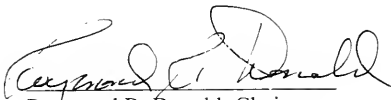
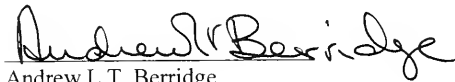
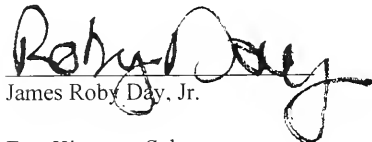
We are a community of homes and a handful of farms. Compared to our municipal neighbors, we have little commercial or industrial activity, and our zoning laws indicate that is very likely how we want it for the moment. But to assume that the character of our town will remain unchanged is to be naïve.

We already recognize that, with or without our sixth-graders at the East Kingston Elementary School, we face a need for expansion of classrooms. The need for municipal services will continue to grow, quite possibly requiring the expansion of the police and fire facilities, in their present location or elsewhere. This year we will talk about the police cruisers and fire rescue vehicles. Next year we may be talking about what to do with the Fire Engine Number 3, a vintage 1953 Mack. The Library is a treasured historical asset, but will it serve our needs in the twenty first century? All these issues and questions have price tags on them.

A part of the answer lies in each of us. To be involved is to be informed. If we are informed, we can make sounder decisions, make dollars go farther, and derive greater benefit from our enhanced sense of community. There is work to be done, and the Board of Selectmen urge our neighbors to join the fun.

## WE LOOK FORWARD TO SEEING YOU AT TOWN MEETING!

Sincerely,

  
Raymond R. Donald, Chairman  
Andrew L.T. Berridge  
James Roby Day, Jr.

East Kingston Selectmen

## THE WARRANT ARTICLE BIG PICTURE

The budgeting picture is incomplete if we do not account for warrant articles that appropriate money. This year we have a number of them which have historically been supported by East Kingston voters, and several which address new issues to consider.

The Board of Selectmen offer recommendations for articles involving money on the warrant itself. The East Kingston Planning Board has submitted zoning amendments in an effort to update and be consistent with the Master Plan. **The polls will be open from 8:00 A.M. to 7:00 P.M. on March 11, 1997 to vote on ballot articles 1 through 7.** These articles include the election of town officers and Planning Board amendment submittals.

### BALLOT ARTICLES

**Article 1** - Election of town officers.

**Article 2** - The Planning Board recommends changes to the Home Occupation zoning ordinance. There is no new law involved, but rather, a clarification and better presentation of the Article X provisions accepted at Town Meeting 1996.

**Article 3** - The Planning Board recommends changes to the Home Occupation zoning ordinance. Science and technology have created the condition where one can conduct business in a residence and have no visual or audible impact on the neighborhood. In such situations, this change will permit the Selectmen to approve or disapprove a Home Occupation Permit application on its merit.

**Article 4** - The Planning Board recommends changes to the General Provisions zoning ordinance. The effectiveness of law can be measured by its clarity. The use of the term "etc." in an ordinance is inappropriate, and begs for definition. This change removes the present ambiguity inherent in Article IV.I.

**Article 5** - The Planning Board recommends to change the Growth Control zoning ordinance. This change is labeled "INTERIM GROWTH CONTROL" to conform to state law which permits a municipality up to one year to control growth while it prepares/updates its Master and Capital Improvements Plans. The Planning Board has nearly completed the Master Plan update, and will complete the Capital Improvements Plan by end of this year. With these two plans complete, a permanent growth control ordinance can then be enacted, and it is the Planning Board's intention to be prepared with one for Town Meeting 1998.

**Article 6** - The Planning Board recommends to change the Wetland Conservation District zoning ordinance. The East Kingston Conservation Commission originally drafted and presented this change to the Planning Board. It brings the existing ordinance's technical terminology into conformance with state law, and takes into account our local conditions for setback requirements from Hydric A and B soils.

**Article 7** - The Planning Board recommends adoption of a Telecommunications Facilities zoning ordinance. This ordinance will enable the town to manage the siting, configuration, and construction of telecommunications structures (towers in particular). The Federal Telecommunications Act of 1996 has dramatically affected local authority to control and regulate such activity, and the Rockingham Planning Commission helped develop this ordinance in order to protect municipalities, as well as to encourage entrepreneurship.

**TOWN MEETING ARTICLES - The Board of Selectmen recommend Warrant Articles 8 through 29.**

**Article 8** - The town budget represents a 2.9% increase over last year's budget due to the increase of town growth.

**Article 9 & 10** - We must vote on this every year to allow the Selectmen to accept gifts on behalf of the town.

**Article 11** - If enacted, the Library Trustees will be able to accept property gifts for the library, given certain conditions.

**Article 12** - The Unified Elderly Exemption Law presented here updates the state law and qualification parameters we have been using to date.

**Article 13** - The Town Engineer inspected the portion of Pheasant Run in question (South Meadow Development) in August 1996, and found it satisfactory.

**Article 14** - The recommended salaries reflect the predominant attitude in East Kingston that public service is a civic duty.

**Article 15** - Revaluation is required by the state periodically. If not planned for, it can be costly.

**Articles 16 & 17** - The Police Department is putting more and more miles on our cruisers. The vehicles are aging more rapidly, and a lease/purchase arrangement with Ford Motor Company will simplify the question of replacing the older cruiser. State regulation (DRA) prohibits using capital reserve funds for lease/purchase agreements. The solution is to close the Police Department Automobile Capital Reserve Fund to the General Fund (Art. 16), then withdraw, from the General Fund, an amount needed for the first year lease (Art. 17).

**Article 18** - The Fire Department Rescue Vehicle is currently over 20 years old and will eventually need to be replaced. The Fire Department is currently seeking a suitable replacement vehicle.

**Article 19** - We have two payments to go in this lease/purchase agreement.

**Articles 20 through 24** - East Kingston continues to benefit from the services of these enterprises.

**Article 25** - East Kingston was approached by this Exeter-based organization seeking support. Until this year, it was wholly funded by Exeter, but budget constraints prompted their government to suggest help be sought from communities which use the facility.

**Articles 26 through 28** - East Kingston continues to benefit from the services of these enterprises.

**Article 29** - The East Kingston Library is one of our historical gems. The building's use can be restricted by its lack of space, and a capital reserve fund will facilitate our finding a solution in the long run.

**Article 30** - The Board of Selectmen DO NOT RECOMMEND raising and appropriating this sum for the expansion of the Library because the article, as written, fails to describe HOW or WHEN the money is to be used. More appropriately, a well thought-out plan for expansion would be put before the voters for approval, and then funded, either by direct appropriation, or through a capital reserve fund.

**Article 31** - Allows us to conduct other business.



## **CITIZENS OF EAST KINGSTON**

The Board of Selectmen take this opportunity to provide information that may be useful to voters at the Annual Town Meeting. Please mark **Tuesday, March 11, 1997, 7:00 P.M.** on your calendar, and plan to attend Town Meeting at the East Kingston Elementary School. Come and ask the hard questions. This is a perfect opportunity to give the Board of Selectmen a proper understanding of how the town wants to conduct its affairs.

### **THE 1997 PROPOSED TOWN BUDGET**

To begin the budgeting process, the Board of Selectmen took into consideration the town's current tax burden, the most up-to-date property valuation, and our ability and willingness to support any suggested increases in spending. This year's property valuation increased 3.5%, and virtually all of it was attributable to actual construction (a real increase in asset value rather than due to inflation). Using that increase as a benchmark, departmental and other budgets were examined to ensure we obtained the greatest benefit, keeping growth to a maximum of 3.5% where possible, but ensuring we provided adequately for the safety and welfare of every resident. The final proposed budget reflects a 2.9% increase over 1996, but given the increased tax base, it should result in the town's portion of our tax rate being so close to, or even slightly lower than, last year's.

#### **EXPENSES**

We note that salary expense increases reflect the East Kingston Salary Review Committee recommendations. The Library Trustees have also increased expenses by providing for a librarian's assistant, to acknowledge the state recommendation that libraries have two persons present, particularly after dark. Other significant expense increases are found in the Fire Department budget to provide for replacement of worn and deteriorated fire fighting protective clothing, and sorely needed, but routine, vehicle maintenance.

#### **REVENUES**

Budgeting for anticipated revenues can be tricky, and it is always prudent to be cautious. One area where we can expect to see increased revenues is in the new service our Town Clerk now provides. The Town Clerk's office, as Municipal Agents, can now renew vehicle registrations. They may eventually consider expanding the service to issuing license plates as well, but all in due course.

### **THE TAX BILL BIG PICTURE**

When the New Hampshire Department of Revenue Administration (DRA) calculated our tax rate for 1996, the town's portion of the \$27.67/\$1,000 assessed value was 20%. Our school system accounted for 75%, and Rockingham County got 5%. Our County Commissioners are pleased to point out that, despite the increase in this year's overall county budget, the increased total valuation will result in a lower tax rate.

**ANNUAL REPORTS**  
**OF THE**  
**SCHOOL DISTRICT**  
**OF**  
**EAST KINGSTON, NEW HAMPSHIRE**  
**For the Fiscal Year**  
**1995-1996**

# **EAST KINGSTON SCHOOL DISTRICT OFFICERS**

## **SCHOOL BOARD**

**Stewart Aronson**  
**642-5624**  
**1997**

**Richard Poelaert**  
**642-3406**  
**1998**

**Robert Caron**  
**642-5668**  
**1999**

**TREASURER**  
**Mary E. Russell**  
**642-3074**  
**1997**

**MODERATOR**  
**Robert Donovan**  
**642-8386**  
**1997**

**CLERK**  
**Catherine J. George**  
**642-3561**  
**1997**

**AUDITORS**  
**Mrs. Richard Kelley**  
**642-5566**

**Estelle Decatur**  
**642-5401**  
**1997**

**SUPERINTENDENT OF SCHOOLS**  
**William J. Clancy**  
**772-4040**

**ASSISTANT SUPERINTENDENT**  
**Barbara L. Lobdell**  
**772-4040**

**ASSISTANT TO THE SUPERINTENDENT**  
**AND HUMAN RESOURCES MANAGER**

**Paul A. Flynn**  
**772-4040**

## ANNUAL MEETING EAST KINGSTON SCHOOL DISTRICT

The annual meeting of the East Kingston School District was called to order by Moderator Robert Donovan at 1:00 P.M. at the East Kingston Elementary School, 5 Andrews Lane, on Saturday, March 9, 1996.

Voting for School District Officials will take place on Tuesday, March 12, 1996 from 8 A.M. to 2 P.M., along with Town Elections.

**Article I** To see if the District will vote to raise and appropriate the sum of One Million Eight Hundred Sixty-five Thousand Five Hundred Thirty dollars (\$1,865,530) for the support of the schools, for the payment of the salaries for School District officials and agents, and for the payment of the statutory obligations of the District. (The School Board recommends this article).

Motion made by Robert Caron. Seconded by Stewart Aronson.  
**Motion passed.**

**Article II** To hear any reports of agents, auditors and committees of officer heretofore chosen to pass any vote relating thereto.

Report of the School Growth Committee was presented.

Motion made to accept the report by Susan Oechsle. Seconded by Nathaniel Rowell.  
**Motion passed.**

**Article III** To see if the East Kingston School District will vote to raise and appropriate a sum not to exceed Twelve Thousand dollars (\$12,000) to conduct an architectural and engineering study and the development of plans for a possible addition to the East Kingston Elementary School on Andrews Lane. (The School Board recommends this article).

Motion made by Richard Poelaert. Seconded by Robert Caron.  
**Motion passed.**

**Article IV** Shall the School District accept the provisions of RSA 195 (as amended) providing for the establishment of a Cooperative School District together with the School Districts of Brentwood, Kensington, Newfields, Stratham and Exeter in accordance with the provisions of the proposed articles of agreement filed with the School District Clerk? (This article to be voted upon by ballot, after debate, at the meeting. The School Board votes one in favor of this article, one opposed, and one abstention that the School District establish the Cooperative as stated in those articles of agreement.)

Motion made by Stewart Aronson. Seconded by Robert Caron. To be voted on by written ballot. After much discussion, motion to

move the question was made by Paul Falman and seconded by Susan Oechsle.

**Motion to move the question passed.**

The polls opened at 3:00 P.M. and closed at 3:35 P.M. after all those who wished to vote had done so.

**Votes cast: 122**

**Yes: 98**

**No: 24**

**Motion passed.**

**Article V**

Shall the School District accept the provisions of RSA 198:20-B providing that any School District at an annual meeting may adopt an article authorizing the School Board to apply for, accept, and expend, without further action by the School District, money from State, Federal or other governmental or private sources which become available during the fiscal year?

Motion made by Robert Caron. Seconded by Stewart Aronson.

**Motion passed.**

**Article VI**

To transact any other business that may come before this meeting.

Richard Poelaert presented former Principal Barbara Lobdell with a gift in appreciation of her years in East Kingston. She received a standing ovation.

The School Board has voted to name the multipurpose room at the East Kingston Elementary School, The Mel Keddy Memorial Gym in honor of Police Officer Melvin A. Keddy who was killed in the line of duty this past year. Approval was given by voter with applause.

Motion made to adjourn by Stewart Aronson. Seconded by Robert Caron, and so voted at 3:50 P.M.

Respectfully submitted,



Catherine J. George  
School District Clerk



## ANNUAL REPORT EAST KINGSTON ELEMENTARY SCHOOL

It is with pleasure that I submit the annual report to the citizens of East Kingston for the 1996-1997 school year.

Our biggest facility project this year is putting in a kitchen for all of us to use. Thanks to the scrutiny of the School Board, the kitchen will be completed at a minimal cost. With an increase in the use of the building, the completed kitchen will allow more functions to be held at the school and it will truly be a community asset. Our students will also benefit by having a satellite hot lunch program.

The multiage classroom has been a positive experience for students, staff and parents even with a transition of teachers into the school year. The first grade students will remain in the multiage classroom for another year. This gives both the student and the teacher a head start on the school year since getting acquainted and testing ability levels are unnecessary.

The East Kingston Elementary School staff is dedicated to providing a quality educational program to meet the needs of all the students. As many of you know, on entering the school building there are a multitude of activities that occur each day. The displays throughout the school halls and in the classrooms will show you how much time, effort and planning takes place to prepare materials and provide a curriculum that is varied and progressive. Staff members attend conferences and workshops throughout the year to stay current with changes occurring in education. These are shared at staff meetings or with individuals. We meet on a regular basis to ascertain what the curriculum needs are.

This year the staff will be trained in Project Read, a program used within the classroom to enhance students' reading skills. Our in-service day and summer curriculum planning will be dedicated to this training.

Several new support staff have been added this year. Amy Kuegel is a classroom assistant one day a week. Helen Burnham is working as a classroom assistant as well as librarian. Julie Sanborn replaced Lynne Walker as classroom assistant while Lynne Walker replaced Mrs. Brown in the multiage classroom during a leave. Tom Witmer has been a summer tutor at East Kingston in the past and is now a classroom assistant. We also have a part time custodian, Karen Falcone. New staff members are Peter Fennell, the technology coordinator, and Tara Prescott, our very dedicated nurse. We welcome all of them.

During the spring of 1996 a District Educational Improvement Plan was formulated. The plan addresses the space needs as well as curriculum. It will be reviewed each year to see what has been accomplished, what needs changing, and what needs to be

added. Your input is valued and appreciated. Copies of the plan are available at the town office, the library and the school.

Even though the sixth grade is going to the Junior High, we are outgrowing our space. An additional teacher is needed for the number of students we will have next year; therefore, the art/music room will become a classroom. Art will be on a cart and music will be in the classroom or in the multi-purpose room. We will do our best to provide the same quality programs in these related arts as we have been.

Thanks to Rachel Owens and Janice Miller, we added an after school enrichment program. It has been a successful program and a welcome addition in providing students with innovative activities after school. Community members are welcome to provide their expertise.

I can't write an annual report without mentioning the many volunteers who help throughout the year. The PTO is always there to give a helping hand where needed. This dedication to the school by the community is being recognized this year. For the first time, the East Kingston Elementary School will receive a Blue Ribbon Award. This award is given to schools where there is a partnership between the school and the community to provide a School of Excellence.

It is my daily pleasure to work in a school which is so dedicated to providing quality education. Thank you for allowing me to be a leader in such a wonderful school.

Respectfully submitted,

Anne E. Goodman  
Principal

## STAFF

Principal .....	Mrs. Anne Goodman
Multiage .....	Mrs. Maureen Brown/ Mrs. Lynne Walker
Grade 1 .....	Mrs. Liliane Conlan
Grade 2 .....	Mrs. Sarah Oppenheimer
Grade 3 .....	Mrs. Nancy Burns
Grade 4 .....	Mrs. Anne Atkins
Grade 5 .....	Mr. James McMahon
Grade 6 .....	Ms. Angela Twiss
Special Education Teacher/Coordinator/Head Teacher.....	Mrs. Evelyn Lord
Music .....	Mrs. Nancy Leavitt
Art .....	Mrs. Barbara Feldman
Physical Education .....	Mr. Christopher Roy
School Nurse .....	Mrs. Tara Prescott
Speech Therapist .....	Mrs. Jane Lomonte
Occupational Therapist .....	Mrs. Sue Kaplan
Physical Therapist .....	Mrs. Sheila Briggs
School Psychologist .....	Mrs. Terri Kaman
Administrative Assistant .....	Mrs. Florence Whicher
Custodian .....	Mr. John Walor
Part time Custodian .....	Ms. Karen Falcone
Special Education/Instructional Aides .....	Gr. 1 Mrs. Janice Huss
	Multiage Ms. Amy Kuegel Mrs. Helen Burnham
	Gr. 2 Mrs. Gail Nickerson
	Gr. 3 Mrs. Janice Kuegel
	Gr. 4 Mrs. Christine Silverman
	Gr. 5 Ms. Julie Sanborn
	Gr. 6 Mr. Tom Witmer
Library Aide .....	Mrs. Helen Burnham
Resource Secretary .....	Mrs. Kathleen Barker
Counselor/Home School Coordinator .....	Mrs. Betsy Schulthess
Technology Coordinator .....	Mr. Peter Fennell

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
1100110	302,866	TEACHERS' SALARIES	7 Full Time - 2 part time (40%), 1 part time (70%) (7 classroom teachers) (art, music, PE) (2 teachers track change, masters plus 15)
			Salaries include longevity Salaries include Sargent Camp stipend
1100112	5,960	SUBSTITUTE SALARIES	Based on \$55.00 per day. This rate allows for a total of 10 days per year for 9 full time teachers: five sick days, three personal days, and two professional days; two sick days and one personal or professional day for four part time teachers. Includes sub. sec. (\$350)
1100330	100	504 CONTRACTED SERVICES	Contracted services that may be necessary to meet the requirements of Section 504 of the Rehabilitation Act of 1974
1100370	5,000	CURRICULUM DEVELOPMENT	Staff development and presenters Ten staff x \$15/hr x 12 hrs = \$1,800 Project Read presenters - 3 days = \$3,200
1100563	0	TUITION - PRESCHOOL	students @
1100564	1	TUITION - JR HIGH SCHOOL	students @
1100565	1	TUITION - HIGH SCHOOL	
1100610	8,182	TEACHING SUPPLIES	Teaching supplies incl. consumable materials,

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
1100630	8,189	TEXTBOOKS	Books
1100640	725	PERIODICALS	Weekly magazines for grades 2-6
1100741	2,234	ADDITIONAL EQUIPMENT	Equipment needed for classmaps such as maps, microscopes, etc.
1100742	1,200	REPLACEMENT OF EQUIPMENT	2 cassette recorders, Television
1100751	7,835	FURNITURE	Replacement desks and chairs New classroom furniture Blackboard, table, art cart
1200113	68,536	SPECIAL ED TEACHER/COORDINATOR	Special Ed. Coordinator's Salary Elem Speech/Elem. OT
1200118	36,252	SPECIAL EDUCATION AIDES	Clerical aide 2.25 hrs @ 8.16/hr x 180 days aide @ 8.16/hr x 6.5 hrs x 180 days aide @ 7.73/hr x 6.5 hrs x 180 days aide @ 7.73/hr x 6.5 hrs x 180 days aide @ 7.50/hr x 6.5 hrs x 180 days summer aide - \$510 summer tutors - \$4,800
1200330	14,481	SPECIAL ED. CONTRACTED SERVICES	AGS, activity fees, agencies Outside Counseling K-12 - \$4,845 Summer PT - \$200 Summer Counseling - \$460 Orientation - \$3,284 Vision - \$5,692

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
1200331	7,314	SPECIAL ED. CONTRACTED SERVICES SALARIED	Elem. P.T. - \$2,300 Preschool speech - \$1,445 Summer OT - \$480 Summer Speech - \$895 School Psychologist - \$2,194
			Public Law 94-142 mandates that schools provide a free and appropriate education to all students ages 3-22 who are determined to be educationally handicapped by a team of teachers and specialists at the local school
1200561	17,565	SPECIAL EDUCATION TUITION - PUBLIC SCHOOLS IN NH	Sum. Preschool - \$1,500 Preschool - \$16,065
1200568	1	SPED TUITION - PRIVATE OUTSIDE NH	
1200569	2,460	SPECIAL EDUCATION TUITION - PRIVATE SCHOOLS - NH	Summer Preschool - \$135 Preschool - \$1,417 Elem. Summer Camp - \$908
1200580	1,000	SPED TRAVEL	Reimb. for Staff Travel to/from SPED meetings Parent travel reimbursement
1200610	529	SPECIAL ED. INSTRUCTIONAL SUPPLIES	Tests, consumable books and other supplies for special education staff implementing IEP's
1200630	250	SPECIAL EDUCATION TEXTBOOKS	Textbooks required to fulfill IEP's
1200741	200	SPECIAL EDUCATION EQUIPMENT	Equipment required to fulfill IEP's

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
1200751	1	SPECIAL EDUCATION FURNITURE	
1400610	2,400	STUDENT ACTIVITIES FUND	600 DARE Officer 325 Soccer Coach 375 Basketball Coach 400 Referees 150 STAR Program 150 Awards Assembly
2110111	20	ATTENDANCE SALARIES	Truant officer
2120116	14,133	GUIDANCE SALARIES	Two and one-half days/week - 50%
2120330	400	GUIDANCE - CONTRACTED SERVICES	Scoring Standardized Achievement Tests CAT test scoring
2120610	500	GUIDANCE SUPPLIES	Gates and CAT Test Materials
2130120	17,468	HEALTH SALARIES	60% - 5 days per week
2130330	100	HEALTH CONTRACTED SERVICES	Physical exams - Sargent Camp
2130440	180	HEALTH MAINTENANCE	Calibration of audiometer
2130610	402	HEALTH SUPPLIES	First aid supplies such as bandaides,
2130630	105	HEALTH TEXTBOOKS	Manuals required
2130741	770	HEALTH EQUIPMENT	Audiometer

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
2210118	32,485	AIDE'S SALARY	Clerical aide - @8.16 x 2.25 hrs x 180 days (Office/duty support) 1 at 8.16 x 6.5 x 180 2 at 8.39 x 6.5 x 180
2210270	3,000	COURSE REIMBURSEMENT	Per Contract
2210290	5,100	CONFERENCES	Staff/assistants attending conferences Principal - National Conference
2222117	21,618	MEDIA SALARIES	Librarian - \$8.39/hr x 12 hrs/wk x 36 Media Technology person (60% - 5 days/wk)
2222330	265	MEDIA CONTRACTED SERVICES	Kids NET Hello Internet
2222440	1,000	MEDIA MAINTENANCE	Repair/maintenance of equipment such as computers, audio-visual equipment and piano
2222610	4,850	MEDIA SUPPLIES \$750	Library supplies such as book jackets, tape
2222630	2,505	COMPUTER SUPPLIES \$4,100	Cartridges, diskettes, & ribbons, software licensing
2222640	350	MEDIA TEXTBOOKS MEDIA PERIODICALS	Hardcover Books Educational periodicals



EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
2222741	25,300	MEDIA EQUIPMENT	Film strip projector
		COMPUTER EQUIPMENT	Computers (5) Network hardware (cables, hubs, cards) Network software Laser printer for network 25" color TV for use with PC to TV converter
2222742	1,200	MEDIA REPLACEMENT OF EQUIPMENT	Replacement of damaged/obsolete equipment for rotation and upgrading
2222751	4,000	MEDIA FURNITURE	Library shelving - 4 units, Computer carts
2310351	18,039	SAU 16 EXPENSE	East Kingston's share of the SAU budget.
2310353	175	SLC EXPENSE	\$1 per student
2310372	3,000	LEGAL EXPENSE	For legal services which may be required by the Board
2310373	1	AUDIT EXPENSE	
2310380	3,000	SCHOOL BOARD EXPENSE	Membership in the NH School Boards Association. Included is money for advertising to fill personnel vacancies that may occur, supplies for the School Board Secretary, and checks

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
2300111	3,875	DISTRICT OFFICERS SALARIES	School Board Chair School Board Members School District Clerk School District Moderator Auditors (2) School District Treasurer Supervisor of the Checklist
2410114	50,276	PRINCIPAL SALARY	This line reflects 4% increase and \$1,000 to be awarded as a merit bonus at discretion of School Board
2410115	16,745	SECRETARIAL SALARY	3% Increase 7 hrs x 199 days
2410121	300	HEAD TEACHER SALARY	
2410440	1,995	REPAIR AND MAINTENANCE	Maintenance contract and repair cost for office computer, laminating machine, and and copy machine
2410531	3,900	TELEPHONE	Phone and modem for on-line calls
2410580	200	TRAVEL	Staff travel to post office, SAU office and other school business travel
2410610	3,477	SUPPLIES	Supplies for operating office
2410741	100	EQUIPMENT	Telephone
2410751	1,500	FURNITURE	File Cabinet, Office Furniture

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
2410810	700	DUES AND MEMBERSHIPS	Membership in National and State Association of School Principals and local and national ASCD
2520111	10,119	FISCAL SERVICES	
2540119	18,912	CUSTODIAL SALARY	3% Increase, 40 hours per week, 52 weeks
2540122	6,240	ASSISTANT CUSTODIAL SALARY	15 hrs/wk, \$8.00/hr
2540411	10,000	HEATING FUEL	Projected for a full fiscal year
2540412	0	FUEL OIL	
2540413	11,000	ELECTRICITY	Figured at 7% increase.
2540414	0	ELECTRIC HEAT	
2540440	8,000	CONTRACTED MAINTENANCE	Maintenance of septic system, fire extinguishers, painting and general maintenance of plant
2540521	4,084	SMP INSURANCE	Special multi-peril insurance on the building and contents, and commercial liability coverage
2540522	0	LIABILITY INSURANCE	
2540523	160	TREASURER'S BOND	Surety bond for the School District Treasurer.
2540524	1	INSURANCE-NURSE	

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

<u>Account #</u>	<u>Amount</u>	<u>Description</u>	<u>Comments</u>
2540525	235	SURETY BOND	Surety bond for the Principal and School Secretary, both of whom handle money in the office
2540610	5,000	SUPPLIES	Custodial supplies necessary for upkeep of building and grounds.
2540741	300	ADDITIONAL EQUIPMENT	Tools
2540742	3,748	REPLACEMENT OF EQUIPMENT	Tractor
2543431	1,500	UPKEEP OF GROUNDS	Mowing, fertilizing, and trimming
2552510	39,441	PUPIL TRANSPORTATION	Elementary busses
2553511	2,800	SPED TRANSPORTATION	Spec. ed. transportation for pre-school
2554510	2,000	FIELD TRIPS	
2560570	4,500	FOOD SERVICE MANAGEMENT	The figure listed in this line gives the school district the authority to take in and pay out milk money.
2900211	52,024	HEALTH INSURANCE	
2900212	2,543	DENTAL INSURANCE	
2900213	1,021	LIFE INSURANCE	
2900214	6,000	WORKERS COMPENSATION	
2900222	11,538	TEACHER RETIREMENT	

EXPLANATION OF BUDGET  
EAST KINGSTON ELEMENTARY SCHOOL  
1997-1998

Comments

Description

F.I.C.A.

Account #  
2900230

Amount  
45,832

2900231 3,352  
DISABILITY INSURANCE

2900260 763  
UNEMPLOYMENT COMPENSATION

4600730 1  
SITE IMPROVEMENT

5100830 55,000  
DEBT SERVICE - PRINCIPAL

5100841 43,010  
DEBT SERVICE - INTEREST

5100842 0  
DEBT SERVICE - AREA INTEREST

Account #	Description	1994-95 Expended	1995-96 Adopted	1995-96 Expended	1996-97 Adopted	1997-98 Proposed
1100110	TEACHERS' SALARIES	226,178	268,877	278,949	281,035	302,866
1100112	SUBSTITUTES' SALARIES	8,348	4,978	5,084	5,528	5,960
1100330	504 CONTRACTED SERVICES	7,112	100	2,389	100	100
1100370	CURRICULUM DEVELOPMENT	0	0	4,000	0	5,000
1100563	TUITION - PRESCHOOL	0	0	0	0	0
1199564	TUITION - JHS	231,357	219,300	207,701	221,400	1
1100565	TUITION - HS	445,777	491,400	402,846	507,000	1
1100610	TEACHING SUPPLIES	6,829	8,161	7,593	8,182	8,182
1100630	TEXTBOOKS	2,326	4,203	0	3,997	8,189
1100640	PERIODICALS	756	770	5,859	720	725
1100741	ADDITIONAL EQUIPMENT	2,338	2,200	852	1,943	2,234
1100742	REPLACEMENT OF EQUIPMENT	0	0	2,406	0	1,200
1100751	FURNITURE	2,974	4,005	8,972	2,000	7,835
<b>TOTAL 1100</b>	<b>TOTAL REGULAR EDUCATION</b>	<b>933,995</b>	<b>1,003,994</b>	<b>926,651</b>	<b>1,031,905</b>	<b>342,293</b>
1200113	SPEED. SALARIES	78,968	35,053	38,505	39,588	68,536
1200118	SPEED AIDES	31,203	37,455	49,312	65,936	36,252
1200330	SPEED CONTRACTED SERVICES	78,069	84,477	80,891	126,461	14,481
1200331	SPEED CONTRACTED SERVICES	0	0	0	0	7,314
1200561	SPEED TUITION - PUBLIC - NH	17,852	35,980	2,080	7,500	17,565
1200568	SPEED TUITION - PRIVATE OUT NH	0	0	24,325	5,050	1
1200569	SPEED TUITION - PRIVATE NH	7,472	40,386	0	22,160	2,460
1200580	SPEED TRAVEL	0	900	21	1,000	1,000
1200610	SPEED SUPPLIES	1,668	1,068	1,057	810	529
1200630	SPEED TEXTBOOKS	752	500	219	445	250
1200741	SPEED EQUIPMENT	318	323	59	120	200
1200751	SPEED FURNITURE	1,824	0	0	0	1
<b>TOTAL 1200</b>	<b>TOTAL SPEED</b>	<b>218,126</b>	<b>236,142</b>	<b>196,469</b>	<b>269,070</b>	<b>148,569</b>
1400610	STUDENT ACTIVITIES ACCOUNT	1,052	1,690	2,020	1,840	2,400
<b>TOTAL 1400</b>	<b>TOTAL STUDENT ACTIVITIES</b>	<b>1,052</b>	<b>1,690</b>	<b>2,020</b>	<b>1,840</b>	<b>2,400</b>
2110111	ATTENDANCE SALARIES	0	20	0	20	20
<b>TOTAL 2110</b>	<b>TOTAL ATTENDANCE SALARIES</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>20</b>

Account #	Description	1994-95 Expended	1995-96 Adopted	1995-96 Expended	1996-97 Adopted	1997-98 Proposed
2120116	GUIDANCE SALARIES	2,350	5,760	6,560	8,640	14,133
2120330	GUIDANCE - CONTRACTED SERVICES	237	350	196	400	400
2120610	GUIDANCE SUPPLIES	436	450	347	500	500
<b>TOTAL 2120</b>	<b>TOTAL GUIDANCE</b>	<b>3,023</b>	<b>6,560</b>	<b>7,102</b>	<b>9,540</b>	<b>15,033</b>
2130120	HEALTH SALARIES	4,854	4,854	5,150	11,472	17,468
2130330	HEALTH CONTRACTED SERVICES	0	100	100	100	100
2130440	HEALTH MAINTENANCE	62.5	74	63	70	180
2130610	HEALTH SUPPLIES	179	296	299	180	402
2130630	HEALTH TEXTBOOKS	0	0	0	0	105
2130741	HEALTH EQUIPMENT	0	0	0	169	770
<b>TOTAL 2130</b>	<b>TOTAL HEALTH SERVICES</b>	<b>5,096</b>	<b>5,324</b>	<b>5,512</b>	<b>11,991</b>	<b>19,025</b>
2210118	AIDES SALARIES	12,764	14,674	15,194	10,693	32,485
2210270	COURSE REIMBURSEMENT	8,659	3,000	3,568	3,000	3,000
2210290	CONFERENCES	2,365.50	1,800	4,435	2,350	5,100
<b>TOTAL 2210</b>	<b>TOTAL IMPROVEMENT OF INSTRUCTION</b>	<b>23,788</b>	<b>19,474</b>	<b>23,197</b>	<b>16,043</b>	<b>40,585</b>
2222117	MEDIA SALARIES	2,675.50	3,418	3,625	15,281	21,618
2222330	MEDIA CONTRACTED SERVICES	575	625	200	235	265
2222440	MEDIA MAINTENANCE	204.3	500	71	500	1,000
2222610	MEDIA COMPUTER SUPPLIES	1,913.58	305	176	456	4,850
2222630	MEDIA TEXTBOOKS	749.02	1,500	1,336	1,500	2,505
2222640	MEDIA PERIODICALS	195.75	221	217	237	350
2222741	MEDIA COMPUTER EQUIPMENT	5,101.70	1,470	2,565	7,667	25,300
2222742	MEDIA REPLACEMENT OF EQUIPMENT	0	0	0	0	1,200
2222751	MEDIA FURNITURE	0	0	0	0	4,000
<b>TOTAL 2222</b>	<b>TOTAL MEDIA SERVICES</b>	<b>11,415</b>	<b>8,039</b>	<b>8,190</b>	<b>25,876</b>	<b>61,088</b>
2310351	SAU #18 EXPENSE	20,015	20,965	20,965	21,284	18,039
2310353	SLC EXPENSE	267	370	0	271	175
2310372	LEGAL EXPENSE	1,040.56	3,000	-350	3,000	3,000
2310373	AUDIT EXPENSE	2,543	0	0	0	1
2310380	SCHOOL BOARD EXPENSE	3,572.64	2,625	6,010	3,000	3,000
<b>TOTAL 2310</b>	<b>TOTAL GENERAL ADMINISTRATION</b>	<b>27,438</b>	<b>26,960</b>	<b>26,625</b>	<b>27,555</b>	<b>24,215</b>
2300111	DISTRICT OFFICERS SALARIES	3,850	3,875	4,425	3,875	3,875
<b>TOTAL 2300</b>	<b>TOTAL SCHOOL BOARD SERVICES</b>	<b>3,850</b>	<b>3,875</b>	<b>4,425</b>	<b>3,875</b>	<b>3,875</b>

Account #	Description	1994-95 Expended	1995-96 Adopted	1995-96 Expended	1996-97 Adopted	1997-98 Proposed
2410114	PRINCIPAL SALARY	48,871	49,165	42,678	48,380	50,276
2410115	SECRETARIAL SALARIES	16,214	15,783	15,839	16,257	16,745
2410121	HEAD TEACHER'S SALARY	300	300	300	300	300
2410440	REPAIR AND MAINTENANCE	378	1,990	3,373	2,000	1,995
2410531	TELEPHONE	3,099	3,400	3,664	3,400	3,900
2410580	TRAVEL	138.63	200	73	200	200
2410810	SUPPLIES	3,566.15	3,524	4,783	3,477	3,477
2410741	EQUIPMENT	3,126.99	1,200	1,735	500	100
2410751	FURNITURE	0	409	1,425	250	1,500
2410810	DUES AND MEMBERSHIPS	528	525	465	600	700
TOTAL 2410	TOTAL OFFICE OF THE PRINCIPAL	76,222	76,496	74,335	75,364	79,193
2520111	FISCAL SERVICES	6,554	7,414	7,414	7,318	10,119
TOTAL 2520	TOTAL FISCAL SERVICES	6,554	7,414	7,414	7,318	10,119
2540119	CUSTODIAL SALARIES	18,177.60	17,826	18,343	18,361	18,912
2540122	ASST. CUSTODIAL SALARIES	0	0	0	0	6,240
2540411	HEATING FUEL	7,425.84	9,465	9,752	9,465	10,000
2540412	FUEL OIL	0	0	0	0	0
2540413	ELECTRICITY	10,322.46	14,579	10,875	15,600	11,000
2540414	ELECTRIC HEAT	0	0	0	0	0
2540440	CONTRACTED MAINTENANCE	12,136.46	5,040	39,048	5,424	8,000
2540521	SMP INSURANCE	3,856	3,836	4,288	4,084	4,084
2540522	LIABILITY INSURANCE	0	0	0	0	0
2540523	TREASURER'S BOND	0	100	100	100	160
2540524	INSURANCE - NURSE	0	139	139	1	1
2540525	SURETY BOND	160	160	60	235	235
2540610	SUPPLIES	3,730.11	2,979	6,498	3,200	5,000
2540741	ADDITIONAL EQUIPMENT	1,044.80	0	3,175	1,300	300
2540742	REPLACEMENT OF EQUIPMENT	1,932.27	0	0	0	3,748
TOTAL 2540	TOTAL OPERATION OF PLANT	58,786	54,124	92,278	57,770	67,690
2543431	MOWING	0	0	0	1,500	1,500
TOTAL 2543	UPKEEP OF GROUNDS	0	0	0	1,500	1,500
2552510	PUPIL TRANSPORTATION	70,807.63	102,096	102,503	91,887	39,441
TOTAL 2552	TOTAL PUPIL TRANSPORTATION	70,807.63	102,096	102,503	91,887	39,441



Account #	Description	1994-95 Expended	1995-96 Adopted	1995-96 Expended	1996-97 Adopted	1997-98 Proposed
2553511	SPED TRANSPORTATION	4,983.64	6,777	8,841	11,387	2,800
TOTAL 2553	TOTAL SPED TRANSPORTATION	4983.64	6777	8841	11387	2800
25554510	FIELD TRIPS	0	0	0	0	2,000
TOTAL 2554	TOTAL FIELD TRIPS	0	0	0	0	2000
2560570	FOOD SERVICE MANAGEMENT	65.72	5,000	2	4,500	4,500
TOTAL 2560	TOTAL FOOD SERVICE MANAGEMENT	65.72	5000	2	4500	4500
2900211	HEALTH INSURANCE	41,244	42,839	46,668	50,879	52,024
2900212	DENTAL INSURANCE	2,855	4,890	2,056	2,240	2,543
2900213	LIFE INSURANCE	770	948	971	890	1,021
2900214	WORKERS COMPENSATION	5,876	4,492	4,526	4,980	6,000
2900222	TEACHER RETIREMENT	6,147	8,840	8,557	11,064	11,538
2900230	F.I.C.A.	36,138	30,781	36,871	39,700	45,832
2900231	DISABILITY INSURANCE	2,914	3,411	2,866	3,457	3,352
2900260	UNEMPLOYMENT COMPENSATION	219	483	302	934	763
TOTAL 2900	TOTAL EMPLOYEE BENEFITS	96,163	96,884	102,817	114,154	123,073
4600730	SITE IMPROVEMENT	0	0	1,710	12,001	1
TOTAL 4600	TOTAL SITE IMPROVEMENT	0	1	1710	12,001	1
5100830	DEBT SERVICE - PRINCIPAL	55,000	55,000	55,000	55,000	55,000
5100841	DEBT SERVICE - INTEREST	54,189	50,476	50,476	46,750	43,010
5100842	DEBT SERVICE - AREA INT.	4,402	3,850	3,274	2,184	0
TOTAL 5100	TOTAL DEBT SERVICE	113,591	109,326	108,750	103,934	98,010
1456998	TOTAL BUDGET	1,654,955	1,769,996	1,698,841	1,877,530	1,085,440

# **SAU 16 REPORT OF ADMINISTRATION**

**William J. Clancy**  
**Superintendent**

**Barbara L. Lobdell**  
**Assistant Superintendent**

**Paul A. Flynn**  
**Assistant Superintendent**

In 1996-97, there have been significant changes in the profile of SAU 16 schools as the Exeter Region Cooperative School District was formed to assume operating responsibility for Grades 6-12 on July 1, 1997.

In addition, a successful bond issue was approved to support the construction of a middle-level school scheduled to open in September 1998.

Also, Stratham welcomed Karen Soule as Principal of Stratham Memorial School, Newfields welcomed Barry Ring as Principal of Newfields Elementary School, and SAU 16 welcomed Susan Ratnoff as Principal of Exeter High School. We certainly wish each of them continued success.

Since this is my tenth and final year as Superintendent in SAU 16, I wish to commend the teachers and staffs of our schools for their efforts on behalf of our students.

Our teachers and staff are recognized throughout New Hampshire for their expertise and practices, and I am most grateful to them for making our schools as good as they are.

In July 1997, SAU 16 will welcome Arthur Hanson as Superintendent. We wish him much success as he leads our schools into the 21st century.

I certify that on the Tenth day of February, 1997, I posted a copy of the within warrant, attested by the School Board of said District, at the place of meeting within named, and a like attested copy at the East Kingston Post Office, being a public place in said District.

Catherine J. George  
School District Clerk  
East Kingston, NH School Board

Rockingham, s.s.

Personally appeared the said Catherine George and made oath that the above certificate by her signed is true.

Before me,

Margaret A. Meyer  
Justice of the Peace

MARGARET A. MEYER, Notary Public  
My Commission Expires June 22, 1999

SCHOOL WARRANT  
STATE OF NEW HAMPSHIRE

To The Inhabitants of the School District of East Kingston, in the county of Rockingham and the state, qualified to vote in District affairs:

You are hereby notified to meet at the East Kingston Elementary School in said District on SATURDAY, THE EIGHTH DAY OF MARCH, 1997 AT 1:00 PM to act upon the following subjects:

1. To see if the School District will vote to raise and appropriate the sum of ONE MILLION EIGHTY FIVE THOUSAND, FOUR HUNDRED AND FORTY DOLLARS (\$1,085,440.00) for the support of the schools, for the payment of the salaries for school district officials and agents, and for the payment of the statutory obligations of the District. (The School Board recommends this article.)
2. To see if the School District will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future building expansion. (The School Board recommends this article.)
3. To see if the School District will vote to raise and appropriate the sum of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) to be placed in the Capital Reserve Fund previously established for the purpose of building expansion. (The School Board recommends this article.)
5. Shall the School District accept the provisions of RSA 198:20-B providing that any School District at an annual meeting adopt an article authorizing the School Board to apply for, accept and expend, without further action by the School District, money from a State, Federal, Local or Private source which becomes available during the fiscal year?
6. To hear reports of agents, auditors, and committees or officers heretofore chosen and to pass any vote relating thereto.
7. To transact any other business that may come before this meeting.

Given under our hands this 7<sup>th</sup> day of February, 1997

  
STEWART ARONSON, CHAIRPERSON

  
ROBERT CARON

  
RICHARD POELAERT  
EAST KINGSTON SCHOOL BOARD

A TRUE COPY OF WARRANT - ATTEST:

  
STEWART ARONSON, CHAIRPERSON

  
ROBERT CARON

  
RICHARD POELAERT  
EAST KINGSTON SCHOOL BOARD

SCHOOL DISTRICT WARRANT

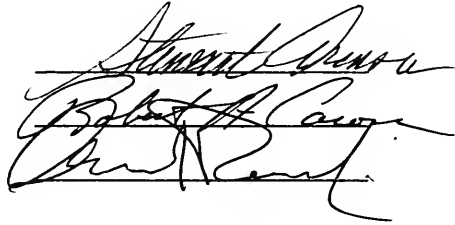
STATE OF NEW HAMPSHIRE

To the Inhabitants of the School District of the Town of East Kingston  
East Kingston, County of Rockingham, State of New Hampshire, qualified  
to vote upon District Affairs:

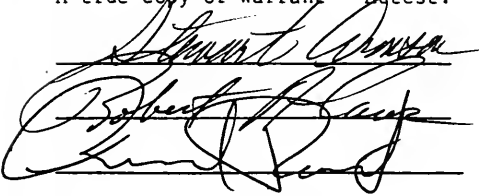
You are hereby notified to meet at the East Kingston Elementary School  
in said EAST KINGSTON on Tuesday, March 11, 1997, to choose the  
following School District Officers, by ballot, the polls to open at  
ten o'clock in the forenoon, and to close not earlier than seven of the  
clock in the evening.

1. To choose a School Board Member for the ensuing three years.
2. To choose a Moderator for the ensuing year.
3. To choose a School District Clerk for the ensuing year.
4. To choose a School District Treasurer for the ensuing year.
5. To choose Two Auditors for the ensuing year.

Given under our hands at said East Kingston on this 7th  
day of February, 1997.



A true copy of Warrant - Attest:



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION

MS-26

61 So. Spring St., P.O. Box 1122  
Concord, NH 03302-1122  
(603) 271-3367



SCHOOL BUDGET FORM

OF EAST KINGSTON N.H.

Appropriations and Estimates of Revenue for the Fiscal Year From

JULY 1, 1997 to JUNE 30, 1998

**IMPORTANT:** Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school district clerk, and a copy sent to the Department of Revenue Administration at the address above.

Certified That Budget Was Posted With Warrant on (Date) \_\_\_\_\_

	<u>2-10-97</u>
	<u>2-7-97</u>
	<u>2-7-97</u>

SCHOOL BOARD MEMBERS: PLEASE SIGN ABOVE IN INK

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

See Instruction on the reverse of Page 5.

(Revised 1995)

Acct. No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr. Art. #	Expenditures for Year 7/1/95 to 6/30/96	Appropriations Prior Year As Approved By DRA	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)
	<b>DISTRICTION (1000-1999)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		926,649.52	1,031,905.00	342,293.00	
1200-1299	Special Programs		196,469.79	269,070.00	148,589.00	
1300-1399	Vocational Programs					
1400-1499	Other Instruct. Programs		2,019.55	1,840.00	2,400.00	
1600-1699	Adult/Continuing Education					
	<b>SUPPORT SERVICES (2000-2999)</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	<b>Pupil Services</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2110-2119	Attendance & Social Work			20.00	20.00	
2120-2129	Guidance		7,101.24	9,540.00	15,033.00	
2130-2139	Health		5,510.93	11,991.00	19,025.00	
2140-2149	Psychological					
2150-2159	Speech Pathology & Audiology					
2190-2199	Other Pupil Services					
	<b>Instructional Staff Services</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2210-2219	Improvement of Instruction		23,197.39	16,043.00	40,585.00	
2220-2229	Educational Media		8,189.38	25,876.00	61,088.00	
2290-2299	Other Instructional Staff Services					
	<b>General Administration</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310	School Board		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310 870	Contingency					
2310-2319	All Other Objects		4,425.00	3,875.00	3,875.00	
	<b>Office of Superintendent</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320 351	SAU Management Services		20,965.00	21,284.00	18,039.00	
2320-2329	All Other Objects					
2330-2339	Special Area Administration Services			271.00	175.00	
2390-2399	Other Gen. Adm. Services		5,660.25	6,000.00	6,001.00	
2400-2499	School Administrative Services		74,335.79	75,364.00	79,193.00	
	<b>Business Services</b>		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2520-2529	Fiscal		7,414.00	7,318.00	10,119.00	
2540-2549	Operation & Maintenance of Plant		92,277.83	59,270.00	69,180.00	





Special warrant articles are defined in RSA 32:3, VI, as 1) Petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; and 4) any article designated on the warrant as a special article or as a nonlapsing or nontransferable article.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 31:4)	Warr Art. #	Expenditures for Year 7/1/___ to 6/30/___	Appropriations Prior Year As Approved By DRA	APPROPRIATIONS ENSUING FISCAL YEAR (RECOMMENDED)	APPROPRIATIONS ENSUING FISCAL YEAR (NOT RECOMMENDED)
	SPECIAL WARRANT ARTICLES					
	CAPITAL RESERVE	3			100,000.00	
SUBTOTAL 3 Recommended			XXXXXXXXXX	XXXXXXXXXX	100,000.00	XXXXXXXXXX

**BUDGET SUMMARY**

SUBTOTAL 1 Recommended (from page 2)	1,085,440.00
SUBTOTAL 2 "Individual" warrant articles Recommended (from page 2)	
SUBTOTAL 3 Special warrant articles Recommended (from above)	100,000.00
TOTAL Appropriations Recommended ,	1,185,440.00
Less: Amount of Estimated Revenues (Exclusive of Property Taxes)	(74,300.00)
Amount of Taxes To Be Raised For School District Assessment	1,111,140.00

HELP! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. No.	W.A. No.	Amount	Acct.No.	W.A. No.	Amount

Acct. No.	SOURCE OF REVENUE	Var. Art.#	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For ensuing Fiscal Year
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3110	Foundation Aid		7,361.48		
3210	School Building Aid		16,500.00	16,500.00	16,500.00
3220	Area Vocational School				
3230	Driver Education				
3240	Catastrophic Aid		226.58	7,709.00	-0-
3250	Adult Education				
3270	Child Nutrition			4,500.00	4,500.00
	Kindergarten Aid				
	Other State Aid (Specify)				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4410	ECJA, Chapter I & II				
4430	Vocational Education				
4450	Adult Education				
4460	Child Nutrition Programs				
4470	Handicapped Programs				
	Federal Forest Land				
	Other Federal Sources (Identify)				
LOCAL REVENUE OTHER THAN TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5100	Sale of Bonds or Notes				
5230	Transfer from Capital Projects Fund				
5250	Transfer from Capital Reserve Fund				
5255	Transfer from Expendable Trust Fund				
1300-1360	Tuition		5,305.00		
1500-1599	Earnings on Investments		1,904.03	2,500.00	1,500.00
1700-1799	Public Activities				
	Other Local Sources (Identify) (1900-1999)		8,268.58	1,350.00	1,800.00
	1900 Sale from Food Services				

Acct. No.	SOURCE OF REVENUE	Vary. Apt. 8	Actual Revenue Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ending Fiscal Year
THIS SECTION FOR CALCULATION OF REIMBURSEMENT ANTICIPATION NOTES (RAN) PER RSA 19B:20-6 FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ Less RAN, Revenue Last FY _____ " NET RAN					
Supplemental Appropriation (Contra)					
Appropriations Voted from "Surplus"			<del>XXXXXXXXXX</del>		
"Surplus" Used in Prior Year to Reduce Taxes			207.00	93,245.00	50,000.00
TOTAL REVENUES AND CREDITS			39,772.67	125,804.00	74,300.00

**INSTRUCTIONS FOR COMPLETING FORM MS-26**

**PAGES 1 - 3 EXPENDITURES & APPROPRIATIONS.** In the first column, enter the actual expenditures for the most recently completed fiscal year [RSA 32:5, IV (b)] and enter the year in the space provided. In the second column, enter the appropriations as voted last year (include special meetings).

**SCHOOL BOARD'S BUDGET.** In the third column, enter the school board's recommended budget. In the fourth column, enter those appropriations not recommended. The column entitled "Warr. Art.#" is for the warrant article numbers for the ensuing year's budget.

RSA 32 requires all appropriations be posted. This means the operating budget and all special and individual warrant articles must be posted. Pages 2 -3 provide an area for you to separate special and individual warrant articles, if desired. Page 3 also contains an area to summarize all recommended appropriations.

Supplemental appropriations funded from sources other than taxation, items funded from notes or bond, by withdrawal from capital reserve funds, or voted from surplus, must be offset on the revenue pages 4 - 5. Please note the definitions of supplemental and deficit appropriations on Page 2 above "Individual" warrant articles.

**PAGES 4 - 5 ESTIMATED REVENUES AND CREDITS.** In the first column, enter the actual revenue for the most recently completed fiscal year. In the second column, enter the revenue and credits as revised and approved by the Dept. of Rev. Admin. in setting the last school assessment (tax rate papers). In the third column, enter the school board's estimated revenues and credits for the coming year.

**SIGNATURES AND DISTRIBUTION:** A majority of the school board members must sign on page 1. Post certified copies of the budget with the warrant for the meeting (RSA 197:5-a) and if required per RSA 32:5, VII, print the budget in an annual report. Send a copy to the Dept. of Rev. Admin. at the address on the front of this form. Keep a copy for your records and send a courtesy copy to each participating municipality of a regional school, if applicable.

SUPERINTENDENT'S PRORATED SALARY  
1995-1996

BRENTWOOD	\$5,441.00
EAST KINGSTON	\$3,834.00
EXETER	\$45,796.00
KENSINGTON	\$4,396.00
NEWFIELDS	\$3,065.00
STRATHAM	\$16,673.00
	\$79,205.00

ASSISTANT SUPERINTENDENT'S PRORATED SALARY  
1995-1996

BRENTWOOD	\$3,779.00
EAST KINGSTON	\$2,662.00
EXETER	\$31,801.00
KENSINGTON	\$3,053.00
NEWFIELDS	\$2,128.00
STRATHAM	\$11,577.00
	\$55,000.00

ASSISTANT SUPERINTENDENT'S PRORATED SALARY  
1995-1996

BRENTWOOD	\$1,889.00
EAST KINGSTON	\$1,331.00
EXETER	\$15,901.00
KENSINGTON	\$1,526.00
NEWFIELDS	\$1,065.00
STRATHAM	\$5,788.00
	\$27,500.00

APPROVED SAU #16 BUDGET 1997-1998						
LINE	ITEM DESCRIPTION	BUDGET 1995-96	BUDGET 1996-97	BUDGET 1997-98	COST INCREASE	PERCENT INCREASE
--- CENTRAL ADMINISTRATION ---						
1	ADMINISTRATORS SALARIES (2.5)	173,205	165,350	186,500	21,150	12.79%
1a	SUPERINTENDENT (1.0)	79,205	80,000	83,000	^^^	^^^
1b	ASST. SUPERINTENDENT (1.0)	66,500	56,750	69,000	^^^	^^^
1c	ASST. SUPERINTENDENT (0.5)	27,500	28,600	34,500	^^^	^^^
2	HUMAN RESOURCES MANAGER (0.5)	27,500	28,600	34,500	5,900	20.63%
3	SECRETARY SALARIES (3.0 from 3.5)	74,883	78,627	67,527	-11,100	-14.12%
4	SUPPLEMENTAL SALARIES (SUBS)	1,000	1,000	1,000	0	0.00%
5	TREASURER + SAU BOARD MINUTES	1,500	1,500	1,500	0	0.00%
6	FISCAL SERVICES MANAGER(10%)	3,541	3,647	3,610	-37	-1.02%
7	PAYROLL CLERK (10%)	1,768	1,860	2,275	415	22.31%
8	BLUE CROSS	35,248	28,235	31,590	3,355	11.88%
9	DENTAL INSURANCE	655	585	1,346	761	130.07%
10	LIFE INSURANCE	126	660	972	312	47.27%
11	DISABILITY INSURANCE	601	1,740	1,422	-318	-18.28%
12	WORKER COMPENSATION	3,000	2,800	3,000	200	7.14%
13	RETIREMENT [3.39% ---> 4.11%]	8,900	9,066	5,001	-4,065	-44.84%
14	FICA [.0765]	22,500	21,274	9,308	-11,966	-56.25%
15	UNEMPLOYMENT COMPENSATION	432	420	450	30	7.14%
16	CONFERENCES	3,200	3,200	3,200	0	0.00%
17	COURSE REIMBURSEMENTS	2,000	4,000	2,000	-2,000	-50.00%
18	STAFF TRAINING	200	200	500	300	150.00%
19	AUDIT EXPENSE	3,500	4,000	4,000	0	0.00%
20	LEGAL EXPENSES	3,000	4,000	4,000	0	0.00%
21	RENT	21,944	21,944	22,602	658	3.00%
22	ERRORS AND OMISSIONS POLICY	11,000	11,000	11,000	0	0.00%
23	TELEPHONE	5,000	6,500	6,750	250	3.85%
24	TRAVEL	4,320	4,860	4,860	0	0.00%
25	SUPPLIES	14,000	15,000	15,000	0	0.00%
26	POSTAGE METER	7,500	7,000	8,000	1,000	14.29%
27	EQUIPMENT	2,500	3,750	4,000	250	6.67%
28	DUES AND SUBSCRIPTIONS	5,800	6,000	6,000	0	0.00%
29	CONTINGENCY	2,000	1,500	1,500	0	0.00%
30	CUSTODIAL (CONTRACT SERVICE)	3,000	2,500	2,500	0	0.00%
31	REPAIR AND MAINTENANCE	7,500	7,900	8,000	100	1.27%
32	PROPERTY INSURANCE	1,750	1,750	1,750	0	0.00%
33	SUPT. SEARCH / CANDIDATE EXPENSES	0	20,000	0	-20,000	-100.00%
34	GROSS SAU #16 BGT. - CENTRAL ADMIN.	453,073	470,468	455,663	-14,805	-3.15%
35	USE of SURPLUS	-20,000	-20,000	0		
36	NET SAU #16 BGT. - CENTRAL ADMIN.	433,073	450,468	455,663	5,195	1.15%
--- FISCAL SERVICES BUDGET ---						
37	FISCAL SERVICES MANAGER (90%)	30,650	31,570	32,487	917	2.90%
38	PAYROLL CLERK (90%)	15,916	16,740	20,475	3,735	22.31%
39	PAYROLL SERVICES	1,800	1,400	1,500	100	7.14%
40	PAYROLL SUPPLIES	1,500	1,500	1,500	0	0.00%
41	BLUE CROSS (90%)	10,294	11,520	10,008	-1,512	-13.12%
42	DENTAL INSURANCE (90%)	370	333	391	58	17.34%
43	LIFE INSURANCE	82	126	108	-18	-14.53%
44	DISABILITY INSURANCE	0	400	300	-100	
45	WORKER COMPENSATION	406	400	425	25	6.25%
46	RETIREMENT [3.39% ---> 4.11%]	1,435	1,575	2,177	602	38.21%
47	FICA	3,498	3,696	4,052	356	9.63%
48	UNEMPLOYMENT COMPENSATION	96	95	100	5	5.26%
49	CONFERENCES	100	100	100	0	0.00%
50	INSURANCE BOND	200	200	200	0	0.00%
51	TELEPHONE	1,500	1,500	1,500	0	0.00%
52	REPAIR AND MAINTENANCE	2,500	2,500	2,500	0	0.00%
53	GROSS FISCAL SERVICES BGT.	70,347	73,655	77,822	4,167	5.66%
54	USE of SURPLUS	-7,500	-7,500	0		
55	NET FISCAL SERVICES BUDGET	62,847	66,155	77,822	11,667	17.64%

DISTRICT COSTS FOR 1997-1998 CENTRAL ADMINISTRATION BUDGET						
TOWN	1995 EQUALIZED VALUATION	VALUATION PERCENT	# PUPILS ADM 95-96	PUPIL PERCENT	COMBINED PERCENT	97-98 DISTRICT SHARE
B	55,411,652	3.89%	174.2	4.02%	3.96%	18,039
EK	47,670,823	3.35%	140.8	3.25%	3.30%	15,042
E	297,008,854	20.87%	1,029.0	23.77%	22.32%	101,706
K	44,958,522	3.16%	121.0	2.79%	2.98%	13,566
N	32,524,795	2.29%	69.4	1.60%	1.94%	8,860
S	201,933,919	14.19%	534.3	12.34%	13.27%	60,450
COOP	743,475,275	52.25%	2,260.5	52.22%	52.23%	237,999
TOTAL	1,422,983,840	100.00%	4,329.2	100.00%	100.00%	455,663
DISTRICT COSTS FOR 1997-1998 FISCAL SERVICES BUDGET						
TOWN	1995 EQUALIZED VALUATION	VALUATION PERCENT	# PUPILS OCT. 1, '96	PUPIL PERCENT	COMBINED PERCENT	97-98 DISTRICT SHARE
B	55,411,652	14.49%	174.2	16.75%	15.62%	12,156
EK	47,670,823	12.46%	140.8	13.54%	13.00%	10,119
K	44,958,522	11.75%	121.0	11.64%	11.70%	9,102
N	32,524,795	8.50%	69.4	6.68%	7.59%	5,906
S	201,933,919	52.79%	534.3	51.39%	52.09%	40,539
TOTAL	382,499,711	100.00%	1,039.7	100.00%	100.00%	77,822

TABLE I  
EAST KINGSTON PUPILS  
TOTAL ENROLLMENT JANUARY 1, 1997

	1	1:2	2	3	4	5	6	7	8	9	10	11	12	Total
E. Kingston Elem.	20	24	25	22	28	23	25							167
Exeter AREA Jr. High								22	18					40
Exeter AREA HS										20	20	15	14	69

Total	20	24	25	22	28	23	25	22	18	20	20	15	14	276
K	1	2	3	4	5	6	7	8	9	10	11	12		

1996 Comparisons	5	35	23	26	23	26	21	19	20	23	21	12	14	269
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TABLE II  
PERFECT ATTENDANCE FOR ENTIRE YEAR 1995-96

Elem	JH			HS		
Ashley Moser	Ryan Caron	Rachel Cacciatore	Jeffrey Allen			
Erin Morin	Jill Falman	Scott Dickson	Scott Barker			
Megan Dunn	Melissa Duclos	Jake Custer	Norman Brandt			
Gillian Kuster	Danielle Hart	Jessica Leveille	Rebecca Castonguay			
Matthew Abbott		Kevin Barker	Luke Davis			
		Jamie Mower	Jesse Torosian			



TABLE III

EAST KINGSTON SCHOOLS, GRADES 1 to 6  
STATISTICS FOR TEN YEARS ENDING JUNE 1996

	Weeks in Year	Number of Boys	Number of Girls	Total Pupils	Average Attendance	Average Absence	Average Membership	Percent of Attendance
1986-87	38	55	49	104	94.54	3.0	97.54	96.89
1987-88	38	50	43	93	90.4	2.9	93.3	96.9
1988-89	38	52	42	94	90.0	2.8	93.0	97.7
1989-90	38	53	47	100	97.9	3.1	101.0	97
1990-91	38	57	50	107	103.6	3.7	107.3	97
1991-92	38	62	58	120	195.34	6.84	202.18	96
1992-93	38	76	75	151	136	5.1	141.1	96.4
1993-94	38	78	91	169	144	4	148	97
1994-95	38	74 <sub>1</sub>	77	151	153.5	4.7	158.2	97
1995-96	38	67	92	159	151.1	4.9	156.0	96.8

# **Exeter Region Cooperative School District**

**Brentwood, East Kingston, Exeter, Kensington, Newfields, Stratham**

**Co-op address:  
Post Office Box 274  
Newfields, NH 03856**

## **Exeter Region Cooperative School District Information**

The Exeter Region Cooperative School District will hold its annual school meeting at 9:00 a.m. on Saturday March 15, 1997 in the Talbot Gymnasium at Exeter AREA High School.

Copies of the budget and warrant will be distributed to the local towns in the Cooperative by Saturday March 1, 1997. They may be picked up in the local towns, except Exeter, at the post office, school or town hall. In Exeter, they will be available at the town hall or at the SAU 16 office at 24 Front Street.

Pamela Abbott, Chair  
Exeter Region Cooperative School Board

**Business Office Address: SAU 16 24 Front Street Exeter, NH 03833 603 772-4040 FAX 772-3660**

## **EAST KINGSTON SCHOOL GROWTH COMMITTEE REPORT**

Members: Building Subcommittee: Kim Casey, Karen Krah, Alice West; Existing Subcommittee: Louise Castonguay, David Young, Nathaniel Rowell; Growth: Donald Clark, Marc Patenaude; Modular Subcommittee: Lawrence Smith; Rotating Subcommittee: Nancy Reiss, Curtis Jacques, and Michelle Parsons (Secretary).

At the 1995 School District meeting, a committee was formed to study possible population growth in East Kingston, and assess the impact of that growth on the East Kingston Elementary School. From the data collected, three solid proposals were presented at the 1996 School District meeting.

The first and most important aspect of our committee was predicting, with some accuracy, ten years future population growth. Early on in the committee process, this committee concluded it would be beyond our ability or scope to accurately predict the School population beyond five years, (given we are not demographers). We felt accuracy would be crucial to our decision making process, as well as future public confidence in our, or a similar ongoing growth study committee.

The "Growth" subcommittee's objective was to provide a reliable figure for future growth (in five years), and develop a reliable process capable of providing real time head counts of incoming school children, as well as predicting future demographic changes in our Town. As the research bore out, there would be 32 children entering in 1996, 34 in 1997, 35 in 1998, 32 in 1999, and 26 in 2000. All but the last would definitely require two classrooms, using the maximum classroom size/student, as required by the State.

Concurrent to gathering population figures, we researched our three chosen options:

1. USING THE EXISTING FACILITY
2. NEW CONSTRUCTION
3. MODULAR CONSTRUCTION

Discussions of the formation of a cooperative school district with Exeter, and the other sending towns, have made our process more tenuous. (Given the outcome of the Co-op District meeting, this will eliminate accommodating the sixth grade at EK; thereby delaying the plan use for the existing facility as suggested by the subcommittee.) Additionally, another factor possibly affecting our options is Principal Anne Goodman's proposals regarding multi-age classrooms. This teaching technique, by virtue of its' structure, may help alleviate some space problems. However, it is this committee's understanding that space requirements should not be what drives an educational decision such as that.

### **1. USING THE EXISTING FACILITY**

The focus of this sub-committee was to investigate the use of the existing facility to accommodate the expected increase in the number of students attending the East Kingston Elementary School over the next five years.

#### **For the next school year requiring an additional classroom**

It is recommended that this classroom be located in the room that is currently referred to as the Art/Music room. The music classes can be held on stage in the multi-purpose room, and the supplies could be located in the small room just to the left of the stage. The art classes could be held on the lunch tables in the multi-purpose room, or in the students classroom. "Art on a cart".

**When a second classroom is needed**

It is recommended that this classroom be located in the area currently referred to as the Computer Lab. The Lab and the Library would be consolidated to the area currently occupied by the Library. It is recommended that an accordion style retractable wall be installed to separate the classroom and the Library/Lab.

**When a third classroom is needed**

It is recommended that this classroom be located in the area occupied by the Library and Computer Lab. It would be an extremely tight fit, but the Library could be moved into the area currently referred to as the A/V room. An access door into the main hallway would be required. Two options for the Computer Lab were considered. Option 1 would be to disperse the computers throughout each classroom. Option 2 would be to dedicate the Computer Lab to one class. A rotating schedule would need to be worked out to permit the other classes access to the computers.

Multi-age classrooms similar the current kindergarten and first grade were discussed. It is the opinion of this sub-committee that multi-aged classrooms would help to alleviate the need for additional classrooms. However, this type of change was beyond the scope of this committee. Such philosophical educational changes are the responsibility of the Principal and the School Board.

Double sessions were also considered.

**2. NEW CONSTRUCTION**

After considering varying alternative construction contract approaches, such as traditional design and build, and Construction Management (CM), we opted to get bids from two "CM" firms, Baybutt of Keene, NH, Hutter Construction Corp. of New Ipswich, NH., and a traditional design/build company, Hampshire Development Corp. of East Kingston, NH.

Additionally, we toured other schools that have recently expanded and used those companies we were investigating. The actual costs were prepared for budget purposes only, and would require adjustment upon completion of a site plan, and final architectural plans. There are basic plans available at the Town Office for consideration, and the variations in those account for some of the difference in the following prices:

**Baybutt:**

1. Three classrooms on the ground floor (including one toilet and sink)  
\$366,040.00 3590 sq. ft. @\$102.00/sq. ft.
2. Six classrooms on the second floor, including a new set of bathrooms over the existing set and the loss of one classroom to an elevator.  
\$976,755.00 8945 sq. ft. @\$109.00/sq. ft.

**Hutter:**

1. Four Classrooms on the ground floor  
\$300,000.00 4146 sq. ft. @\$72.00/sq. ft.
2. Second floor addition with an elevator and two sets of stairs  
\$400,000.00 4990 sq. ft. @\$80.00/ sq. ft.

**Hampshire Development:**

1. Four classrooms on the ground floor,(includes additional bathrooms):  
\$293,000.00 4865 sq. ft. @\$60.00/sq. ft.

### 3. MODULAR CONSTRUCTION

Modular construction has come a long way since the days of the drafty house trailer resting on cinder blocks on the back lot. State of the art construction methods allow the builder to create whatever size or configuration, even two story buildings to meet their purposes. We spoke to Pope Building Systems of Kingston, New Hampshire, who had previous experience with jobs of this type.

The cost of modular construction is very competitive with on-site "stick built" construction methods, with prices ranging from \$40.00 to \$75.00 per square foot (for school construction). This type of facility can be built as either a permanent or temporary building. The projected needs for East Kingston indicate that we would be near the high end of the range, due to the requirement for additional bathrooms in any expansion of the existing facility.

Payment for construction could be in one lump sum/sale, operating lease/rental, or installment sale/purchase, depending on the needs and financial capabilities of the School District. Costs for construction include everything from initial engineered drawings for permit approval, right on through the process to final landscaping and walkway paving as required. The School District would be dealing directly with only one overall contractor, who in turn would supervise all subcontractors involved with the project. More specific details, plans and estimated costs are available at the Town Office .

Finally, I would like to propose several additional outcomes of our research. These are in addition to the "three solid proposals", but nonetheless important, in our opinion, to the ability of the East Kingston Elementary School's ability to cope with future fluctuations in population, and other factors that would directly affect the education of our children.

These are:

1. Implementing a system via the Town Clerk and the school Administrative Assistant, wherein school population is tabulated on a monthly basis.
2. The establishment of a Long-Term Planning Committee to watchdog growth and assess future needs on a continuing basis. The committee could advise but would not supersede the authority of the school board.
3. Establishment of a capital reserve fund of \$50,000/year for two years offsetting the cost of building and making a single tax year burden less cumbersome.
4. Directing the Planning Board to assess an impact fee at the highest rate allowed by law (usually somewhere between \$1,000-\$2,500/ family unit) to be charged upon application for a building permit, and to be directed, in part, to capital improvements to the school.

The complete file is available at the Town Offices. It includes the specific proposals made by the three construction firms as well as more detailed information regarding population growth.

A hearty thank you goes to all those competent, stalwart, and dedicated individuals who worked so hard on this committee.

Respectfully submitted,  
Kimberley Casey

# **NOTES**

## **NOTES**

## ***NOTES***



# EMERGENCY CALLS

Remember to stay calm!

## All Fire, Police, Ambulance Emergency Calls:

911

Emergency Calls	Fire	642-3141
	Police	642-5427
Emergency Management	Transportation	433-1419
	Non-Emergency Information	642-8406
Fire Alarm		679-3333

Town Clerk's Office	8AM-2PM, Monday - Friday	642-8406
Town Clerk/Town Clerk	6-8PM Mon, 9AM- 2 Noon Tue - Fri	642-8794

Fire Marshal to Burn	Richard A. Smith, Sr	642-5544
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Town Library	MON: 9AM-12 Noon, 1-5PM, 6-8PM WED: 1-5PM, 6-8PM 9: THURS: 4-8 PM; FRI: 9AM-12 Noon,SAT: 9AM-1PM	642-8333
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Waste Pickup	Have rubbish at curbside by 7AM on Mondays. Limit: 8 bags, 4 containers, or 75 lbs. Monday Holidays observed in 1997 are: President's Day, Memorial Day, & Labor Day. Pick-ups will be delayed one day. Special Pick-Ups: Furniture/Wood Goods in May, White Goods/Metals in October	
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Town Cemetery	Donald C. Andolina, Trustee/Sexton	642-8406
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### Town Hall Schedule of Charges For use of Town Hall & Custodial Services

General Meeting.	Residents: \$ 25.00/Meeting.	All Others: \$50.00/Meeting.
(Call 642-8406 for special rates for use of Town Hall more than 12 times per year.)		

### Exempt Town Hall Rental Fees:

Church	4H	Fire Association	Town Sponsored Activities
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**Many thanks to  
Ray Donald  
for his  
dedication and commitment  
as  
Selectman and Friend  
1988 - 1997**